



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: April 13, 2021

DATE: March 2, 2021

TO: Board of County Commissioners

FROM: Kristen Palmer, Fiscal Compliance Officer, 775-328-2419, kpalmer@washoecounty.us

THROUGH: Anna Heenan, Administrative Health Services Officer, 775-328-2417, aheenan@washoecounty.us

SUBJECT: Recommendation to approve budget amendments totaling an increase of [\$90,321.00] in both revenue and expense to the FY21 Assistant Secretary for Preparedness and Response (ASPR) Carry Forward Grant Program retroactive to July 1, 2020 through June 30, 2021 and direct the Comptroller's office to make the appropriate budget amendments. (All Commission Districts)

SUMMARY

The Washoe Board of County Commissioners must approve amendments to the adopted fiscal year budget and direct the Comptroller's Office to make the appropriate budget amendments.

Washoe County Strategic Objective supported by this item: Safe, Secure and Healthy Communities.

PREVIOUS ACTION

No previous action.

BACKGROUND

Project/Program Name: ASPR Public Health Preparedness Program Carry Forward Program

Scope of the Project: The Subgrant Award scope of work addresses the following capabilities: Support COVID POST and POD activities.

Benefit to Washoe County Residents: This Award supports the Epidemiology and Public Health Preparedness (EPHP) Division's mission to strengthen the capacity of public health infrastructure to detect, assess, and respond decisively to control the public health consequences of bioterrorism events or any public health emergency.

On-Going Program Support: These funds support on-going activities in the Public Health Preparedness Program.

Award Amount: Total award is \$99,353 (\$90,321 direct/\$9,032 indirect)

Grant Period: July 1, 2020 – June 30, 2021

AGENDA ITEM # _____

Funding Source: Public Health Preparedness (PHP)

Pass Through Entity: State of Nevada, Department of Health and Human Services
Division of Public & Behavioral Health

CFDA Number: 93.89

Grant ID Number: 6U3REP190613-02-01

Match Amount and Type: 10% match is required and is met through Shared Services expenditures

Sub-Awards and Contracts: No Sub-Awards are anticipated.

FISCAL IMPACT

As this carryover was not anticipated in the FY21 budget, a budget amendment in the amount of \$90,321.00 in revenue and expense is necessary to bring the Notice of Subgrant Award into alignment with the program budget. Adjustments will be as follows:

| <u>Account Number</u> | <u>Description</u> | <u>Amount of Increase/(Decrease)</u> |
|-----------------------|--------------------------|--------------------------------------|
| 2002-IO-11825 -431100 | Federal Revenue | \$90,321.00 |
| | Total Revenue | \$90,321.00 |
| 2002-IO-11825 -710110 | Contracted/Temp Services | \$53,983.00 |
| 2002-IO-11825 -710300 | Operating Supplies | \$36,338.00 |
| | Total Expenditures | \$90,321.00 |

RECOMMENDATION

It is recommended that the Board of County Commissioners approve budget amendments totaling an increase of [\$90,321] in revenue and expenses to the FY21 Assistant Secretary for Preparedness and Response (ASPR) Carry Forward Grant Program retroactive to July 1, 2020 through June 30, 2021 and direct the Comptroller's office to make the appropriate budget amendments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "Move to approve budget amendments totaling an increase of [\$90,321] in revenue and expenses to the FY21 Assistant Secretary for Preparedness and Response (ASPR) Carry Forward Grant Program retroactive to July 1, 2020 through June 30, 2021 and direct the Comptroller's office to make the appropriate budget amendments.