



TRUCKEE MEADOWS FIRE PROTECTION DISTRICT STAFF REPORT

Board Meeting Date: March 2, 2020

DATE: February 12, 2021
TO: Truckee Meadows Fire Protection District Board of Fire Commissioners
FROM: Charles A. Moore, Fire Chief
Phone: (775) 328-6123 Email: cmoore@tmfpd.us
SUBJECT: Recommendation to approve the reclassification of a vacant Fire Prevention Specialist position to a new position titled Fire Captain-Prevention. (All Commission District) FOR POSSIBLE ACTION

SUMMARY

This item is for recommendation to approve the reclassification of a vacant Fire Prevention Specialist position to a new position titled Fire Captain-Prevention.

PREVIOUS ACTION

Periodically, the Board approves reclassifications as necessary during the fiscal year to support department reorganizations and realignment of resources to improve efficiency and effectiveness.

BACKGROUND

After reviewing the needs of the "Fire Prevention Division" of the District, the District has identified a need for a Fire Captain-Prevention. This new position will be responsible for supervision over Fire Prevention staff and existing work but will also be heavily involved in other higher-level duties, responsibilities and projects.

The existing vacant position for Fire Prevention Specialist will be replaced with the Fire Captain-Prevention.

FISCAL IMPACT

The annual salary range of the new position ranges from \$135,500 to \$175,500 including benefits. The original position was included in the FY20/21 budget for the full fiscal year, therefore the new salary is offset by the original position being vacant for most of FY20/21 and will fall within the current FY20/21 budget.

RECOMMENDATION

It is recommended that the Board approve to reclassify the vacant position of Fire Prevention Specialist II to a new position titled Fire Captain - Prevention.

POSSIBLE MOTION

Should the Board agree with staff's recommendation a possible motion could be:

"I move to approve to reclassify the vacant position of Fire Prevention Specialist II to a new position titled Fire Captain – Prevention."