

911 Emergency Response Advisory Committee

Notice and Agenda of Meeting

Thursday, May 20, 2021

1:30 p.m.

**Please attend this meeting via one of the
teleconference options noted below.**

MEMBERS

Shawn McEvers, City of Sparks, Chair
Zachary Thew, City of Reno, Vice Chair
Blaine Beard, Washoe County
Doug Campbell, City of Sparks
Gregg Deighton, City of Reno
Alexander Kukulius, Washoe County
Tracy Moore, Washoe County School District
Jamie Rodriguez, Washoe County
Lisa Rose-Brown, City of Sparks
Jeff Voskamp, City of Reno

Changes resulting from the COVID-19 emergency and pursuant to the Governor of Nevada's Declaration of Emergency Directive 006:

Pursuant to Section 3 of the Declaration of Emergency Directive 006 ("Directive 006"), the requirement contained in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and further, the requirement that notice agendas be physically posted within the State of Nevada has been suspended.

No members of the public will be allowed to attend this meeting in person due to concerns for public safety resulting from the COVID-19 emergency and pursuant to the Governor of Nevada's Declaration of Emergency Directive 006 Section 1 which suspends the requirement in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and participate.

This meeting will be held by teleconference only via this [Teams Meeting link](#) or by calling 775-325-0620 using Conference ID: 825 397 490#. Please note, the Teams Meeting link option will require a computer or phone with internet access or the Microsoft Office product "Teams" application and with audio capabilities. As required by the Governor's Declaration of Emergency Directive 006 Section 2, members of the public may provide public comment by participating in the teleconference **via this [Teams Meeting link](#) or by calling 775-325-0620 using Conference ID: 825 397 490#.** Public comment may also be submitted ahead of time by emailing sdelozier@washoecounty.us. Please try to provide comments by 5 p.m. on May 19, 2021.

Pursuant to NRS 241.020, the Agenda for the 911 Emergency Response Advisory Committee has been electronically posted at http://www.washoecounty.us/technology/board_committees/911_response/index.php and <https://notice.nv.gov>.

The support documentation for the items on the agenda, provided to the 911 Emergency Response Advisory Committee, is available to members of the public at the County's Technology Services office by emailing Lona Tette, tette@washoecounty.us or Sara DeLozier, sdelozier@washoecounty.us; and on the County's website at: http://www.washoecounty.us/technology/board_committees/911_response/index.php

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The 911 Emergency Response Advisory Committee may consider items on the agenda out of order, may combine two or more agenda items for consideration, may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The consent agenda is a single agenda item, is considered as a block, and will not be read aloud.

**Time Limits** – Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three (3) minutes per person. Additionally, public comment of three (3) minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the 911 Emergency Response Advisory Committee meeting. Persons may not allocate unused time to other speakers.

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**Forum Restrictions and Orderly Conduct of Business** – The 911 Emergency Response Advisory Committee conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Responses to Public Comments** – The 911 Emergency Response Advisory Committee can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the Public Comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the 911 Emergency Response Advisory Committee. However, responses from 911 Emergency Response Advisory Committee to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the 911 Emergency Response Advisory Committee will consider, the 911 Emergency Response Advisory Committee may choose not to respond to public comments, except to correct factual inaccuracies, ask for Washoe County staff action or to ask that a matter be listed on a future 911 Emergency Response Advisory Committee meeting agenda. The 911 Emergency Response Advisory Committee may do this either during the Public Comment item or during the following item: **“911 EMERGENCY RESPONSE ADVISORY COMMITTEE MEMBER AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS [Non-action item].”**

Persons with disabilities who require special accommodations or assistance (e.g., sign language, interpreters or assisted listening devices) at the meeting should notify Regional Emergency Operations Center, 775-337-5859, or Washoe County Technology Services, 775-328-2350, 48 hours before the meeting.

## AGENDA

1. **CALL TO ORDER AND ROLL CALL** [Non-action item]
2. **PUBLIC COMMENTS** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 911 Emergency Response Advisory Committee agenda.
3. **APPROVAL OF MARCH 18, 2021, MINUTES** [For Possible Action] – Committee members may identify any additions or corrections to the draft minutes as transcribed.
4. **FINANCIAL SUMMARY** [For Possible Action] – A review, discussion, and possible action to accept the Financial Summary. *Sara DeLozier, Washoe County Technology Services*
5. **FIVE-YEAR MASTER PLAN DRAFT PRESENTATION** [For discussion only] – A presentation, and discussion of the draft 911 Five-Year Master Plan. *Quinn Korbolic, Washoe County Technology Services, & Federal Engineering.*
6. **Consent Items [For Possible Action]**
  - a. **REQUEST FOR REIMBURSEMENT FOR THE CITY OF RENO DISPATCH PSAP – DISPATCH EQUIPMENT** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of six HW540 Plantronics Encore Convertible Headsets (\$423.60), fifty Plantronics spare earloops (\$303.35), fifteen SHS 1926 inline

