

**BOARD OF FIRE COMMISSIONERS  
TRUCKEE MEADOWS FIRE PROTECTION DISTRICT**

TUESDAY

9:00 A.M.

MAY 18, 2021

PRESENT:

**Bob Lucey, Chair**  
**Vaughn Hartung, Vice Chair**  
**Alexis Hill, Commissioner\***  
**Jeanne Herman, Commissioner**

**Janis Galassini, County Clerk**  
**Charles Moore, Fire Chief**  
**Mary Kandas, Deputy District Attorney**

ABSENT:

**Kitty Jung, Commissioner**

The Board convened at 9:01 a.m. in special session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada. Following the Pledge of Allegiance to the flag of our Country, the Clerk called the roll and the Board conducted the following business:

**21-099F      AGENDA ITEM 3 Public Comment.**

There was no response to the call for public comment.

**\*9:03 a.m.      Commissioner Hill arrived.**

**21-100F      AGENDA ITEM 4 Announcements/Reports.**

Fire Chief Charles Moore indicated the Green Waste Program in Washoe Valley would be held on June 5 and 6 at the Nevada Department of Forestry Station. He hoped people would create defensible space and bring their green waste to the drop-off area.

**21-101F      AGENDA ITEM 5 Public Hearing discussion and possible action on the Truckee Meadows Fire Protection District Tentative Budget, including possible changes to the adoption of the Final Budget for Fiscal Year 2021-22. This item may be continued to Tuesday, May 25, 2021 at 9:00 AM. Estimated Fiscal Year 2021-22 general fund revenues are \$38,054,524, and estimated general fund expenditures are (\$38,972,599), broken down into the following 10 cost centers: Standalone (Overhead), Administration, Operations, Training, Fire Prevention, Fleet Maintenance, Fuels Management, Emergency Medical, Logistics, Reserve/Volunteer Program. In addition to the general fund expenditures, the proposed budget also**

**AGENDA ITEM #5A**

includes expenditures from the following 6 other funds: Capital Projects Fund (\$10,477,430); Emergency Fund (\$1,083,702); Sick, Annual, and Comp Benefits Fund (\$300,000); Stabilization Fund (\$550,000); Debt Service Fund (\$1,049,398); and Worker's Comp Internal Service/Proprietary Fund (\$257,500). Total estimated expenditures under the general fund and additional 6 funds in this proposed budget is approximately \$52,690,629 plus an additional \$150,000 debt issuance cost and \$400,000 contingency. (All Commission Districts.)

The Chair opened the public hearing by calling on anyone wishing to speak for or against approval of this item. There being no response, the hearing was closed.

Cindy Vance, Chief Fiscal Officer for the Truckee Meadows Fire Protection District, reviewed the proposed changes included in the staff report. She noted there were only a few slight changes from the comprehensive report she presented at the last meeting. She believed the Federal Emergency Management Agency (FEMA) reimbursement would take longer than a year to receive, which concerned her.

Commissioner Hill asked whether the dispatch transfer to Washoe County was staying with the Sheriff's Office. Ms. Vance replied it was, so they conservatively increased that budget to \$500,000 for the new agreement with the Sheriff's Office.

Chair Lucey wondered about the prior year's FEMA reimbursements referenced by Ms. Vance, asking her to restate the amounts the District was waiting to be paid. Ms. Vance stated the vaccination pods were just over \$100,000, and FEMA continued to ask questions about a \$9,000 request from October. There was a request for \$33,000 for a testing and disinfection grant. She stated the questions had been answered, but FEMA had not approved it so it could move to the State to start submittals for actuals, reporting, and reimbursement. Another FEMA request was for pods where a firefighter/paramedic was moved from a 12-hour shift to a 40-hour shift and the position needed to be backfilled. She said they met with FEMA and discussed how to present that for the application, and FEMA had asked the District to produce ideas; that was three to four months ago. She expressed frustration with the lack of communication from FEMA, and Chair Lucey stated he would work with her offline to get the issue resolved. He asked what the total amount was, to which Ms. Vance replied \$150,000.

Chair Lucey wondered where in the budget that was. Ms. Vance said it was in the Emergency Fund. Chair Lucey confirmed the Emergency Fund for Fiscal Year 2021/22 was being increased from \$600,000 to \$1.5 million. He wondered whether the \$150,000 in unreimbursed FEMA requests was offset in the Emergency Fund. Ms. Vance stated the \$600,000 would actually make it \$1.5 million; currently there was a negative cash balance with more than \$1 million in receivables. She explained the \$1.5 million was not a fund balance but cash deposits from other entities, which equaled more than \$1 million in receivables with another \$200,000 to \$300,000 left to bill. When fires started, cash had to be drawn out and the \$600,000 was considered cash flow, but receivables could be delayed due to the timing of expenditures. Chair Lucey wondered about the timeline for

those receivables. Ms. Vance expected those would be received within the recognition period for 2021, and she said they would bring a budget augmentation item in June to include the extra \$1 million into the budget for Fiscal Year 2021. The recognition period ended August 31.

There was no response to the call for public comment.

On motion by Vice Chair Hartung, seconded by Commissioner Herman, which motion duly carried on a 4-0 vote with Commissioner Jung absent, it was ordered that Agenda Item 5 be approved.

**21-102F      AGENDA ITEM 6 Announcements/Reports.**

Fire Chief Charles Moore stated the upcoming June 1 meeting had a full agenda and he anticipated it would run two hours.

**21-103F      AGENDA ITEM 7 Public Comment.**

There was no response to the call for public comment.

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**9:19 a.m.**      There being no further business to discuss, the meeting was adjourned without objection.

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**BOB LUCEY**, Chair  
Truckee Meadows Fire  
Protection District

ATTEST:

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**JANIS GALASSINI**, Washoe County Clerk  
and Ex-Officio Clerk, Truckee Meadows  
Fire Protection District

*Minutes Prepared By:  
Doni Gassaway, Deputy County Clerk*