



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: June 8, 2021

DATE: Thursday, June 03, 2021

TO: Board of County Commissioners

FROM: Shannon Hardy, Admin Services Manager
(775) 328-3033; shardy@washoecounty.us

THROUGH: Darin Balaam, Sheriff

SUBJECT: Recommendation to authorize the purchase of furniture for the Washoe County Sheriff's Office Public and Visiting remodel from Reno Business Interiors based on pricing from existing joinder contract OMNIA at a value not to exceed [\$172,508.41]. If approved, authorize Purchasing to execute purchasing contracts and direct Comptroller's Office to make the necessary budget appropriation transfers. (All Commission Districts.)

SUMMARY

Per county policy, the Washoe County Board of County Commissioners must accept a single purchase over \$100,000.00. A furniture quote for the renovation of the main lobby and inmate visiting center at the Sheriff's Office has been provided with Reno Business Interiors.

Washoe County Strategic Objective supported by this item: Safe, secure, and healthy communities.

PREVIOUS ACTION

April 13, 2021 – The Board of County Commissioners accepted the Washoe County Sheriff's Office Public and Visiting Remodel award from the United States Department of Justice through the State of Nevada Department of Public Safety, Office of Criminal Justice Administration for \$1,568,266.00 to be used to pay for a remodel of public access area and inmate visiting at the Sheriff's office expenses.

BACKGROUND

Washoe County Sheriff's Office

WCSO will renovate the existing public access lobby area which would result in limiting and reducing potential exposure of COVID-19 within the regional detention facility and other areas of the Sheriff's Office. This renovation also enhances the safety and security of the facility by combining all public access areas in the front part of the facility so that

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visitors to the facility would not have access and potentially pass on COVID-19 exposure to numerous locations. The modification would require new furniture through Reno Business Interiors.

FISCAL IMPACT

Should the board accept this request the Washoe County Sheriff's Office will be purchasing the county approved Reno Business Interiors furniture in the amount of \$172,508.41 through Sheriff's Office funding. A Fiscal Year 2021 cross-fund budget appropriation transfer and cash transfer as outlined below is necessary.

Fund/Department	Account	Amount
Sheriff Administration (General Fund 100)	150200-710500 (WCSO Other Expense)	(\$172,508.41)
Sheriff Administration (General Fund 100)	150200-814092 (WCSO Lobby Remodel - Transfer to CIP)	\$172,508.41
Capital Impr Fund (Fund 402)	PW920407-621001 (Transfer from General Fund)	\$172,508.41
Capital Impr Fund (Fund 402)	PW920407 - 781002 – Bldg and Impr Capital	\$172,508.41

RECOMMENDATION

It is recommended that the Board of County Commissioners authorize the purchase of furniture for the Washoe County Sheriff's Office Public and Visiting remodel from Reno Business Interiors based on pricing from existing joinder contract OMNIA at a value not to exceed [\$172,508.41]. If approved, authorize Purchasing to execute purchasing contracts and direct Comptroller's Office to make the necessary budget appropriation transfers.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "Move to authorize the purchase of furniture for the Washoe County Sheriff's Office Public and Visiting remodel from Reno Business Interiors based on pricing from existing joinder contract OMNIA at a value not to exceed [\$172,508.41]. If approved, authorize Purchasing to execute purchasing contracts and direct Comptroller's Office to make the necessary budget appropriation transfers."