



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: September 14, 2021

DATE: June 28, 2021

TO: Board of County Commissioners

FROM: Kristen Palmer, Fiscal Compliance Officer, 775-328-2419,
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THROUGH: Anna Heenan, Administrative Health Services Officer, 775-328-2417,
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SUBJECT: Recommendation to approve budget amendments totaling an increase of [\$10,245.00] in both revenue and expense to the FY22 Centers for Disease Control and Prevention (CDC) Public Health Preparedness Program Grant Subaward retroactive to July 1, 2021 through June 30, 2022 and direct the Comptroller's office to make the appropriate budget amendments. (All Commission Districts)

SUMMARY

The Washoe Board of County Commissioners must approve amendments to the adopted fiscal year budget and direct the Comptroller's Office to make the appropriate budget amendments.

Washoe County Strategic Objective supported by this item: Fiscal Sustainability.

PREVIOUS ACTION

The Board approved the FY22 budget on May 18, 2021.

The District Board of Health accepted this subaward at their July 22, 2021 meeting.

BACKGROUND

This Award supports the Public Health Preparedness Program which writes plans that will guide the Health District's response to public health emergencies such as bioterrorism and natural disasters. The program also coordinates and participates in trainings, drills and exercises to test those plans and increase the ability to respond to such emergencies.

The Subaward provides funding for personnel, operating, contractual, other, and indirect expenditures.

AGENDA ITEM # _____

GRANT AWARD SUMMARY

Project/Program Name: Public Health Preparedness (PHP) Program

Scope of the Project: This Subaward provides funding intended to demonstrate achievement in the Public Health Emergency Preparedness (PHEP) program domains according to the PHEP Cooperative Agreement.

Benefit to Washoe County Residents: This Award supports the Epidemiology and Public Health Preparedness (EPHP) Division's mission to strengthen the capacity of public health infrastructure to detect, assess and respond decisively to control the public health consequences of bioterrorism events or any public health emergency.

On-Going Program Support: These funds support on-going activities in the Public Health Preparedness Program.

Award Amount: \$948,213.00 (\$173,149.00 indirect)

Grant Period: July 1, 2021 through June 30, 2022

Funding Source: Centers for Disease Control and Prevention

Pass Through Entity: State of Nevada, Department of Health and Human Services
Division of Public and Behavioral Health

CFDA Number: 93.069

Grant ID Number: SG 25275

Match Amount and Type: \$94,821.30

Sub-Awards and Contracts: Contracts will be in compliance with 2 CFR 200 procurement and contracting guidelines and Washoe County Purchasing Policy.

FISCAL IMPACT

As the FY22 budget was adopted with a total of \$935,680 in revenue (includes \$170,861 in indirect) and \$764,819 in expenditure authority, a budget amendment in the amount of \$10,245 is necessary to bring the Notice of Subgrant Award into alignment with the direct program budget.

No amendment is necessary for indirect revenue.

Should the BCC approve these budget amendments, the FY22 budget will be increased by \$10,245 in the following accounts:

<u>Account Number</u>	<u>Description</u>	<u>Amount of Increase (Decrease)</u>
2002-IO-11857 -431100	Federal Grants	\$ 10,245.00
	Total Revenue	\$ 10,245.00
2002-IO-11857 -710500	Other Expense	\$ 8,911 .00
2002-IO-11857 -711210	Travel	\$ 1,334.00

\$ 10,245.00

RECOMMENDATION

It is recommended that the Board of County Commissioners approve budget amendments totaling an increase [\$10,245.00] in both revenue and expense to the FY22 Centers for Disease Control and Prevention (CDC) Public Health Preparedness Program Grant Subaward retroactive to July 1, 2021 through June 30, 2022 and direct the Comptroller's office to make the appropriate budget amendments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "Move to approve budget amendments totaling an increase [\$10,245.00] in both revenue and expense to the FY22 Centers for Disease Control and Prevention (CDC) Public Health Preparedness Program Grant Subaward retroactive to July 1, 2021 through June 30, 2022 and direct the Comptroller's office to make the appropriate budget amendments."