



# WASHOE COUNTY

Integrity Communication Service

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## STAFF REPORT

BOARD MEETING DATE: September 21, 2021

**DATE:** Thursday, September 16, 2021

**TO:** Board of County Commissioners

**FROM:** Jennifer Hoekstra, Fiscal Compliance Officer,  
Community Services Department, 328-2045, [jhoekstra@washoecounty.us](mailto:jhoekstra@washoecounty.us)

**THROUGH:** Ben Hutchins, CPA, Director, Finance and Customer Service Division  
Community Services Dept., 954-4646, [bhutchins@washoecounty.us](mailto:bhutchins@washoecounty.us)

**SUBJECT:** Recommendation to accept donations of [\$11,664.05] and in-kind donations [estimated value \$174,565.00] from various businesses, organizations and individuals for Regional Parks and Open Space programs and facilities; and direct the Comptroller's Office to make the appropriate budget amendments. (All Commission Districts.)

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### **SUMMARY**

Accept donations in the amount of \$11,664.05 in cash and in-kind donations [estimated value \$174,565.00] from various businesses, organizations and individuals for Regional Parks and Open Space programs and facilities, retroactive to date of receipt.

Washoe County Strategic Objective supported by this item: Stewardship of our Community

### **PREVIOUS ACTION**

Donations are made to the Regional Parks and Open Space programs and facilities and formally accepted by the Board of County Commissioners.

### **BACKGROUND**

The residents of Washoe County support our parks, open space and natural resources through their generous cash contributions, donations of materials, supplies and services and volunteer time. Cash donations, in the amount of \$11,664.05 and in-kind donations [estimated value \$174,565.00] have been received for park maintenance, improvements, programming, and to assist with the safety and comfort for Washoe County residents, therefore, retroactive approval to accept these donations is being sought.

Cash donations received at this time are dedicated to the operations and maintenance support for the Lazy 5 Summer Music Series, The Hive at Lazy 5, general donations to the May Museum and for May Arboretum garden memorial brick(s), tree pruning, a memorial tree, maintenance, and improvements.

Estimated values of various in-kind donations received include:

AGENDA ITEM # \_\_\_\_\_

Kawasaki Utility vehicle for Arboretum use from the May Arboretum Society  
[\$16,554.00]

May Arboretum staff support from the May Arboretum Society [\$98,876.00]

May Arboretum staff support from the Truckee Meadows Park Foundation [\$10,500.00]

May Arboretum Cactus and Succulent Garden Design from the May Arboretum Society  
[\$38,760.00]

May Arboretum tree pruning and removal from the May Arboretum Society [\$8,425.00]

May Arboretum memorial bricks shipping costs donated from Granite Mountain  
[\$250.00]

May Arboretum flowers and seeds from Paula Starkey, individual [\$400.00]

A side by side refrigerator for the Hawkins Amphitheater from Steven Moss, individual  
[\$800.00]

Thank you and recognition is extended to all the donors for their continued support of natural and cultural resource management and community programming.

Cash and in-kind donations are received as follows:

Donor	Amount	Program
<b><u>Cash Donations:</u></b>		
Various donors	\$ 46.00	Lazy 5 Hive donations
Various donors	\$ 3,403.24	Lazy 5 Summer Music Series
Total General Donations	<u>\$ 3,449.24</u>	
Various donors	\$ 64.30	May Museum-general donations
Various donors	\$ 8,150.51	May Arboretum - Memorial tree, bricks, general donations for operations
Total May Center Donations	<u>\$ 8,214.81</u>	
<b>Total Cash Donations</b>	<b><u>\$ 11,664.05</u></b>	

Donor	Estimated Value	Program
<b><u>In-kind Donations:</u></b>		
May Arboretum Society	\$ 16,554.00	Kawasaki Utility vehicle for Arboretum use
Truckee Meadows Park Foundation	\$ 10,500.00	Americorp Arboretum Educator
May Arboretum Society	\$ 98,876.00	Manpower Labor for work in Arboretum
May Arboretum Society	\$ 38,760.00	Cactus and Succulent Garden Design
May Arboretum Society	\$ 8,425.00	Tree Pruning and removal
Granite Mountain	\$ 250.00	Shipping cost donated for delivery of memorial bricks
Paula Starkey	\$ 400.00	Annual flowers and seeds for Arboretum
Steven Moss	\$ 800.00	Side by side refrigerator for Hawkins Amphitheater
<b>Total In-kind Donations</b>	<b><u>\$ 174,565.00</u></b>	

### **FISCAL IMPACT**

Cash donations in the amount of \$3,449.24 for various Regional Parks and Open Space facilities, programs and events have been deposited into Park Donations (IN20020). Wilbur D. May Arboretum donations in the amount of \$8,150.51 have been deposited into May Arboretum (IN20034). Wilbur D. May Museum donations in the amount of \$64.30 have been deposited into the May Museum (C640200).

Should the Board accept these donations, the FY22 budget will need to be amended in the following accounts:

<b><u>Increase Revenue</u></b>			
IN20020-484000	\$	3,449.24	Regional Parks Donations
C640200-484000	\$	64.30	May Museum Donations
IN20034-484000	\$	8,150.51	May Arboretum Donations
<b>Total</b>	<b>\$</b>	<b>11,664.05</b>	
<b><u>Increase Expenditures</u></b>			
IN20020-710300	\$	3,449.24	Operating supplies - Parks Donations
C640200-710500	\$	64.30	Other Expenses - Museum Donations
IN20034-710500	\$	8,150.51	Other Expenses - Arboretum Donations
<b>Total</b>	<b>\$</b>	<b>11,664.05</b>	

These generous donations allow Regional Parks and Open Space the ability to offer additional programming, needed repairs, and maintenance for facilities that are not supported by other funding sources and to support volunteer efforts within the Park system.

### **RECOMMENDATION**

It is recommended that the Board accept the cash donations of [\$11,664.05] and in-kind donations [estimated value \$174,565.00] from various businesses, organizations and individuals (retroactive to date of receipt) for Regional Parks and Open Space programs and facilities; and direct the Comptroller's Office to make the appropriate budget amendments.

### **POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be, "Move to accept cash donations of [\$11,664.05] and in-kind donations [estimated value \$174,565.00] from various businesses, organizations and individuals (retroactive to date of receipt) for Regional Parks and Open Space programs and facilities; and direct the Comptroller's Office to make the appropriate budget amendments."