

Nevada Governor's Office of Economic Development
Governor's Office of Economic Development
CDBG-CV Round #2 Grant Application
Deadline: 4/27/2021

Washoe County
Washoe Safe Camp Pilot Project

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USD\$ 244,062.00 Requested

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Chair

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Project Description

1. Is there a Sub-Recipient on the proposed project? If so include Sub-Recipients name, address, contact person and DUNS #.

If no Sub-Recipient put none

None

2. Provide the HCDA Citation for the proposed project.

NOTE: A copy of the HCDA Citation is in the Library tab.

105(a)(8)

3. Type of Project.

For definitions of project types refer to the Application Handbook in the Library.

- ☐ 1. Community Facilities/Infrastructure
- ☐ 2. Economic Development
- ☐ 3. Planning
- ☒ 4. Community Service
- ☐ 5. Housing Rehab

4. National Objective: Benefit to Low and Moderate Income (LMI) Persons.

- ☐ City/County/Census Tract:LMI-A
- ☐ Site Specific LMI-S (Income Survey required)
- ☒ Limited Clientele LMI-C
- ☐ Economic Development LMI-J
- ☐ LMI Housing LMI-H
- ☐ N/A

5. National Objective: Elimination or Prevention of Slum and Blight (NOT ELIGIBLE UNDER CDBG-CV)

NOTE: Include a copy of the declaration of Slum and Blight or the Redevelopment Area authorization passed by the City Council/County Commission as an attachment.

- ☐ Slum/Blight Area
- ☐ Slum/Blight Site Specific
- ☒ N/A

6. National Objective: Urgent Need: All criteria must be met:

NOTE: This grant funding provides for an interim solution to a problem of urgent nature until funding for a permanent solution can be secured. Contact the CDBG office before using this National Objective.

- ☒ Yes
- ☐ No

7. Project Beneficiaries

Total number of individuals/jobs/businesses/households

360	Total number of low/moderate income beneficiaries
100	Percentage of LMI beneficiaries (Divide line 2 by 1) %
820.00	TOTAL

8. Provide US Census or HUD LMISD

Please see link to the HUD LMISD web page in the Library Tab.

Weblink	Web link or HUD LMISD
	Census Tract
	Block Group
0.00	TOTAL

9. Income Survey, Who conducted the survey and when? Date verified by CDBG staff.

NOTE: Attach survey methodology and details. If an Income Survey has not been completed please put "none".

NA

10. Provide a brief Scope of Work

NOTE: Provide a clear, concise description of the proposed project identifying how the project will prevent, prepare for, and respond to the coronavirus.

This grant will be utilized as a response to COVID-19 to ensure the health and safety of people experiencing homelessness in our community. Through a pilot safe camp, we aim to proactively prevent the spread of the virus by providing the basic infrastructure and hygienic supplies in a regulated outdoor campsite setting. This outdoor approach diverges from the existing congregate indoor shelters and unregulated outdoor encampments.

The safe camp will follow a harm reduction model in which staff proactively aim to mitigate the spread of the virus. Social distancing will be practiced. Frequently serviced portable restrooms and hand washing stations will ensure a more hygienic environment. Personal protective equipment (PPE) will be provided for staff and participants. Hygiene and cleaning supplies will ensure a clean and safe environment for everyone. Trained staff will help de-escalate conflicts among participants, freeing up emergency services to respond to possible life threatening COVID-19 needs in our community.

The safe camp model will ensure that people experiencing homelessness have a safe, low barrier option to begin the process of transitioning into housing. The safe camp staff will be trained to continually focus participant outreach on finding permanent housing. As more people are supported to successfully exit the camp into their own permanent housing solutions, we hope to further reduce the spread of the virus throughout the community.

11. Is the proposed project part of a larger or phased project?

If not part of a larger project please put none as answer.

