



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: April 27, 2021

DATE: April 7, 2021

TO: Board of County Commissioners

FROM: Amber Howell, Director, Human Services Agency
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THROUGH: Kate Thomas, Assistant County Manager

SUBJECT: Recommendation to retroactively accept a FY21 Nutrition Services Incentive Program (NSIP) subgrant award from the State of Nevada, Aging and Disability Services Division (ADSD) in the amount of [\$331,667; no county match] retroactive from October 1, 2020 to September 30, 2021 to supplement food costs for the Older Americans Act Title III congregate and home-delivered meal programs; authorize the Director of the Human Services Agency to retroactively execute the grant documents; and direct the Comptroller's Office to make the necessary budget amendments. (All Commission Districts)

SUMMARY

The Board of County Commissioners must accept grant awards, and the Washoe County Human Services Agency has been awarded funding in the amount of \$331,667 for the FY21 Nutrition Services Incentive Program (NSIP) grant from the State of Nevada, Aging and Disability Services Division (ADSD) to supplement food costs for the Older Americans Act Title III congregate and home-delivered meal programs.

Washoe County Strategic Objective supported by this item: Safe, Secure and Healthy Communities

PREVIOUS ACTION

On April 28, 2020, the Board approved item 12 to accept a FY20 Nutrition Services Incentive Program (NSIP) subgrant award from the State of Nevada, Aging and Disability Services Division (ADSD) in the amount of \$248,240 retroactive from October 1, 2019 to September 30, 2020 to supplement food costs for the Older Americans Act Title III congregate and home delivered meal programs.

On June 11, 2019 in item 8F, the Board approved \$79,102 in federal funds through ADSD, to supplement food costs for Older Americans Act Title III congregate and home delivered meal programs for the period October 1, 2018 through September 30, 2019.

AGENDA ITEM # _____

On March 11, 2019 in item 10, the Board approved \$220,990.00 in federal funds, through ADSD, to supplement food costs for Older Americans Act Title III congregate and home delivered meal programs for the period October 1, 2018 through September 30, 2019.

On June 26, 2018 in item 11, the Board approved a fourth supplemental award for the FY18 Nutrition Services Incentive Program (NSIP) grant from the State Aging and Disability Services Division (ADSD) in the amount of [\$155,201; no county match] to support food costs for senior congregate and home delivered meals retroactive from October 1, 2017 through September 30, 2018; authorized the Department to execute the award; and directed the Comptroller's Office to make the appropriate budget amendments.

BACKGROUND

The Aging and Disability Services Division awarded a total of \$331,667 in NSIP funds to the Washoe County Human Services Agency's Senior Services Division in federal fiscal year 2020 to support food purchases for the senior nutrition program. The funding from the U.S. Department of Health and Human Services is pass-through funding from the Aging and Disability Services Division that has been the foundation to the Agency's senior nutrition program for many years.

The Notice of Subaward for this grant was received by the Human Services Agency on March 5, 2021; therefore, retroactive approval is requested.

GRANT AWARD SUMMARY

Project/Program Name: FY21 Nutrition Services Incentive Program (NSIP)

Scope of the Project: The Human Services Agency has received Federal grant funding through the State of Nevada for the Nutrition Incentive Services Program (NSIP) for the past nineteen years. The funding is a United States Department of Agriculture reimbursement based on the number of meals reported to the Nevada Aging and Disability Services Division for the previous year and is specifically targeted for food costs. The grant is an important component of the Agency's nutrition program funding, offsetting the costs of providing both home delivered and congregate meals for seniors in Washoe County.

Benefit to Washoe County Residents: The NSIP program will benefit Washoe County residents by providing additional funds to support food purchases necessary to operate the Congregate and Home Delivered Meal programs that provide daily nutritious meals to seniors.

On-Going Program Support: The grant award is used to support Congregate and Home Delivered Meal program costs. Funds are utilized to supplement food purchases. Aging and Disability Services, program income, and Washoe County general funds also support the program.

Award Amount: \$331,667 (\$331,667 direct/ \$0 indirect)

Grant Period: October 1, 2020 to September 30, 2021

Funding Source: U.S. Department of Health and Human Services

Pass Through Entity: State of Nevada, Aging and Disability Services Division

CFDA Number: 93.053

Grant ID Number: 16-000-57-NX-21

Match Amount and Type: n/a

Sub-Awards and Contracts: The Human Services Agency will comply with the Washoe County Procurement Policy, Grants Manual and with federal grant procurement guidelines as defined in 2 CFR 200 – Uniform Guidance.

FISCAL IMPACT

Should the board accept this grant award and approve these amendments, the FY21 Human Services Agency, Senior Services Fund (F225) adopted budget will be increased by \$331,667 in both revenues and expenditures in the following accounts:

<u>Account Number</u>		<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
IO 11832	-431100	Federal Grant Revenue	\$ 331,667.00
		Total Revenue	\$ 331,667.00
IO 11832	- 710872	Food Purchases	\$ 331,667.00
		Total Expenditures	\$ 331,667.00

This grant award does not require a match.

Indirect costs are not allowable on this grant award as no salary or wages are included in the grant budget.

RECOMMENDATION

It is recommended that the Board of County Commissioners retroactively accept a FY21 Nutrition Services Incentive Program (NSIP) subgrant award from the State of Nevada, Aging and Disability Services Division (ADSD) in the amount of [\$331,667; no county match] retroactive from October 1, 2020 to September 30, 2021 to supplement food costs for the Older Americans Act Title III congregate and home-delivered meal programs; authorize the Director of the Human Services Agency to retroactively execute the grant documents; and direct the Comptroller's Office to make the necessary budget amendments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "Move to retroactively accept a FY21 Nutrition Services Incentive Program (NSIP) subgrant award from the State of Nevada, Aging and Disability Services Division (ADSD) in the amount of [\$331,667; no county match] retroactive from October 1, 2020 to September 30, 2021 to supplement food costs for the Older Americans Act Title III congregate and home-delivered meal programs; authorize the Director of the Human Services Agency to retroactively execute the grant documents; and direct the Comptroller's Office to make the necessary budget amendments.