



# WASHOE COUNTY

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## STAFF REPORT

BOARD MEETING DATE: November 16, 2021

**DATE:** October 21, 2021  
**TO:** Board of County Commissioners  
**FROM:** Andrea Tavener, Library Development Officer  
327-8360 – [atavener@washoecounty.gov](mailto:atavener@washoecounty.gov)

**THROUGH:** Jeff Scott, Library Director

**SUBJECT:** Recommendation to approve Federal 2021 Library Services and Technology Act (LSTA) American Rescue Plan (ARP) Act Formula Grant-In-Aid Award Funds from the State of Nevada in the amount of [\$75,000.00, no local match required] for a retroactive term of July 1, 2021 through August 31, 2022 for the purchase of a bookmobile to expand and improve library outreach services to various parts of Washoe County; direct the Comptroller's Office to make the necessary budget amendments; and the Director to sign the grant award documents. (All Commission Districts.)

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### **SUMMARY**

The Library is requesting Board's approval of Federal 2021 Library Services and Technology Act (LSTA) American Rescue Plan (ARP) Act Formula Grant-In-Aid Award Funds from the State of Nevada in the amount of [\$75,000.00, no local match required] for a retroactive term of July 1, 2021 through August 31, 2022 for the purchase of a bookmobile to expand and improve library outreach services to various parts of Washoe County; direct the Comptroller's Office to make the necessary budget amendments; and the Director to sign the grant award documents.

County Strategic Objective supported by this item: Stewardship of our community.

### **PREVIOUS ACTION**

No Previous Action Taken.

### **BACKGROUND**

Grant funded activities shall provide services and equipment as outlined in the approved grant application. Grant funds must be used to meet Nevada State Library Archives and Public Records Five Year Plan and Federal Library Services Technology (LSTA) ARP goals. Funds may not be obligated or encumbered after August 31, 2022.

In July 2021, the State of Nevada announced the ARP grant opportunities. The application was due by August 23, 2021. These non-competitive grant award monies are formula based. The Washoe County Library System, based on community needs,

AGENDA ITEM # \_\_\_\_\_

submitted an application to enhance and expand upon their outreach in the community by purchasing a bookmobile estimated at 75,000. which aligns with ARP priorities set by the Federal government. ARP funds fall under the Library Services and Technology Act (LSTA) umbrella. Funding for these opt-in grant monies were formula based.

If approved, these grant awards will allow the Washoe County Library System to purchase and retrofit a bookmobile to serve the underserved areas of the county with a focus on seniors, rural locations, and areas with little public transportation. The goal is to expand the reach of the library to provide books, homebound books, internet, and technology training on the go.

The reason for a retroactive approval is because the award documents were received on October 12, 2021, and were submitted at the earliest available BCC meeting.

### **GRANT AWARD SUMMARY**

**Project/Program Name:** Library a Go-Go

**Scope of the Project:** These funds are non-competitive opt-in federal passthrough grant monies used to supplement budgets for public libraries throughout the State of Nevada. The \$75,000.00 awarded to the Washoe County Library System will be used to purchase a bookmobile and expand on various services and an enhanced library collection.

**Benefit to Washoe County Residents:** The population of Washoe County continues to grow. With the influx of new residents, in the ever changing and diverse population throughout the community, there are many that cannot afford transportation. Due to the community's high cost of living rate and median income levels many are living at or below the poverty level. By offering this new service the Washoe County Library System can expand their outreach efforts to those underserved and often overlooked populations.

Grant funds will help to support digital inclusion efforts to enable the Library System to reach residents through internet hotspots, accessible Wi-Fi, and digital content and related resources, particularly in support of education, health, and workforce development needs. These monies will help to build the Washoe County Library System's capacity to meet evolving information access needs.

Providing access to information, updated and relevant library materials, to the residents of Washoe County is the responsibility of the Washoe County Library System. These grant funds will help the library fulfill that responsibility.

**On-Going Program Support:** N/A: Grant funds will not be used to support costs of ongoing programs.

**Award Amount:** \$75,000.00

**Grant Period:** July 1, 2021 – August 31, 2022

**Funding Source:** Institute of Museum and Library Service

**Pass Through Entity:** State of Nevada

**CFDA Number:** 45.310

**Grant ID Number:** ARP-26

**Match Amount and Type:** None

**Sub-Awards and Contracts:** None

**FISCAL IMPACT**

Should the board accept this grant award and approve these amendments, the FY22 adopted budget will be increased by \$75,000.00 in both revenues and expenditures in the following accounts:

<b>Cost Object</b>	<b>G/L Account</b>	<b>Amount</b>
IO 11912 – LSTA ARPA Grant	431100 - Federal Grant-Revenue	\$75,000.00
IO 11912 – LSTA ARPA Grant	710300 - Operating Supplies	\$10,000.00
IO 11912 – LSTA ARPA Grant	711504 - Equipment Non-Capital Expenditure	\$65,000.00

**RECOMMENDATION**

Recommendation to approve Federal 2021 Library Services and Technology Act (LSTA) American Rescue Plan (ARP) Act Formula Grant-In-Aid Award Funds from the State of Nevada in the amount of [\$75,000.00, no local match required] for a retroactive term of July 1, 2021 through August 31, 2022 for the purchase of a bookmobile to expand and improve library outreach services to various parts of Washoe County; direct the Comptroller’s Office to make the necessary budget amendments; and the Director to sign the grant award documents.

**POSSIBLE MOTION**

Should the Board agree with staff’s recommendation, a possible motion would be:

*“Move to approve the recommendation to approve Federal 2021 Library Services and Technology Act (LSTA) American Rescue Plan (ARP) Act Formula Grant-In-Aid Award Funds from the State of Nevada in the amount of [\$75,000.00, no local match required] for a retroactive term of July 1, 2021 through August 31, 2022 for the purchase of a bookmobile to expand and improve library outreach services to various parts of Washoe County; direct the Comptroller’s Office to make the necessary budget amendments; and the Director to sign the grant award documents.”*