



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: April 27, 2021

DATE: Wednesday, April 21, 2021

TO: Board of County Commissioners

FROM: Kerri Heward, Director, Forensic Science Division
(775) 328-2803, kheward@washoecounty.us

THROUGH: Sheriff Darin Balaam

SUBJECT: Recommendation to approve the Forensic Support Services Agreements between Washoe County on behalf of Washoe County Sheriff's Office and various Local Law Enforcement Agencies: Elko Band Tribal PD \$1,500; Fallon PD \$69,049; Lovelock Colony PD (Lovelock Paiute Tribal PD) \$1,500; Reno Fire Department \$3,000; Sparks PD \$689,500; Pershing Co SO \$44,002 for Forensic Laboratory Analysis Service fees for the retroactive term of July 1, 2020 to June 30, 2021 with a total income of [\$808,551.00]. (All Commission Districts.)

SUMMARY

Washoe County via Washoe County Sheriff's Office Forensic Science Division provides Forensic Science Services to various Law Enforcement Agencies. The contract fees are based on a percentage of usage by each individual agency and cover the cost of services provided under the scope of work.

Washoe County Strategic Objective supported by this item: Safe, Secure and Healthy Communities.

PREVIOUS ACTION

On June 16, 2020, The Board approved Item 13., Forensic Support Services Agreements for various outside agencies.

On November 12, 2019, The Board approved Item 8.D.5., Forensic Support Services Agreements for various outside agencies.

On July 23, 2019, The Board approved Item 10, Forensic Support Services Agreements for various outside agencies.

On September 25, 2018, The Board approved Item 10, Forensic Support Services Agreements for various outside agencies.

On July 24, 2018, The Board approved Item 23, Forensic Support Services Agreements for various outside agencies.

AGENDA ITEM # _____

On June 26, 2018, The Board approved Item 16, Forensic Support Services Agreements for various outside agencies.

On June 27, 2017, The Board approved Item 11, Forensic Support Services Agreements for various outside agencies.

On June 23, 2016, The Board approved Item 20, Forensic Support Services Agreements for various outside agencies.

The Board has been approving the Forensic Support Services Agreements for various outside agencies since July 10, 2001.

BACKGROUND

The Washoe County Sheriff's Office provides forensic services to Federal, State, and Local agencies throughout northern Nevada via a service contract. Services covered include all in-house laboratory analysis as outlined in Option A including field investigation or Option B excluding field investigation. Fees are based upon the type of contract selected by the agencies and cover the cost of services.

Agencies not wishing to contract with the Washoe County Sheriff's Office for forensic services with either Option A or Option B will not be able to use Forensic Services. Toxicology services are not a part of the standard contracts and agencies are billed separately for toxicology analysis.

Reason for Retroactive Submittal: Items were submitted to the first available BCC Meeting once all remaining contracts were received from Agencies.

The attached contracts cover the following agencies for the Fiscal Year 2020-2021:

Elko Band Tribal PD	\$ 1,500.00
Fallon PD	\$ 69,049.00
Lovelock Colony PD	\$ 1,500.00
Reno Fire Department	\$ 3,000.00
Sparks PD	\$ 689,500.00
Pershing Co SO	\$ 44,002.00
TOTAL	\$ 808,551.00

FISCAL IMPACT

The revenues from these contracts will be deposited into General Ledger Account 150650-460162 in the amount of \$808,551.00. The revenue and related expenditure authority were built into the approved Washoe County FY 2021 budget.

RECOMMENDATION

It is recommended that the Board of County Commissioners approve the Forensic Support Services Agreements between Washoe County on behalf of Washoe County Sheriff's Office and various Local Law Enforcement Agencies: Elko Band Tribal PD \$1,500; Fallon PD \$69,049; Lovelock Colony PD (Lovelock Paiute Tribal PD) \$1,500;

Reno Fire Department \$3,000; Sparks PD \$689,500; Pershing Co SO \$44,002 for Forensic Laboratory Analysis Service fees for the retroactive term of July 1, 2020 to June 30, 2021 with a total income of [\$808,551.00].

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "Move to approve the Forensic Support Services Agreements between Washoe County on behalf of Washoe County Sheriff's Office and various Local Law Enforcement Agencies: Elko Band Tribal PD \$1,500; Fallon PD \$69,049; Lovelock Colony PD (Lovelock Paiute Tribal PD) \$1,500; Reno Fire Department \$3,000; Sparks PD \$689,500; Pershing Co SO \$44,002 for Forensic Laboratory Analysis Service fees for the retroactive term of July 1, 2020 to June 30, 2021 with a total income of [\$808,551.00]."