The pilot safe camp program is part of a larger vision to potentially construct a permanent outdoor safe camp on the new regional campus for people experiencing homelessness. The pilot safe camp was conceived as a response to the COVID-19 pandemic. It is aimed at improving the health and safety of people experiencing homelessness in a regulated outdoor campsite setting as opposed to unregulated outdoor encampments and congregate indoor shelters.

At the end of the pilot safe camp, the team will assess whether it is an effective solution to improving the health and safety of one of the most vulnerable populations as well as the community at large.

12. If phased, list the phases and a brief summary of each (past and future). Indicate if the City/County has researched funding for subsequent phases.

If not a phased project please put none in answer.

- Phase 1 (COMPLETED): Conception of a regional campus for people experiencing homelessness (all local jurisdictions).
- Phase 2 (COMPLETED): Purchase of land (funded by local jurisdictions).
- Phase 3 (IN PROGRESS, EXPECTED COMPLETION DATE IN APRIL 2021): Shelter structure construction (funded by local jurisdictions).
- Phase 4 (IN PROGRESS): Pilot safe camp program planning and design (funded by local jurisdictions).
- Phase 5 (EXPECTED TO START IN APRIL 2021): Construction and development of pilot safe camp program (funded by local jurisdictions).
- Phase 6 (DATE TBD): Analysis of pilot safe camp to determine whether to move forward with a permanent safe camp. (funded by local jurisdictions).
- Phase 7 (DATE TBD): Addition of more permanent supportive infrastructure to support shelter (private fundraising).
- Phase 8 (DATE TBD): Permanent affordable housing added to campus (funded by Reno Housing Authority and their respective partners).

13. Does the City/County expect to receive \$750,000 or more in direct and indirect federal financial assistance during any fiscal year of the project?

NOTE: If so, the CDBG office requires a copy of the single audit for the year(s) of the project, if funded.

- ☒ Yes
- ☐ No

14. Provide project location include physical address or APN.

1498 East 7th St. Reno, NV 89512

15. How is the proposed project currently being addressed?

Currently, many people experiencing homelessness are living along the banks of Truckee River in large, unsanctioned encampments. These encampments are unregulated and generally do not follow CDC guidelines for preventing and spreading COVID-19. Little to no personal protective equipment is utilized and appropriate social distancing is not maintained. Restrooms and hand washing stations are few and far between, resulting in outdoor urination and defecation without access to proper hand washing.

Traditional regulated indoor congregate shelters are often avoided by those living outside who may feel that they are more of a risk than living outside. Neither

option is currently ideal during the COVID-19 crisis. The pilot safe camp will seek to address the current concerns with living in unregulated outdoor encampments as well as indoor congregate setting shelters by providing a regulated outdoor experience with the infrastructure to provide basic hygiene amenities and PPE. The 24/7 staffed camp will also ensure that social distancing measures are followed per CDC guidelines and de-escalation measures result in fewer emergency service calls.

Application Questions [top](#)

Some answers will not be presented because they are not part of the selected group of questions based on the answer to #14.

1. What is the need of the community and how was it determined? Please provide a brief summary of Tangible & Intangible community impacts that are expected to occur as a result of the proposed project.

The COVID-19 pandemic has exacerbated the already critical issue of people experiencing homelessness in our community. Besides anecdotal evidence of increased numbers of unsheltered individuals seen on the streets, the Point-In-Time Count showed a year-over-year increase of unsheltered individuals from 459 in 2020 to 772 in 2021.

The tangible impacts of the Safe Camp include improving water quality along the Truckee River, expanding capacity for those experiencing homelessness and improved health and hygiene for a vulnerable population. The Safe Camp is expected to increase low-barrier capacity for people experiencing homelessness. This will provide a safe alternative to unregulated outdoor encampments along the banks of the Truckee river and throughout the area. The Safe Camp will be well staffed to provide the support and stability to help people find their path to permanent housing. This housing-focused approach will enable more people to exit homelessness permanently. The Safe Camp will provide the resources for participants to access restrooms, hand-washing, PPE, and connection & transportation to healthcare.

