



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: April 13, 2021

DATE: Wednesday, April 07, 2021

TO: Board of County Commissioners

FROM: Shannon Hardy, Admin Services Manager
(775) 328-3033; shardy@washoecounty.us

THROUGH: Darin Balaam, Sheriff

SUBJECT: Recommendation to accept the Washoe County Sheriff's Office Public and Visiting Remodel award from the United States Department of Justice through the State of Nevada Department of Public Safety, Office of Criminal Justice Administration [amount not to exceed \$1,568,266.00, no match required] to be used to pay for a remodel of public access area and inmate visiting at the Sheriff's office expenses for the retroactive grant period of March 1, 2021 – January 19, 2022, and if approved authorize Sheriff Balaam to execute grant award documents; direct Comptroller's Office to make the necessary budget amendments and appropriation transfers. (All Commission Districts.)

SUMMARY

Per county policy, the Washoe County Board of County Commissioners must accept grant awards and direct the Comptroller's Office to make the necessary budget amendments. This item is presented seeking approval to accept the grant award from the State of Nevada Department of Public Safety, Office of Criminal Justice Administration. Funds will be used to renovate the main lobby and inmate visiting center at the Sheriff's Office limiting access to visitors that could potentially pass on COVID-19 exposure to multiple locations.

Washoe County Strategic Objective supported by this item: Safe, secure, and healthy communities.

PREVIOUS ACTION

None

BACKGROUND

Washoe County Sheriff's Office

AGENDA ITEM # _____

Grant funds will be utilized in direct response to the Coronavirus Pandemic, in protecting the health and safety of the community and staff from COVID-19. WCSO will renovate the existing public access lobby area which would result in limiting and reducing potential exposure of COVID-19 within the regional detention facility and other areas of the Sheriff's Office. This renovation would combine all public access areas in the front part of the facility so that visitors to the facility would not have access and potentially pass on COVID-19 exposure to numerous locations. The modification would provide one point of entry for the public coming into the facility for CCWs, work permits, fingerprinting, warrant information and filing of reports where temperature screening and masks would be required before acquiring services. With this modification, services that used to be available further inside of the facility such as inmate video visiting and cashier services for inmate bail will be moved to the front "public access area" with an open office concept plan where family and friends access and potential COVID-19 exposures could be limited. The frequent disinfecting of the public access areas could be easily completed with the footprint of public access areas all in one area.

Reason for retroactive submittal: Item was submitted to the first available BCC meeting once paperwork was received and processed.

GRANT AWARD SUMMARY

Project/Program Name: *Washoe County Sheriff's Office Public and Visiting Remodel*

Scope of the Project: *Remodel the main lobby and intake center at the Washoe County Sheriff's Office*

Benefit to Washoe County Residents: *Provide a safe environment for access to services*

On-Going Program Support: N/A

Award Amount: *Total \$1,568,266.00*

Grant Period: *03/01/2021-1/19/2022*

Funding Source: *State of Nevada Department of Public Safety, Office of Criminal Justice Administration*

Pass through From: *U.S. Department of Justice*

CFDA Number: *16.034*

Grant ID Number: *20-CESF-27*

Match Amount and Type: *None*

Sub-Awards and Contracts: Any equipment and contracts will be purchased using Washoe County grant procurement processes compliant with 2 CFR 200.317-200.326.

FISCAL IMPACT

Should the board accept this grant award, budget amendments to the FY21 budget for in the Sheriff’s Office Restricted Fund (270) and cross-fund appropriation transfers to the Capital Improvements Fund (402) of \$1,568,266 will be needed in the following revenue and expenditure accounts:

Fund/Department	Account	Amount
Other Restricted Fund (Fund 270)	19105-431100 (WCSO Lobby Remodel – Federal Grants)	\$1,568,266.00
Other Restricted Fund (Fund 270)	19105-814092 (WCSO Lobby Remodel - Transfer to CIP)	\$1,568,266.00
Capital Impr Fund (Fund 402)	PW920407–622270 (Transfer from Other Restricted Fund)	\$1,568,266.00
Capital Impr Fund (Fund 402)	PW920407 - 781002 – Bldg and Impr Capital	\$1,568,266.00

This is a reimbursement grant. No indirect costs are allowed.

- *No match required*
- *Funds will be drawn as a reimbursement*
 - *General funds are source of the upfront cash*
- *Indirect cost reimbursement was not requested so that 100% of the grant funding can be directed towards enhancing public safety*

RECOMMENDATION

It is recommended that the Board of County Commissioners accept the Washoe County Sheriff’s Office Public and Visiting Remodel award from the United States Department of Justice through the State of Nevada Department of Public Safety, Office of Criminal Justice Administration [amount not to exceed \$1,568,266.00, no match required] to be used to pay for a remodel of public access area and inmate visiting at the Sheriff’s office expenses for the retroactive grant period of March 1, 2021 – January 19, 2022, and if approved authorize Sheriff Balaam to execute grant award documents; direct Comptroller’s Office to make the necessary budget amendments and appropriation transfers.

POSSIBLE MOTION

Should the Board agree with staff’s recommendation, a possible motion would be: “Move to accept the Washoe County Sheriff’s Office Public and Visiting Remodel award from

the United States Department of Justice through the State of Nevada Department of Public Safety, Office of Criminal Justice Administration [amount not to exceed \$1,568,266.00, no match required] to be used to pay for a remodel of public access area and inmate visiting at the Sheriff's office expenses for the retroactive grant period of March 1, 2021 – January 19, 2022, and if approved authorize Sheriff Balaam to execute grant award documents; direct Comptroller's Office to make the necessary budget amendments and appropriation transfers.”