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amplifiers (\$1,611.00) and twenty Plantronics spare ear cushions (\$108.60), for a total not to exceed \$2,446.55 (FY21). *Cody Shadle, City of Reno*

- b. **REQUEST FOR REIMBURSEMENT FOR THE CITY OF RENO DISPATCH PSAP – APCO 2021** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with sending two attendees to the APCO 2021 Conference currently scheduled, but subject to change, in San Antonio, Texas, August 14-19, 2020, in an amount not to exceed \$5,500 (FY22). *Cody Shadle, City of Reno*
- c. **REQUEST FOR REIMBURSEMENT FOR CITY OF SPARKS DISPATCH PSAP – DISPATCH EQUIPMENT** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of nine computer keyboards (\$265.98) and twenty-four mice (\$287.76), in an amount not to exceed \$553.74 (FY21). *Lisa Rose-Brown, City of Sparks*
- d. **REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY COMMUNICATIONS CENTER – BACKUP SERVERS FOR LOGGING RECORDER** [For Possible Action] A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of backup servers for Washoe County’s new Verint Logging Recorder for an amount not to exceed \$9,198.14 FY21 (update to supersede Item 5d of March 18, 2021, agenda). *Quinn Korbolic, Washoe County Technology Services*
- e. **REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY DISPATCH PSAP – DISPATCH EQUIPMENT** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of twelve headsets (\$1,000), twelve spare batteries (\$500), two corded PTT headset adapters (\$300), six wireless PTT adapters (\$2,000), for a total not to exceed \$4,200 (FY21). *Jenn Felter, Washoe County*

## End of Consent Items

### Funding Requests – Bodyworn Camera Related

- 7. **REQUEST FOR REIMBURSEMENT FOR THE CITY OF RENO – AXON VIDEO EDITING/ REDACTION ASSISTANT SOFTWARE** [For Possible Action] (Continued from the March 18, 2021, Agenda) – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the City of Reno for years one and two of a new contract for Axon Redaction Assistant User Access Software not to exceed \$32,400 (FY21) and \$38,880 (FY22) for a total not to exceed \$71,280. *Zach Thew, City of Reno*
- 8. **REQUEST FOR REIMBURSEMENT FOR THE WASHOE COUNTY SCHOOL DISTRICT – AXON YEAR TWO CONTRACT FOR BODYWORN CAMERAS** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the Washoe County School District for FY21, Year Two, Axon Bodyworn Camera Contract, in an amount not to exceed \$33,411 (FY21). *Tracy Moore, Washoe County School District*

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9. **REQUEST FOR REIMBURSEMENT FOR THE CITY OF RENO POLICE DEPARTMENT – BODYWORN CAMERA AXON CONTRACT, YEAR FOUR** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the City of Reno’s Axon contract, year four, for the agency’s bodyworn camera program, in an amount not to exceed \$428,776.40. *Zach Thew, City of Reno*
10. **REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY SHERIFF’S OFFICE – BODYWORN CAMERA AXON CONTRACT, YEAR FIVE** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with Washoe County’s Axon contract, year five, for the agency’s bodyworn camera program, in an amount not to exceed \$227,889 (FY22). *Blaine Beard, Washoe County*
11. **REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY SHERIFF’S OFFICE – BODYWORN CAMERA AXON CONTRACT, YEAR THREE (November 2019 Addition)** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the November 2019 amendment to the Washoe County Axon contract, year three, for the agency’s bodyworn camera program, in an amount not to exceed \$359,573 (FY22). *Blaine Beard, Washoe County*
12. **REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY TECHNOLOGY SERVICES – BODYWORN CAMERA FIBER LINES** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the fiber line connections supporting the bodyworn camera docking stations for the agency’s bodyworn camera program, in an amount not to exceed \$81,000 (FY21). *James Wood, Washoe County Technology Services*
13. **REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY SHERIFF’S OFFICE – AXON CONTRACT ADDITIONS, YEAR ONE (April 2021 Additions)** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the April 2021 additions to the existing Axon contracts for the Homeless Program and the Incline Village expansion, in an amount not to exceed \$56,795.60 (FY22).