Intangible community impacts will include decreased risk of COVID transmission and improved quality of life for people experiencing homelessness as well as the community at large.

2. How does the proposed project activity meet the need to prevent, prepare for, and respond to the coronavirus?

The Safe Camp will provide the resources for participants to help prevent the spread of the coronavirus. Access to restrooms, hand-washing, and waste disposal will provide the basic mechanisms for improved hygiene. A robust supply of PPE including masks and gloves will enable participants to protect themselves per continued CDC guidance and State mandate. The camp itself will provide a central location to offer vaccination clinics for those wanting to receive the COVID-19 vaccine. In addition, supportive staffing will connect participants to resources to enroll in Medicaid or VA benefits to enhance access to healthcare. The Safe Camp staff will connect participants to transportation resources to further reduce barriers to accessing healthcare in a timely manner.

3. What is the proposed response to prevent, prepare for, and respond to the coronavirus? Why is the proposed project required to prevent, prepare for, and respond to the coronavirus?

The proposed response to coronavirus is a regulated outdoor Safe Camp. This outdoor Safe Camp provides a safer option than congregate indoor shelter settings. Participants will each have their own camping tent in an outdoor environment. This will allow campers to maintain social distancing guidelines while also providing an open-air environment to ensure ample fresh air flow.

This project is required to respond to coronavirus due to the increasing numbers of people experiencing homelessness that don't qualify or want to be in a traditional indoor congregate shelter setting. This low-barrier option will provide a housing-first approach that doesn't require sobriety or have other barriers to entry that would otherwise keep people living in unregulated congregated encampments throughout our community.

The security staffing will support the Safe Camp operator staff in ensuring that preventative measures are adhered, such as social distancing and mask-wearing. The security staffing will monitor that only registered participants are within the boundaries of the camp and that outsiders are not allowed entry.

4. How will the potential grantee know if the need has been met or the project has prevented, prepared for, and responded to the coronavirus?

Attach the title page and relevant pages of the plans.

We will know if the need has been met by decreasing numbers of unsheltered individuals living throughout our community. This can be tracked through the annual Point-In-Time count as well as the real-time by-name list of people experiencing homelessness which will live in the Homeless Management Information System (HMIS). We will be able to measure the quantity of vaccinations provided for participants at the Safe Camp location. Lastly, decreased community infection rates will be another indicator that the project has successfully contributed to decreasing the spread of the coronavirus.

5. Provide a clear, concise description of the proposed project identifying how the project will prevent, prepare for, and respond to the coronavirus. Fully describe all activities for all parts of the proposed project.

This project will serve as a response to COVID-19 to ensure the health and safety of people experiencing homelessness in our community. Through a pilot Safe Camp, we aim to proactively prevent the spread of the virus by providing the basic infrastructure and hygienic supplies in a regulated outdoor campsite setting. This outdoor approach diverges from the existing congregate indoor shelters and unregulated outdoor encampments. The safe camp will follow a harm reduction model in which staff proactively aim to mitigate the spread of the virus. Frequently serviced restrooms and hand washing stations will ensure a more hygienic environment. Personal protective equipment (PPE) will be provided for staff and participants. Hygiene and cleaning supplies will ensure a clean and safe environment for everyone. Trained staff will help de-escalate conflicts among participants, freeing up emergency services to respond to possible life threatening COVID-19 needs in our community. The Safe Camp model will ensure that people experiencing homelessness have a safe, low barrier option to begin the process of transitioning into housing. The Safe Camp staff will be trained to continually focus participant outreach on finding permanent housing. As more people are supported to successfully exit the camp into their own permanent housing solutions, we hope to further reduce the spread of the virus throughout the community.

6. What level of environmental review is required for the proposed project?

If project is Exempt or Categorically Excluded, Not Subject to 24 CFR Part 58.5 the Environmental Review form MUST be attached to the application.

