



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: July 20, 2021

DATE: June 16, 2021

TO: Board of County Commissioners

FROM: Kristen Palmer, Fiscal Compliance Officer, 775-328-2419,
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THROUGH: Anna Heenan, Administrative Health Services Officer, 775-328-2417,
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SUBJECT: Recommendation to approve budget amendments totaling an increase of [\$52,331.00] in both revenue and expense to the FY22 Hepatitis Surveillance and Prevention Subaward retroactive to May 1, 2021 through April 30, 2022 and direct the Comptroller's office to make the appropriate budget amendments. (All Commission Districts)

SUMMARY

The Washoe Board of County Commissioners must approve amendments to the adopted fiscal year budget and direct the Comptroller's Office to make the appropriate budget amendments.

Washoe County Strategic Objective supported by this item: Economic Impacts.

PREVIOUS ACTION

On June 10, 2021, the District Health Officer executed this subaward for the period of 05/01/21 through 04/30/2022.

BACKGROUND

This Award supports the Epidemiology and Communicable Disease Program by providing comprehensive epidemiology services for Washoe County to detect, investigate and respond to communicable diseases to reduce their incidence. The scope of work includes developing, implementing, and maintaining plans to rapidly detect and respond to outbreaks of hepatitis A, acute hepatitis B, and acute hepatitis C.

The Subaward provides funding for personnel, operating, and indirect expenditures.

The District Health Officer accepted this subaward on June 10, 2021.

AGENDA ITEM # _____

GRANT AWARD SUMMARY

Project/Program Name: Hepatitis Surveillance and Prevention Grant

Scope of the Project: This Subaward provides funding to develop, implement, and maintain plan to rapidly detect and respond to outbreaks of hepatitis, and systematically collect, analyze, interpret, and disseminate data to characterize trends and implement public health interventions for hepatitis.

Benefit to Washoe County Residents: To be able to characterize trends in the disease, identify and describe affected and at-risk.

On-Going Program Support: This is one time funding.

Award Amount: \$57,564.00 (\$52,331.00 indirect)

Grant Period: May 1, 2021 through April 30, 2022

Funding Source: Centers for Disease Control and Prevention

Pass Through Entity: State of Nevada, Department of Health and Human Services

CFDA Number: 93.270

Grant ID Number: SG 25217

Match Amount and Type: None

Sub-Awards and Contracts: Contracts will be in compliance with 2 CFR 200 procurement and contracting guidelines and Washoe County Purchasing Policy.

FISCAL IMPACT

Funding was not included in the adopted FY22 budget; therefore, a budget amendment in the amount of [\$52,331.00] is necessary. No amendment is necessary for the indirect revenue.

<u>Account Number</u>	<u>Description</u>	<u>Amount of Increase</u>
2002-IO-11849 -431100	Federal Grants	\$ 52,331.00
2002-IO-11849 -701412	Salary Adjustment	\$ 34,868.00
2002-IO-11849 -705360	Benefit Adjustment	\$ 15,691.00
2002-IO-11849 -710350	Office Supplies	\$ 1,772.00

RECOMMENDATION

It is recommended that the Board of County Commissioners approve budget amendments totaling an increase of [\$52,331.00] in both revenue and expense to the FY22 Hepatitis Surveillance and Prevention Subaward retroactive to May 1, 2021 through April 30, 2022 and direct the Comptroller's office to make the appropriate budget amendments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "Move to approve budget amendments totaling an increase of [\$52,331.00] in both revenue and expense to the FY22 Hepatitis Surveillance and Prevention Subaward retroactive to May 1, 2021 through April 30, 2022 and direct the Comptroller's office to make the appropriate budget amendments."