



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: July 20, 2021

DATE: July 1, 2021

TO: Board of County Commissioners

FROM: Amber Howell, Director, Human Services Agency
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THROUGH: Kate Thomas, Assistance County Manager

SUBJECT: Recommendation to accept a FY21 Nutrition Equipment subgrant award from the State of Nevada, Aging and Disability Services Division (ADSD) in the amount of [\$195,713; \$29,356.95 county match] retroactive from October 1, 2020 to September 30, 2021 to support the cost of nutrition equipment for the Congregate and Home-Delivered Meals programs; authorize the Director of the Human Services Agency to execute the grant award documents; to approve the transfer of vehicles to the Human Services Agency fleet managed by Equipment Services; and direct the Comptroller's Office to make the necessary budget amendments. (All Commission Districts)

SUMMARY

The Washoe Board of County Commissioners must accept grant awards. The Agency is requesting that the Board accept a FY21 Nutrition Equipment subgrant award from the State of Nevada, Aging and Disability Services Division (ADSD) in the amount of [\$195,713; \$29,356.95 county match] retroactive from October 1, 2020 to September 30, 2021, to support the cost of nutrition equipment for the Congregate and Home-Delivered Meals programs.

Washoe County Strategic Objective supported by this item: Safe, Secure and Healthy Communities

PREVIOUS ACTION

On May 8, 2018, the Board approved item #6B, the acceptance of a grant award from the Nevada Aging and Disability Services Division for the Older Americans Act Title III Program: Home Delivered Meal Equipment in the amount of \$74,596, with county match \$1,165 retroactive to October 1, 2017 through June 30, 2018.

On October 14, 2014, the Board approved item #10.G, the acceptance of the nutrition equipment grant in the amount of \$3,580 and nutrition vehicle grant in the amount of \$38,783 retroactive from September 29, 2014 through March 31, 2015.

AGENDA ITEM # _____

On October 9, 2012, the Board approved item #7.G, the acceptance of the nutrition equipment grant in the amount of \$34,000 retroactive from September 30, 2012 through March 29, 2013.

On March 23, 2010, the Board approved item #11.P, the acceptance of the nutrition equipment grant in the amount of \$9,639 retroactive from October 1, 2009 through June 30, 2010.

BACKGROUND

Washoe County Human Services Agency anticipates providing 423,509 congregate and home delivered meals over the next year to senior citizens over the age of 60 in our community. These nutrition programs are the backbone of the Human Services Agency Senior programming, helping to allow seniors to age in place and providing a social environment for peer interaction. Often, the meals served are the only balanced meal seniors receive on a given day. Equipment purchased through this funding will support the successful continuation of these critical programs.

The Agency received the Notice of Subaward for this grant on May 21, 2021 with the effective date of October 1, 2020; therefore, the request to accept this award is retroactive.

GRANT AWARD SUMMARY

Project/Program Name: ADSD Nutrition Equipment

Scope of the Project: The Agency will purchase approved equipment items to support the Congregate and Home-Delivered Meals programs. Approved items include a walk-in refrigerator, meal delivery vehicles, a rethermalization oven, an automatic dishwasher, stainless steel carts, a speedseal packing system, thermal storage bags among other items.

Benefit to Washoe County Residents: The Congregate Meal program provides seniors throughout the County with opportunities for socialization, access to social and health services, nutritious mid-day meals and decreases barriers to isolation all of which prevent premature institutionalization. The Home Delivered Meal Program ensures that home-bound seniors are provided nutritious meals and regular social contact in an effort to prevent premature institutionalization of those that are at the greatest risk.

On-Going Program Support: This is a one-time only grant award. Equipment maintenance and other costs will be included future budgets.

Award Amount: \$195,713 (**\$195,713 direct/ \$0 indirect**)

Grant Period: October 1, 2020 to September 30, 2021

Funding Source: Administration for Community Living
Older Americans Act, Title III-C1

Pass Through Entity: State of Nevada
Aging and Disability Services Division (ADSD)

CFDA Number: 93.045

Grant ID Number: 16-000-66-1X-21

Match Amount and Type: ADSD requires \$29,356.95 cash match.

Sub-Awards and Contracts: The Human Services Agency will follow the County and federal grant procurement guidelines for any subawards and contracts.

FISCAL IMPACT

Should the board accept this grant award and approve these amendments, the FY22 Human Services Agency, Senior Services Fund (F225) adopted budget will be increased by \$195,713 in both revenues and expenditures in the following accounts:

<u>Account Number</u>	<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
IO 19106 -431100	Federal Grants	\$ 195,713.00
	Total Revenue	\$ 195,713.00
IO 19106 -710300	Operating Supplies	\$ 13,841.00
-711504	Equipment NonCapital	\$ 13,656.00
-781004	Equipment Capital	\$ 97,216.00
-781007	Vehicles Capital	\$ 71,000.00
	Total Expenditures	\$ 195,713.00

County match totaling \$29,356.95 is included in the adopted FY22 expense budget in the following cost center: 250511 – Nutrition Local.

Indirect costs are not allowable on this grant award as no salary or wages are included in the grant budget.

RECOMMENDATION

It is recommended that the Board of County Commissioners accept a FY21 Nutrition Equipment subgrant award from the State of Nevada, Aging and Disability Services Division (ADSD) in the amount of [\$195,713; \$29,356.95 county match] retroactive from October 1, 2020 to September 30, 2021 to support the cost of nutrition equipment for the Congregate and Home-Delivered Meals programs; authorize the Director of the Human Services Agency to execute the grant award documents; to approve the transfer of vehicles to the Human Services Agency fleet managed by Equipment Services; and direct the Comptroller's Office to make the necessary budget amendments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "Move to accept a FY21 Nutrition Equipment subgrant award from the State of Nevada, Aging and Disability Services Division (ADSD) in the amount of [\$195,713; \$29,356.95 county match] retroactive from October 1, 2020 to September 30, 2021 to support the cost of nutrition equipment for the Congregate and Home-Delivered Meals programs; authorize the Director of the Human Services Agency to execute the grant award documents; to approve the transfer of vehicles to the Human Services Agency fleet managed by Equipment Services; and direct the Comptroller's Office to make the necessary budget amendments."