- ☐ Environmental Impact Statement (EIS)
- ☐ Environmental Assessment (EA)
- ☐ Categorically Excluded/ Subject to 24 CFR Part 58.5 (CEST)
- ☐ Categorically Excluded/Not Subject to 24 CFR Part 58.5 (CENST)
- ☒ Exempt

7. If the project requires an Environmental Impact Statement (EIS), Environmental Assessment (EA), or Categorically Excluded/Subject to 24 CFR Part 58.5, in what stage is the environmental review process?

NA

8. If other state or federal agencies are involved in this project and require an environmental review, provide the name of the agency and the contact persons names, phone number and email address.

NA

9. What are the anticipated short-term and or temporary environmental impacts associated with this project? Describe both positive and negative effects and, if necessary, proposed mitigation measures.

This project is anticipated to have positive short-term environmental impacts. The Safe Camp will enable unsheltered individuals currently living on the banks of the Truckee River to move to a safe space off the river that provides restrooms and trash disposal. This will prevent human waste and trash from entering our local ecosystem through direct entry into the river.

10. What are the anticipated long-term and/or permanent environmental impacts associated with this project. Describe both positive and negative effects and, if necessary, proposed mitigation measures.

The project's anticipated positive long-term environmental impacts are a continuation and compounding of the previously stated short-term impact. The Safe Camp will provide a safe space off the Truckee River for people experiencing homelessness to live with basic hygiene amenities. These basic hygiene amenities, such as restrooms and trash disposal, divert those items from entering the local ecosystem. Recent data shows increased levels of E. Coli downriver from current unregulated encampments, so reducing these levels will be beneficial to all those who utilize the river downstream.

11. Indicate whether the proposed project involves any of the following

- ☐ Historic structure (designated or 50+ years old)
- ☐ Historic or prehistoric site
- ☐ Historic District
- ☒ None

12. Will this project require or result in the involuntary displacement of any persons?

- ☐ Yes
- ☒ No

13. Describe impacts, other than environmental, both positive and negative, which are expected as a result of this project. Quantify as much as possible. If necessary, include an attachment to the application.

The Safe Camp will utilize a housing-focused program model. With strong staff support, the Safe Camp will serve as a stabilizing base to help participants find the transitional or permanent housing that best meets their needs to end their homelessness.

14. Please indicate if your project is one of the following

- ☐ Planning only
- ☐ Construction/Acquisition
- ☒ Neither

15. Has a plan or study previously been conducted for the same or a similar project?

-answer not presented because of the answer to #14-

16. IF "Yes", answer the following

-answer not presented because of the answer to #14-

17. A plan MUST contain a recommendation/option section. Explain when the recommendations will be implemented and who will be responsible for implementation. If no recommendations, explain why.

-answer not presented because of the answer to #14-

18. The proposed project is for:

-answer not presented because of the answer to #14-

19. Who holds title to the property involved?

-answer not presented because of the answer to #14-

20. In whom will the title be vested upon completion of the project?

-answer not presented because of the answer to #14-

21. Do any right-of-ways, easements, or other access rights need to be acquired? If "YES" when will the rights be acquired?

-answer not presented because of the answer to #14-

22. If the project requires water rights or well permits, have they been acquired? If "NO", when will the rights/permits be acquired?

-answer not presented because of the answer to #14-

Budget [top](#)

Funding Sources/Revenues	CDBG	Local Cash	Local In-Kind	State	Other Federal
Personnel - Safe Camp Program Coordinator	USD\$ 0.00	USD\$ 125,000.00			
Contractor - Security Staffing	USD\$ 244,062.00	USD\$ 0.00			
Contractor - Safe Camp Operator	USD\$ 0.00	USD\$ 425,000.00			
Misc. Service Contracts		USD\$ 130,000.00			
Misc. Supplies		USD\$ 80,000.00			
Misc. Utilities		USD\$ 80,000.00			
Training		USD\$ 2,500.00			
Contingency		USD\$ 110,000.00			

