



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: July 20, 2021

DATE: June 16, 2021

TO: Board of County Commissioners

FROM: Steve Grosz, Project Manager –Engineering and Capital Projects,
Community Service Department (775) 328-3610; sgrosz@washoecounty.us

THROUGH: Dwayne Smith, P.E., Division Director, Engineering and Capital Projects,
Community Services Department, 328-2043, desmith@washoecounty.us

SUBJECT: Recommendation to: (1) award a bid and approve the Agreement to the lowest responsive, responsible bidder for the Public and Visiting Administration Remodel Project at the Washoe County Sheriff's Office – 911 Parr, PWP-WA-2021-308 [staff recommends Reyman Brothers Construction, in the amount of \$784,855.00 (base bid of \$724,526.00 plus bid alternative #1 for \$60,329.00 for an ADA approved public restroom); and (2) approve a separate project contingency fund [in the amount of \$150,000.00] for a total project budget of \$934,855.00. This project will be funded through the United States Department of Justice, the State of Nevada Department of Public Safety, and an Office of Criminal Justice Administration grant. (Commission District 3.)

SUMMARY

Sealed bids for the Washoe County Sheriff's Office – Public and Visiting Administration Remodel Project were opened on June 8, 2021. Bids were received for the project as follows:

Washoe County Sheriff's Office – Public and Visiting Administration Remodel Project			
Bidder	Base Bid	Bid Alternate #1	Amount
Reyman Brothers Construction	\$724,526.00	\$60,329.00	\$784,855.00
Plenium Builders	\$737,600.00	\$89,000.00	\$826,600.00
Houston Smith Construction	\$748,000.00	\$80,500.00	\$828,500.00
Engineer's Estimate	\$1,568,266.00		

Staff included Bid Alternative #1 in the project bid in the event that the received bids exceeded the total project budget. Ultimately the received bids allow for the award of the base bid plus the bid alternative, eliminating the need for a delay in completing the full scope of work necessary for the project and to meet the needs of the Sheriff's office in assisting their customers and staff.

AGENDA ITEM # _____

Staff has verified in the System for Award Management (SAMs) exclusions that no bidder is excluded from receiving federal government contracts as a result of being debarred; thus, none of the bidders is prohibited by NRS 338.017(2) from being awarded a public works contract.

Washoe County Strategic Objective supported by this item: Safe, secure, and healthy communities.

PREVIOUS ACTION

On April 13, 2021, the Board of County Commissioners accepted the Washoe County Sheriff's Office Public and Visiting Remodel award from the United States Department of Justice through the State of Nevada Department of Public Safety and Office of Criminal Justice Administration [amount not to exceed \$1,568,266.00, no match required] to be used to pay for a remodel of public access area and inmate visiting at the Sheriff's office expenses for the retroactive grant period of March 1, 2021 – January 19, 2022, and authorized Sheriff Balaam to execute grant award documents; approved the intrafund appropriations transfer to track grant and capital projects funds; and directed the Comptroller's Office to make the necessary appropriations transfers and budget amendments.

BACKGROUND

Washoe County Community Services Department and Washoe County Sheriff's Office work together to protect the health and safety of the community and staff from Coronavirus Pandemic. The goal of the partnership is to renovate the public access, the public lobby, and staff areas to create safe transaction zones to reduce exposure of COVID-19 to the regional detention facility and other areas of the Sheriff's Office.

This renovation will limit public access to an area in the front part of the facility. The renovation will provide one point of entry for the public coming into the facility for CCWs, work permits, fingerprinting, warrant information, filing of reports and other services provided by the Sheriff's Office. This renovation will also relocate services from further inside of the facility such as inmate video visiting and cashier services for inmate bail to the front public access area.

FISCAL IMPACT

Sufficient budget authority for this bid award, including contingency, exists in the FY22 Capital Improvement Fund (402) in the WCSO Front Lobby Remodel Project (PW920407).

RECOMMENDATION

It is recommended that the Board of County Commissioners: (1) award a bid and approve the Agreement to the lowest responsive, responsible bidder for the Public and Visiting Administration Remodel Project at the Washoe County Sheriff's Office – 911 Parr, PWP-WA-2021-308 [staff recommends Reyman Brothers Construction, in the amount of \$784,855.00 (base bid of \$724,526.00 plus bid alternative #1 for \$60,329.00 for an ADA approved public restroom); and (2) approve a separate project contingency fund [in the

amount of \$150,000.00] for a total project budget of \$934,855.00. This project will be funded through the United States Department of Justice, the State of Nevada Department of Public Safety, and an Office of Criminal Justice Administration grant.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "Move to accept: (1) award a bid and approve the Agreement to the lowest responsive, responsible bidder for the Public and Visiting Administration Remodel Project at the Washoe County Sheriff's Office – 911 Parr, PWP-WA-2021-308 [staff recommends Reyman Brothers Construction, in the amount of \$784,855.00 (base bid of \$724,526.00 plus bid alternative #1 for \$60,329.00 for an ADA approved public restroom); and (2) approve a separate project contingency fund [in the amount of \$150,000.00] for a total project budget of \$934,855.00. This project will be funded through the United States Department of Justice, the State of Nevada Department of Public Safety, and an Office of Criminal Justice Administration grant."