



# WASHOE COUNTY

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## STAFF REPORT

BOARD MEETING DATE: *July 20, 2021*

**DATE:** July 1, 2021

**TO:** Board of County Commissioners

**FROM:** Amber Howell, Director, Human Services Agency  
775-785-8600, ahowell@washoecounty.us

**THROUGH:** Kate Thomas, Assistant County Manager

**SUBJECT:** Recommendation to accept a subaward from the State of Nevada Department of Health and Human Services, Division of Welfare and Supportive Services, Child Care Licensing in the amount of [\$383,000; no county match] retroactive to July 1, 2021 through June 30, 2022 to provide child care licensing and monitoring within Washoe County; and authorize the Director of the Human Services Agency to execute the subaward and related documents. (All Commission Districts)

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### SUMMARY

The Human Services Agency is requesting the Board accept a subaward from the State of Nevada Department of Health and Human Services, Division of Welfare and Supportive Services, Child Care Licensing in the amount of [\$383,000; no county match] retroactive to July 1, 2021 through June 30, 2022 to provide child care licensing and monitoring within Washoe County; and authorize the Director of the Human Services Agency to execute the subaward and related documents.

**Washoe County Strategic Objective supported by this item:** Safe, Secure and Healthy Communities

### PREVIOUS ACTION

On November 10, 2020, the Board of County Commissioners approved item #17 accepting a grant award in the amount of \$408,600; no county match from the State of Nevada Department of Health and Human Services retroactive to July 1, 2021 through June 30, 2022 to support childcare licensing and monitoring within Washoe County.

On November 12, 2019, the Board of County Commissioners approved item 14 accepting a grant award in the amount of [\$415,470; no county match] from the Nevada Department of Health and Human Services, Division of Welfare and Supportive Services retroactive to July 1, 2019 through June 30, 2020 to provide child care licensing and monitoring within Washoe County.

**AGENDA ITEM # \_\_\_\_\_**

On January 15, 2019, the Board of County Commissioners approved item #10B accepting a grant award in the amount of [\$324,907; no county match] from the Nevada Department of Health and Human Services, Division of Welfare and Supportive Services retroactive to July 1, 2018 through June 30, 2019 to support child care licensing and monitoring within Washoe County.

### **BACKGROUND**

The Washoe County Human Services Agency (HSA) is responsible for licensing and monitoring child care facilities in Washoe County. HSA Child Care Licensing has responsibility to reduce the risk of harm to children placed in care outside of their home, through initial licensing, continued monitoring and providing technical assistance to childcare facilities caring for five or more children not licensed by local entities. Facilities include child care centers, on-site centers, facilities that provide care for ill children, special needs centers, preschools, nurseries for infants and toddlers, accommodation facilities, family care homes, group care homes, institutions and outdoor youth programs.

All areas are also monitored for illegal, unlicensed child care operations and complaints are investigated with resolutions set to bring facilities into compliance with state laws. In addition, Washoe County Child Care Licensing is required to provide full criminal background checks on all licensed child care providers and their staff members, including child care staff members who don't care directly for children but have unsupervised access to children.

The Department received the Notice of Subaward (NOSA) for this grant on June 2, 2021; therefore, the request to accept this award is retroactive.

### **GRANT AWARD SUMMARY**

**Project/Program Name:** Washoe County Human Services Agency  
Child Care Licensing

**Scope of the Project:** Provide Child Care Licensing activities in accordance with the Child Care and Development Block Grant Act (CCDBG) through initial licensing, ongoing monitoring, inspections and complaint investigations for all providers in the Washoe County area, as well as facilitating comprehensive background checks for licensed child care staff members and care providers.

**Benefit to Washoe County Residents:** The award will benefit Washoe County residents by providing increased monitoring of facilities and allowing for an internal separation of duties between conducting investigations and inspections. The grant provides funding to maintain capacity of existing HSA Child Care Licensing activities.

**On-Going Program Support:** HSA will seek ongoing funding support through the Child Care and Development Block Grant managed by the State of Nevada's Division of Welfare and Supportive Services.

**Award Amount:** \$383,000 (**\$364,762 Direct / \$18,238 Indirect**)

**Grant Period:** July 1, 2021 through June 30, 2022

**Funding Source:** Administration for Children & Families  
Child Care Development Block Grant

**Pass Through Entity:** State of Nevada Department of Health and Human Services  
Division of Welfare and Supportive Services

**CFDA Number:** 93.575

**Grant ID Number:** CC2205

**Match Amount and Type:** No match required

**Sub-Awards and Contracts:** This award does not contain any contracts or sub-awards.

### **FISCAL IMPACT**

Should the board accept this grant award and approve these amendments, there is no additional FY22 impact as this award was anticipated and included in the Human Services Agency adopted budget for the Child Protective Services Fund (228) in IO11648.

Indirect costs are included in the award at a rate of 5% on salary and wages. No amendment is necessary for the indirect revenue.

As this award funds personnel, if grant funding is reduced or eliminated, the position hours will be reduced and/or the positions abolished accordingly unless additional funding is secured.

### **RECOMMENDATION**

It is recommended that the Board of County Commissioners accept a subaward from the State of Nevada Department of Health and Human Services, Division of Welfare and Supportive Services, Child Care Licensing in the amount of [\$383,000; no county match] retroactive to July 1, 2021 through June 30, 2022 to provide child care licensing and monitoring within Washoe County; and authorize the Director of the Human Services Agency to execute the subaward and related documents.

### **POSSIBLE MOTION**

Should the Board agree with staff's recommendations, a possible motion would be: "Move to accept a subaward from the State of Nevada Department of Health and Human Services, Division of Welfare and Supportive Services, Child Care Licensing in the amount of [\$383,000; no county match] retroactive to July 1, 2021 through June 30, 2022 to provide child care licensing and monitoring within Washoe County; and authorize the Director of the Human Services Agency to execute the subaward and related documents."