Total	USD\$ 244,062.00	USD\$ 952,500.00	USD\$ 0.00	USD\$ 0.00	USD\$ 0.00
Funding Tasks	CDBG	Local Cash	Local In-Kind	State	Other Federal
Personnel - Safe Camp Program Coordinator		USD\$ 125,000.00			
Contractor - Security Staffing	USD\$ 244,062.00				
Contractor - Safe Camp Operator		USD\$ 425,000.00			
Misc. Service Contracts		USD\$ 130,000.00			
Misc. Supplies		USD\$ 80,000.00			
Misc. Utilities		USD\$ 80,000.00			
Training		USD\$ 2,500.00			
Contingency		USD\$ 110,000.00			
Total	USD\$ 244,062.00	USD\$ 952,500.00	USD\$ 0.00	USD\$ 0.00	USD\$ 0.00

Budget Narrative

The contracted security staffing has been determined by the Washoe County Security Administrator. These costs were determined through careful analysis of the needs of similar programs and anticipated needs of the Safe Camp program. The staffing number is based upon the contractor hourly rate of 2 unarmed security staff stationed at the Safe Camp 24 hours a day, 7 days a week from approximately July 1, 2021, through February 2022. The hourly rates are dictated by the County's contracted security company. From July 1-September 2021, the hourly per person rate is \$20.71, with the holiday rate at \$31.07. From October 1, 2021 through February 2022, the hourly per person rate is \$21.89, with the holiday rate at \$32.84/hour. Due to the Safe Camp being a new program, security staffing will be closely monitored and corrections will be made to the staffing as necessary. The rates beyond February 2022 will remain in affect through June 2022 in the case that it is determined we do not need 2 security guards at all times and can extend the budget further.

All ongoing costs will be covered by Washoe County.

Project Implementation Schedule [top](#)

Project Implementation Schedule

	Task	Timeframe
PROJECT SET UP		
-	Safe Camp Research	3/1/21-4/6/21
-	Budget Creation	3/1/21-4/23/21
-	Staff Position Creation	3/1/21-4/20/21
-	Jurisdictional Approval	5/5/21
-	Subgrant Agreement to BCC	6/22/21
-		
PROCUREMENT/BIDDING PROCESS		
-	Security Contract Procure	3/1/21-5/15/21
-	Env. exclusion docs	5/1/21-5/7/21
-	Bid docs to CDBG	6/1/21-6/30/21
-		
-		
-		
PROJECT IMPLEMENTATION		
-	Security Contractor Start	7/1/21
-	Quarterly Report Due	10/15/21
-	Quarterly Draw Request	10/15/21
-	Quarterly Report Due	1/15/22
-	Quarterly Draw Request	1/15/22
-		
-		
-		
-		
PROJECT CLOSEOUT		
-	Financial Summary	2/2022-3/2022
-	Final Quarterly Report	2/2022-3/2022
-	Audit/Disallowed Cost Cer	2/2022-3/2022
-	Project Benefits Report	2/2022-3/2022
-		
-		
-		

Total**Documents** [top](#)**Documents Requested ***

Required?

Attached Documents *

Environmental Review Exempt or Categorically Excluded/Not
Subject to 24 CFR Part 58.5 MUST have the Environmental Review
attached to the application

[Washoe Closest Airport](#)[Washoe Flood Map](#)[Environmental Review](#)

(1) copy of the minutes from the two (2) public participation
meeting.

[Washoe CDBG-CV #2 Public Participation](#)

Letters of Commitment on Secured Funds

[Washoe Letter of Commitment](#)

Letter of Intent on unsecured funds.

[Letter of Intent NA](#)

LMISD & GIS Map

[Safe Camp LMISD GIS Map](#)

other documents

Signed copy of Method of Distribution

[Washoe Signed Method of Distribution](#)

Consolidated Plan and other Master Planning Document

* ZoomGrants™ is not responsible for the content of uploaded documents.

Application ID: 337980

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