



**TRUCKEE MEADOWS FIRE PROTECTION DISTRICT  
STAFF REPORT**

**Board Meeting Date: June 1, 2021**

**DATE:** May 17, 2021

**TO:** Truckee Meadows Fire Protection District Board of Fire Commissioners

**FROM:** Cindy Vance, CFO  
Phone: (775) 326-6070 Email: [cvance@tmfpd.us](mailto:cvance@tmfpd.us)

**THROUGH:** Charles A. Moore, Fire Chief  
Phone: (775) 328-6123 Email: [cmoore@tmfpd.us](mailto:cmoore@tmfpd.us)

**SUBJECT:** Recommendation to adopt a Resolution authorizing the issuance of the Truckee Meadows Fire Protection District's General Obligation (Limited Tax) Capital Improvement Bonds (Additionally Secured by Pledged Revenues), Series 2021 in the maximum principal amount of \$7,000,000 to finance the acquisition of properties for stations and administration authorized by NRS 474.511, including fixtures, structures, stations, other buildings and sites therefor and appurtenances and incidentals necessary, useful or desirable for any such facilities, including all types of property therefor; and providing the effective date hereof. The proposal to issue these bonds was approved by the Washoe County Debt Management Commission per NRS 350.014 et. seq. on February 19, 2021. (All Commission Districts) FOR POSSIBLE ACTION

---

**SUMMARY**

Recommendation to adopt a Resolution authorizing the issuance of the Truckee Meadows Fire Protection District's General Obligation (Limited Tax) Capital Improvement Bonds (Additionally Secured by Pledged Revenues), Series 2021 in the maximum principal amount of \$7,000,000 to finance the acquisition of properties for stations and administration authorized by NRS 474.511, including fixtures, structures, stations, other buildings and sites therefor and appurtenances and incidentals necessary, useful or desirable for any such facilities, including all types of property

**PREVIOUS ACTION**

February 2, 2021, the Board of Fire Commissioners adopted a resolution directing the Clerk to notify the Washoe County Debt Management Commission of the District's proposal to issue its Truckee Meadows Fire Protection District, Nevada General Obligation (Limited Tax) Capital Improvement Bonds (Additionally Secured by Pledged Revenues) in the maximum principal amount of \$7,000,000 to finance the acquisition of properties for stations and administration authorized by NRS 474.511, including fixtures, structures, stations, other buildings and sites therefor and appurtenances and incidentals necessary, useful or desirable for any such facilities, including all types of property therefor; and providing the effective date hereof.

February 19, 2021 as required per NRS 350.014, the Washoe County Debt Management Commission (DMC) approved a resolution concerning the submission to the DMC of a proposal to issue Truckee Meadows Fire Protection District, Nevada General Obligation (Limited Tax) Capital Improvement Bonds (Additionally Secured by Pledged Revenues) in the maximum principal amount of \$7,000,000; and approving certain details in connection therewith.

March 2, 2021, and as required per NRS 350.020(3), the Board of Fire Commissioners adopted a resolution of intent, proposing the issuance of, and authorizing the publication of notices related to general obligation (limited tax) capital improvement bonds (additionally secured by pledged revenues), in the aggregate principal amount not to exceed \$7,000,000.

March 6, 2021, notice of adoption of the resolution of intent by the Board of Fire Commissioners was published in the Reno Gazette Journal, which began the 90-day petition period required per NRS 350.020(3) prior to issuing the bonds. The petition period will end on June 4, 2021.

May 4, 2021, the District held a public hearing on the proposed issuance of the Truckee Meadows Fire Protection District's General Obligation (Limited Tax) Capital Improvement Bonds (Additionally Secured by Pledged Revenues) in the maximum principal amount of \$7,000,000 to finance the acquisition of properties for stations and administration authorized by NRS 474.511, including fixtures, structures, stations, other buildings and sites therefor and appurtenances and incidentals necessary, useful or desirable for any such facilities, including all types of property therefor.

## **BACKGROUND**

The District has identified the need to issue debt to purchase the District Headquarters located at 3663 Barron Way and any necessary improvements. Any additional proceeds will be used for other facility development or improvement costs, including but not limited to, Hidden Valley (station 37), and Washoe Valley consolidated station, which include reimbursement of certain costs incurred by the District, prior to the execution and delivery of the proposed Bonds

The Bonds are general obligations of the District and the payment of principal of and interest on the Bonds is additionally secured by revenues derived from 15% of the proceeds of the Consolidated Tax distributed to the District.

The proposed bonds will be outstanding for a term no greater than 25 years, with substantially level annual payments of principal and interest. The District anticipates selling the proposed bonds via competitive sale the week of July 5, subject to market conditions and the recommendation of the District's municipal advisor and bond counsel. The District anticipates the proposed bonds will close in July 2021. The District has prepared a Preliminary Official Statement for the purpose of offering the proposed bonds to investors and will apply for a rating of the proposed bonds from Standard & Poor's. Award of the winning bid is delegated to the District's Fire Chief or the Chief Fiscal Officer and will be awarded to the lowest true interest cost bid.

### **FISCAL IMPACT**

If approved, the annual debt service starting fiscal year 2022 is expected to be approximately \$400,000 per year for twenty-five years. Total proceeds of the proposed bonds, after paying transaction costs, will be at least \$7,000,000. Estimated transaction costs to issue the proposed bonds are between \$225,000 and \$300,000. The attached estimate of the total annual debt service requirements and proceeds of the bonds has been provided by the District's municipal advisor. The estimate reflects market conditions as of May 18, 2021.

### **RECOMMENDATION**

Staff recommends that the Board adopt a Resolution authorizing the issuance of the Truckee Meadows Fire Protection District's General Obligation (Limited Tax) Capital Improvement Bonds (Additionally Secured by Pledged Revenues), Series 2021 in the maximum principal amount of \$7,000,000 to finance the acquisition of properties for stations and administration authorized by NRS 474.511, including fixtures, structures, stations, other buildings and sites therefor and appurtenances and incidentals necessary, useful or desirable for any such facilities, including all types of property. The District has complied with all other requirements described under NRS 350 to issue the proposed bonds.

### **POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion could be:

*"I move to adopt a Resolution authorizing the issuance of the Truckee Meadows Fire Protection District's General Obligation (Limited Tax) Capital Improvement Bonds (Additionally Secured by Pledged Revenues), Series 2021 in the maximum principal amount of \$7,000,000 to finance the acquisition of properties for stations and administration authorized by NRS 474.511, including fixtures, structures, stations, other buildings and sites therefor and appurtenances and incidentals necessary, useful or desirable for any such facilities, including all types of property."*