### Funding Requests – Other

14. **REQUEST FOR REIMBURSEMENT FOR CITY OF SPARKS DISPATCH PSAP – WORKSTATIONS** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of ten dispatch console workstations used to house critical dispatching equipment, in an amount not to exceed \$171,495.25 (FY21). *Lisa Rose-Brown, City of Sparks*
15. **REQUEST FOR REIMBURSEMENT FOR CITY OF RENO FIRE DEPARTMENT – FIRST DUE FIRE RESPONSE SOFTWARE** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of First Due fire response software to provide CAD data and routing resources, pre-incident planning and high-risk occupant-related data management (July 1, 2020-June 30, 2021), in an amount not to exceed \$32,000 (FY21). *Jeff Voskamp, City of Reno*

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16. **REQUEST FOR REIMBURSEMENT FOR CITY OF RENO FIRE DEPARTMENT – MOBILE DATA COMPUTERS** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of fifteen Mobile Data Computers (MDCs) for the Reno Fire Department emergency apparatus, in an amount not to exceed \$58,200.00. *Jeff Voskamp, City of Reno*
17. **REQUEST FOR REIMBURSEMENT FOR CITY OF RENO FIRE DEPARTMENT – CELLULAR SERVICE FOR MOBILE DATA COMPUTERS** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the monthly cellular service for 73 Mobile Data Computers (MDCs) operated by the Reno Fire Department emergency apparatus, in an amount not to exceed \$35,100.00. *Jeff Voskamp, City of Reno*
18. **REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY TECHNOLOGY SERVICES – EMERGENCY 911 FIVE-YEAR MASTER PLAN CONSULTANT** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the Emergency 911 Five-Year Master Plan Update Milestones \$68,001 (FY21) and \$11,560 (FY22) for a total not to exceed \$79,561. *Quinn Korbolic, Washoe County Technology Services*
19. **REQUEST FOR REIMBURSEMENT FOR CITY OF RENO PUBLIC SAFETY DISPATCH PSAP – PRO-QA PRIORITY DISPATCH** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the remaining balance to fund the Reno Public Safety Dispatch for the ProQA-Priority Dispatch Fire Software licensing, training, quality assurance, support and accreditation associated with implementing Emergency Fire Dispatch (EFD) services, in an amount not to exceed \$15,000 (FY21). [previous approvals: 1/17/19 & 5/21/20 \$136,475] *Cody Shadle, City of Reno*
20. **REQUEST TO AMEND THE EXISTING INTRADO CONTRACT TO ADD geoMSAG REPLACEMENT SERVICES AND TRANSITIONAL DATA MANAGEMENT SERVICES** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to modify the existing Intrado contract to add the geoMSAG Replacement Services and Transitional Data Management Services (TDMS) to assist the current MSAG with software for the region to meet i3 requirements while leveraging location validation. TDMS will also provide service and tools to enable locally sourced GIS data that will serve as the authoritative source for 911 address validation. Approval and implementation will include a one-time fee of \$7,638.60, and a reoccurring monthly fee of \$1,909.65 (\$22,915.87 per year), for a total first year cost not to exceed \$30,554.47 (FY22). *Jenn Felter, Washoe County*
21. **REQUEST TO APPROVE FY21 UNBUDGETED TRANSFER FOR THE CAD SYSTEM** [For Possible Action] – A review, discussion, and possible action to make a recommendation to approve, deny, or otherwise modify a request for an unbudgeted transfer of funds in the amount of \$750,000 from the Enhanced 911 Fund to Washoe County's the Capital Improvement Project (CIP) Fund for the purposes of funding the Regional Computer Aided Dispatch project in Fiscal Year 2021-2022. *Quinn Korbolic, Washoe County Technology Services*
22. **REGIONAL COMPUTER AIDED-DISPATCH (CAD) SYSTEM REPLACEMENT UPDATE** [Discussion only] – An informational update and discussion of the Regional CAD System Replacement Project, including but not limited to discussion of the status of the Request for Proposals and of CAD and Records Management System governance. *Quinn Korbolic, Washoe County Technology Services*

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23. **REGIONAL COMPUTER AIDED DISPATCH AND RECORDS MANAGEMENT GOVERNANCE & PROPOSED INTERLOCAL AGREEMENT** [Discussion only] – An update and discussion on the governance of the regional Computer Aided Dispatch (CAD) and Records Management System (RMS), including discussion on potential for an interlocal agreement related to the CAD and/or RMS, 911 Emergency Response Advisory Committee’s relationship to an interlocal agreement, CAD/RMS committee authority and responsibilities, system ownership, and system membership. *Quinn Korbolic, Washoe County Technology Services*
24. **911 EMERGENCY RESPONSE ADVISORY COMMITTEE MEMBER AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** [Non-action item] - No discussion among Committee members will take place on this item. The next regular meeting is scheduled for July 15, 2021, 1:30 p.m.
  - Appointments expiring June 30, 2021
    - Reno Police (appointment through August 31, 2023; full term would be through June 30, 2025)
    - Reno Municipal Court
    - Sparks Municipal Court
    - Sparks At-Large
    - Washoe County Sheriff
    - Washoe County At-Large
25. **PUBLIC COMMENT** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 911 Emergency Response Advisory Committee agenda.
26. **ADJOURNMENT** [Non-action item]