



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: April 13, 2021

DATE: March 3, 2020

TO: Board of County Commissioners

FROM: Kim Graham, Fiscal Compliance Officer, 775-328-2418, kgraham@washoecounty.us

THROUGH: Anna Heenan, Administrative Health Services Officer, 775-328-2417, aheenan@washoecounty.us

SUBJECT: Recommendation to approve budget amendments totaling an increase of [\$78,787.00] in both revenue and expense to the FY21 Immunizations Supplemental COVID Subaward retroactive to October 1, 2020 through June 30, 2022 and direct the Comptroller's office to make the appropriate budget amendments. (All Commission Districts)

SUMMARY

The Washoe Board of County Commissioners must approve amendments to the adopted fiscal year budget and direct the Comptroller's Office to make the appropriate budget amendments.

Washoe County Strategic Objective supported by this item: Safe, Secure and Healthy Communities.

PREVIOUS ACTION

No previous action.

BACKGROUND

This amendment supports the Immunization program mission to public health by reducing vaccine-preventable disease through immunization through collaboration and cooperation with community partners.

The District Board of Health accepted this amendment at their March 25, 2021 meeting.

GRANT AWARD SUMMARY

Project/Program Name: Immunizations Supplemental COVID Grant

Scope of the Project: This Subaward provides funding to plan and implement COVID-19 vaccination services.

Benefit to Washoe County Residents: Provides outreach vaccination clinics such as PODs and strike team clinics that reach target populations.

AGENDA ITEM # _____

On-Going Program Support: This is one-time funding to support planning and implementing COVID-19 vaccination services.

Award Amount: \$89,029.00 (\$10,242.00 indirect) Amendment #1
Grant Period: October 1, 2020 through June 30, 2022
Funding Source: Nevada Immunization & Vaccine for Children Federal Grant; Centers for Disease Control and Prevention
Pass Through Entity: State of Nevada, Department of Health and Human Services
CFDA Number: 93.268
Grant ID Number: SG 25024
Match Amount and Type: None

Sub-Awards and Contracts: Contracts will be in compliance with 2 CFR 200 procurement and contracting guidelines and Washoe County Purchasing Policy.

FISCAL IMPACT

Funding was not included in the adopted FY21 budget; therefore, a budget amendment in the amount of [\$78,787.00] is necessary. No amendment is necessary for the indirect revenue.

<u>Account Number</u>	<u>Description</u>	<u>Amount of Increase</u>
2002-IO-11795 -431100	Federal Grants	\$ 78,787.00
2002-IO-11795 -701412	Salary Adjustment	\$ 19,126.00
2002-IO-11795 -705360	Benefit Adjustment	\$ 215.00
2002-IO-11795 -710110	Contracted/Temp Svcs	\$ 25,336.00
2002-IO-11795 -710212	Software Subscription	\$ 34,110.00

RECOMMENDATION

It is recommended that the Board of County Commissioners approve budget amendments totaling an increase of [\$78,787.00] in both revenue and expense to the FY21 Immunizations Supplemental COVID Subaward retroactive to October 1, 2020 through June 30, 2022 and direct the Comptroller's office to make the appropriate budget amendments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "Move to approve budget amendments totaling an increase of [\$78,787.00] in both revenue and expense to the FY21 Immunizations Supplemental COVID Subaward retroactive to October 1, 2020 through June 30, 2022 and direct the Comptroller's office to make the appropriate budget amendments."