



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: September 21, 2021

DATE: Thursday, September 16, 2021
TO: Board of County Commissioners
FROM: Kerri Heward, Director, Forensic Science Division
(775) 328-2803, kheward@washoecounty.us
THROUGH: Sheriff Darin Balaam
SUBJECT: Recommendation to approve the Interlocal Agreement between Washoe County on behalf of Washoe County Sheriff's Office and the City of Reno on behalf of the Reno Police Department for Forensic Laboratory Analysis Service performed by the Sheriff's Forensic Science Division fees for the retroactive term of July 1, 2021 to June 30, 2022 with a total income of [\$1,000,000.00]. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION

SUMMARY

Washoe County via Washoe County Sheriff's Office Forensic Science Division provides Forensic Science Services to various Law Enforcement Agencies. The contract fees are based on a percentage of usage by each individual agency and cover the cost of services provided under the scope of work.

Washoe County Strategic Objective supported by this item: Safe, Secure and Healthy Communities.

PREVIOUS ACTION

On April 27, 2021, The Board approved Item 14., Forensic Support Services Agreements for various outside agencies.

On June 16, 2020, The Board approved Item 13., Forensic Support Services Agreements for various outside agencies.

On November 12, 2019, The Board approved Item 8.D.5., Forensic Support Services Agreements for various outside agencies.

On July 23, 2019, The Board approved Item 10, Forensic Support Services Agreements for various outside agencies.

On September 25, 2018, The Board approved Item 10, Forensic Support Services Agreements for various outside agencies.

On July 24, 2018, The Board approved Item 23, Forensic Support Services Agreements for various outside agencies.

AGENDA ITEM # _____

On June 26, 2018, The Board approved Item 16, Forensic Support Services Agreements for various outside agencies.

On June 27, 2017, The Board approved Item 11, Forensic Support Services Agreements for various outside agencies.

The Board has been approving the Forensic Support Services Agreements for various outside agencies since July 10, 2001.

BACKGROUND

The Washoe County Sheriff's Office provides forensic services to Federal, State, and Local agencies throughout northern Nevada via a service contract. Services covered include all in-house laboratory analysis as outlined in Option A including field investigation or Option B excluding field investigation. Fees are based upon the type of contract selected by the agencies and cover the cost of services.

Agencies not wishing to contract with the Washoe County Sheriff's Office for forensic services with either Option A or Option B will not be able to use Forensic Services. Toxicology services are not a part of the standard contracts and agencies are billed separately for toxicology analysis.

Reason for Retroactive Submittal: Item was submitted to the first available BCC Meeting once contract was approved by the City Council for City of Reno.

FISCAL IMPACT

The revenues from these contracts will be deposited into General Ledger Account 150650-460162 in the amount of \$1,000,000.00. The revenue and related expenditure authority were built into the approved Washoe County FY 2022 budget.

RECOMMENDATION

It is recommended that the Board of County Commissioners approve the Interlocal Agreement between Washoe County on behalf of Washoe County Sheriff's Office and the City of Reno on behalf of the Reno Police Department for Forensic Laboratory Analysis Service fees for the retroactive term of July 1, 2021 to June 30, 2022 with a total income of [\$1,000,000.00].

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "Move to approve the Interlocal Agreement between Washoe County on behalf of Washoe County Sheriff's Office and the City of Reno on behalf of the Reno Police Department for Forensic Laboratory Analysis Service fees for the retroactive term of July 1, 2021 to June 30, 2022 with a total income of [\$1,000,000.00]."