



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: June 8, 2021

DATE: Thursday, June 03, 2021

TO: Board of County Commissioners

FROM: Kristen Palmer, Fiscal Compliance Officer, Washoe County Health District, 775-328-2419, kpalmer@washoecounty.us

THROUGH: Anna Heenan, Administrative Health Services Officer, Washoe County Health District, 775-328-2417, aheenan@washoecounty.us

SUBJECT: Recommendation to approve the sole source Professional Services Agreement between Washoe County Health District and Keep Truckee Meadows Beautiful in the amount of [\$240,000] for the period July 1, 2021 through June 30, 2023 in support of the Recycling and Solid Waste Plan program activities. Health District. (All Commission Districts).

SUMMARY

Recommendation to approve the Professional Services Agreement between Washoe County Health District and Keep Truckee Meadows Beautiful. The Washoe County Health District currently has an agreement with Keep Truckee Meadows Beautiful due to expire on June 30, 2021. The new Professional Services Agreement with Keep Truckee Meadows Beautiful in support of the Recycling and Solid Waste Plan program activities on behalf of Environmental Health Services Division of the Washoe County Health District in the amount of [\$240,000] for the period of July 1, 2021 through June 30, 2023 requires the Board of County Commissioners approval.

Washoe County Strategic Objective supported by this item: Safe, Secure and Healthy Communities.

PREVIOUS ACTION

On November 12, 2019, item #9, the Board of County Commissioners approved the Professional Service Agreement between the Washoe County Health District and Keep Truckee Meadows Beautiful in the amount of [\$180,000.00] for the period January 1, 2020 through June 30, 2021.

On November 18, 2018, item #11E1, the Board of County Commissioners approved staff submitting a purchase requisition to County Purchasing for the Professional Services Agreement between the Washoe County Health District and Keep Truckee Meadows Beautiful in the amount of [\$100,000] for period January 1, 2019 through December 31, 2019.

AGENDA ITEM # _____

On July 10, 2018, item #6C, The Board of County Commissioners approved an amendment to the Independent Contractor Agreement for Litter Control between Washoe County Health District and Keep Truckee Meadows Beautiful in increase the amount associated with the Agreement [From \$100,000 to \$111,000] and to update the period retroactively to March 1, 2018 through December 31, 2018.

On May 8, 2018, item #14, the Board of County Commissioners approved retroactive and future authorization for purchases as needed for supplies, materials, equipment and contractual services from suppliers that have or will exceed in the aggregate [\$100,000] for FY18 and for FY19. Keep Truckee Meadows Beautiful was included with this approval.

On October 25, 2018, the District Board of Health approved the purchase requisition to the County Purchasing Department for the Professional Services Agreement between Washoe County Health District and Keep Truckee Meadows Beautiful in the amount of [\$100,000] in support of the Recycling and Solid Waste Management Plan program activities for the period January 1, 2019 through December 31, 2019.

On February 22, 2018, the District Board of Health approved a purchase requisition issued to Keep Truckee Meadows Beautiful in the amount of [\$100,000] in support of the Recycling and Solid Waste Management Plan program activities for the period April 1, 2018 through December 31, 2018

BACKGROUND

The Washoe County Health District proposed to continue to partner with Keep Truckee Meadows Beautiful a 501 (c)(3) organization that specialized in waste reduction, illegal dumping, open space clean ups and public outreach. They have conducted these activities in Washoe County since 1989 as the only organization dedicated solely to helping keep our community clean and free of garbage, trash and litter while promoting recycling and proper waste management practices.

Washoe County Health District has contracted with Keep Truckee Meadows Beautiful for the past five years as part of regional efforts to promote proper management of waste streams, improving recycling rates and educating the community on the importance of reusable products, recycling and waste minimization activities. Under the contract, Keep Truckee Meadows Beautiful completes a large range of activities associated with illegal dumping such as organizing and chairing meeting and clean up events, promoting how to report illegal dumping and how to properly dispose of wastes.

In this calendar year, Keep Truckee Meadows Beautiful has continued to facilitate Adopt-A-Spot cleanups, continuing to secure adopters for the Adopt-A-Spot program, continues to coordinate cleanups with 174 completed in 2020. KTMB planted over 5,140 trees and plants in 2020. KTMB conducted public events that included over 1,785 volunteers with a total of 284 volunteer hours in 2020. KTMB volunteers have removed 177,485 pounds of trash in 2020. KTMB's recycling Guide continues to be published in the Reno News & Review.

FISCAL IMPACT

The FY22 Budget has sufficient budget authority for this professional services agreement in the Solid Waste Management Program's restricted funds, Tire Fee NRS 444A.090 (IN20269).

RECOMMENDATION

Staff recommends that the Board of County Commissioners approve the sole source Professional Services Agreement between Washoe County Health District and Keep Truckee Meadows Beautiful in support of the Recycling and Solid Waste Plan program activities on behalf of the Environmental Health Services Division of the Washoe County Health District in the amount of [\$240,000] for the period July 1, 2021 through June 30, 2023.

POSSIBLE MOTION

Should the Board of County Commissioners agree with staff's recommendation, a possible motion would be "Move to approve the sole source Professional Services Agreement between Washoe County Health District and Keep Truckee Meadows Beautiful in support of the Recycling and Solid Waste Plan program activities on behalf of the Environmental Health Services Division of the Washoe County Health District in the amount of [\$240,000] for the period July 1, 2021 through June 30, 2023."