



TRUCKEE MEADOWS FIRE PROTECTION DISTRICT STAFF REPORT

Board Meeting Date: September 7, 2021

DATE: August 20, 2021
TO: Truckee Meadows Fire Protection District Board of Fire Commissioners
FROM: Charles A. Moore, Fire Chief
Phone: (775) 328-6123 Email: cmoore@tmfpd.us
SUBJECT: Discussion and direction to staff regarding events for the District's 50th Anniversary and authorize the Fire Chief to execute a contract and pay a \$10,000 deposit for facility rental at the Peppermill Resort Hotel for a Firemen's Ball on December 2, 2022. (All Commission Districts) FOR POSSIBLE ACTION

SUMMARY

This item is discussion and direction to staff regarding events for the District's 50th Anniversary and authorize the Fire Chief to execute a contract and pay a \$10,000 deposit for facility rental at the Peppermill Resort Hotel for a Firemen's Ball on December 2, 2022.

PREVIOUS ACTION

None.

BACKGROUND

The Washoe County Commission formed the Truckee Meadows Fire Protection District in January 1972. 2022 marks the 50th Anniversary of the District's operations.

The event will celebrate the District's milestone and serve as a charitable event to support the Truckee Meadows Firefighters Foundation. Ticket sales will offset TMFPD costs, and all proceeds over reimbursed expenses will go to the Foundation.

Staff requests the Fire Chief be authorized to execute a contract and pay a \$10,000 deposit to Peppermill Resort Hotel for the venue and support to plan the event. A total expenditure of \$23,000 will be required and will be offset by ticket sales. It is contemplated the event be a community celebration, and ticket sales will be available to the community at large.

JoAnn Moore (Mrs. Chief) is a professional event planner and will donate her time to design and organize a formal, black-tie event. She has discussed the preliminary details with the Peppermill, and she believes the Peppermill is the best venue.

Fire District Staff is working with the Truckee Meadows Firefighter's Foundation. Members of the Foundation want to make the event a charitable fundraiser to benefit important causes in the community. Ticket sales will offset the cost of the facility rental, making the cost to the District net zero. Monies raised over the deposit and other expenses would benefit the Truckee Meadows Firefighters Foundation.

Staff wants to plan for between 300 and 500 attendees with tickets available for sale to the general public.

FISCAL IMPACT

The deposit of up to \$10,000 will be recorded as an asset and expensed during FY22-23. The FY22-23 budget will include revenues for ticket sales that will offset district expenses for the event. Professional event planning services are donated. The District has adequate cash to make the deposit in the current year.

RECOMMENDATION

It is recommended the Board authorize the Fire Chief to execute a contract with the Peppermill Resort Hotel and pay a deposit of \$10,000 for a Firemen's Ball Event.

POSSIBLE MOTION

Should the Board agree with the staff's recommendation, a possible motion would be:

"I move to approve the Board authorize the Fire Chief to execute a contract with the Peppermill Resort Hotel and pay a deposit of \$10,000."