

RESOLUTION        Increase change fund from nine hundred fifty dollars (\$950.00) to one thousand two hundred fifty dollars (\$1,250.00), to enable Washoe County Sheriff's Office, Records Division, to add additional permit stations to accept cash payments. This increase is necessary to process permits and comply with NRS time frame requirements.

WHEREAS, the Board of County Commissioners of Washoe County, pursuant to NRS 354.609, has the authority to create and fund change and petty cash fund accounts; and,

WHEREAS, Washoe County Sheriff's Office, Records Division, has requested an increase in their change fund from nine hundred fifty dollars (\$950.00) to one thousand two hundred fifty dollars (\$1,250.00) to better serve those requesting permits.; now, therefore, be it,

RESOLVED, BY THE BOARD OF COMMISSIONERS OF WASHOE COUNTY, NEVADA as follows:

1.     That, pursuant to the provisions of NRS 354.609, the County Treasurer and the County Comptroller are hereby authorized and directed to take all necessary steps to establish and account for a three hundred dollar (\$300.00) increase in the change fund for a total one thousand two hundred fifty dollars (\$1,250.00) for the Washoe County Sheriff's Office, Records Division.
2.     That the above additional three hundred dollars (\$300.00) will be transferred from the Washoe County Treasurer's Commercial Bank Account.
3.     That said change fund be used exclusively for transactions related to the Washoe County Sheriff's Office, Records Division.
4.     That the Washoe County Undersheriff shall henceforth be held accountable for the change fund authorized by this Resolution.
5.     That the County Clerk is directed to distribute copies of this Resolution to the Washoe County Treasurer, Comptroller, Internal Auditor, and Washoe County Sheriff's Office, Records Division.

ADOPTED this 11<sup>th</sup> day of May, 2021.

WASHOE COUNTY COMMISSION

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Bob Lucey, Chair  
Washoe County Commission

ATTEST:

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Washoe County Clerk