



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: September 14, 2021

DATE: August 13, 2021

TO: Board of County Commissioners

FROM: Steve Grosz, Project Manager, Engineering and Capital Projects,
Community Services Department, 328-3610, sgrosz@washoecounty.us

THROUGH: Dwayne Smith, P.E., Division Director, Engineering and Capital Projects
Community Services Department, 328-2043, desmith@washoecounty.us

SUBJECT: Recommendation to: (1) award a bid and approve the Agreement to the lowest responsive, responsible bidder for the South Valleys Regional Sports Complex Americans with Disabilities Act (ADA) Improvements Project [staff recommends Facilities Management, Inc, in the amount of \$134,000]; and (2) approve a separate project contingency fund [in the amount of the \$16,297] for a total project budget of \$150,297.
(Commission District 2.)

SUMMARY

A formal invitation to bid the South Valleys Region Park ADA Improvements project was advertised on July 1, 2021. No bids were received for the project. Per NRS 338.1385.7, a notification of no bids was published in the Reno Gazette Journal on July 30, 2021. Several contractors were contacted, and bids were requested. Only one contractor responded with a proposal.

South Valleys Regional Sports Complex ADA Improvements		
Bidder	Base Bid	Amount
Facilities Management, Inc	\$134,000.00	\$134,000.00
Engineer's Estimate		\$107,060.00

Staff has verified in the System for Award Management Exclusions that no bidder is excluded from receiving federal government contracts as a result of being debarred; thus, none of the bidders is prohibited by NRS 338.017(2) from being awarded a public works contract.

Washoe County Strategic Objective supported by this item: Safe, secure, and healthy communities.

PREVIOUS ACTION

On May 18, 2021, the Board of County Commissioners (Board) approved the Capital Improvement Plan Summary for Fiscal Years 2021-2026.

BACKGROUND

ADA Nevada conducted a comprehensive review of the South Valleys Regional Sports Complex to identify barriers and to provide recommendations on removing barriers that may impede access. Areas of the sports complex that were reviewed included the softball fields, lower play structure areas and gazebo, baseball fields, the mid-level and upper soccer fields and upper play structure area and group picnic areas. The results of the review identified numerous barriers and recommendations. The barriers were rated by priority and severity. Most of the barriers were resolved with Facility Maintenance resources, a few of barriers were financially large and need to go through the CIP approval process.

FISCAL IMPACT

FY22 has sufficient budget authority for the project in the Capital Improvement Fund (402) in the South Valleys Regional Park ADA Improvements Project (PW920857).

RECOMMENDATION

It is recommended the Board of County Commissioners: (1) award a bid and approve the Agreement to the lowest responsive, responsible bidder for the South Valleys Regional Sports Complex ADA Improvements Project [staff recommends Facilities Management, Inc, in the amount of \$134,000]; and (2) approve a separate project contingency fund [in the amount of the \$16,297] for a total project budget of \$150,297.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "Move to: (1) award a bid and approve the Agreement to the lowest responsive, responsible bidder for the South Valleys Regional Sports Complex ADA Improvements Project [staff recommends Facilities Management, Inc, in the amount of \$134,000]; and (2) approve a separate project contingency fund [in the amount of the \$16,297] for a total project budget of \$150,297."