



TRUCKEE MEADOWS FIRE PROTECTION DISTRICT STAFF REPORT

Board Meeting Date: April 6, 2021

DATE: March 22, 2021

TO: Truckee Meadows Fire Protection District Board of Fire Commissioners

FROM: Cindy Vance, Chief Fiscal Officer
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THROUGH: Charles A. Moore, Fire Chief
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SUBJECT: Recommendation to approve retroactive and continued purchases for needed supplies, materials, equipment and contractual services from various suppliers that have or will exceed in the aggregate \$100,000 during this fiscal year but will remain within available adopted budget funding. All such purchases will continue to be subject to and in accordance with the provisions of the Local Government Purchasing Act. Vendors receiving these additional funds include the following: Sierra Electronics Inc., Silver State International, Interstate Oil Company, LN Curtis & Sons, and Purcell Tire & Rubber. Amounts to be paid to each of these vendors, respectively, shall not exceed \$150,000. The supplies, fuel, materials, equipment and contractual services to be provided by each include but are not limited to equipment repairs, equipment supplies, tires and installation. (All Commission Districts) **FOR POSSIBLE ACTION**

SUMMARY

Recommendation to approve retroactive and continued purchases for needed supplies, materials, equipment and contractual services from various suppliers that have or will exceed in the aggregate \$100,000 during this fiscal year, but will remain within available adopted budget funding. All such purchases will continue to be subject to and in accordance with the provisions of the Local Government Purchasing Act. Vendors receiving these additional funds include the following: Sierra Electronics Inc., Silver State International, Interstate Oil Company, LN Curtis & Sons, and Purcell Tire & Rubber. Amounts to be paid to each of these vendors, respectively, shall not exceed the \$150,000. The supplies, fuel, materials, equipment and contractual services to be provided by each include but are not limited to equipment repairs, equipment supplies, tires and installation.

PREVIOUS ACTION

June 16, 2020, the Board approved a resolution that gives standing authorization to the Truckee Meadows Fire Protection District Chief or his or designated staff to purchase supplies, materials, equipment, and contractual services required by the district to accomplish the purposes of NRS chapter 474 in annual amounts or estimated annual amounts of \$100,000 or less per purchase.

BACKGROUND

Board approval is required for the purchase of all supplies, materials, equipment and contractual services in annual amounts or estimated annual amounts in excess of \$100,000 in accordance with the provisions of the Local Government Purchasing Act.

All of the below listed suppliers have exceeded and/or will exceed the \$100,000 threshold this fiscal year. Each supplier listed has been contracted for supplies and/or services which individually did not exceed the \$100,000 threshold that would require approval of these purchases by the Board of Fire Commissioners. Cumulatively, these purchases will exceed \$100,000. Prior legal opinion held that Board approval is also needed for cumulative purchases with a supplier throughout a year, which in aggregate will exceed \$100,000.

Since Truckee Meadows Fire Protection District purchases with the below listed suppliers have cumulatively exceeded or is expected to exceed \$100,000 for fiscal year 2020-2021, the District is requesting purchase approval for these suppliers. Such additional purchases will remain within adopted budget funding for the fiscal year, and all purchases will still be subject to competitive bidding or purchased in joinder to existing contracts, as applicable. The retroactive approval request is due to the timing of purchases by individual departments, which in the aggregate exceed the approval threshold.

Recommended Suppliers:

- Sierra Electronics
- Silver State International
- Interstate Oil Company
- LN Curtis & Sons
- Purcell Tire & Rubber

FISCAL IMPACT

Expenditures with each of the above suppliers are expected to exceed \$100,000 within fiscal year 2020-2021. The maximum fiscal impact would depend upon the results of any remaining purchases in the current fiscal year. All purchases will remain within adopted budget funding for fiscal year 2020-2021.

RECOMMENDATION

It is recommended that the Board of Fire Commissioners approve retroactive and continued purchases for needed supplies, materials, equipment and contractual services from various suppliers that have or will exceed in the aggregate \$100,000 during this fiscal year, but will remain within available adopted budget funding. All such purchases will continue to be subject to and in accordance with the provisions of the Local Government Purchasing Act. Vendors receiving these additional funds include the following: Sierra Electronics Inc., Silver State International, Interstate Oil Company, LN Curtis & Sons, and Purcell Tire & Rubber. Amounts to be paid to each of these vendors, respectively, shall not exceed \$150,000. The supplies, fuel, materials, equipment and contractual services to be provided by each include but are not limited to equipment repairs, equipment supplies, tires and installation.

POSSIBLE MOTION

Should the Board agree with staff's recommendation a possible motion would be:

"I move to approve retroactive and continued purchases for needed supplies, materials, equipment and contractual services from various suppliers that have or will exceed in the aggregate \$100,000 during this fiscal year but will remain within available adopted budget funding. All such purchases will continue to be subject to and in accordance with the provisions of the Local Government Purchasing Act. Vendors receiving these additional funds include the following: Sierra Electronics Inc., Silver State International, Interstate Oil Company, LN Curtis & Sons, and Purcell Tire & Rubber. Amounts to be paid to each of these vendors, respectively, shall not exceed \$150,000. The supplies, fuel, materials, equipment and contractual services to be provided by each include but are not limited to equipment repairs, equipment supplies, tires and installation."