



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: January 12, 2021

DATE: December 23, 2020

TO: Board of County Commissioners

FROM: Dwayne Smith, P.E., Division Director, Engineering and Capital Projects
Community Services Department, 328-2043, desmith@washoecounty.us

THROUGH: Dave Solaro, Arch., P.E., Director
Community Services Department, 328-2040, dsolaro@washoecounty.us

SUBJECT: Recommendation to redirect budget authority [in the amount of \$173,596.58] within the Public Safety Function in the Capital Improvements Fund for the architectural design for the Washoe County Sheriff's Office Front Lobby and Detention Administration Area Remodel project, and if approved, authorize the Washoe County Contracts Manager to enter into all necessary professional design agreements [not to exceed \$173,596.58]. (Commission District 3.)

SUMMARY

The Washoe County Sheriff's Office (WCSO) is pursuing a grant for the necessary upgrades to the front lobby and detention administration area at the 911 Parr Jail facility. The remodel focuses on creating a safe entry area for both staff and visitors who come into the facility and remodels the detention administration area, creating a more efficient and usable space. WCSO staff has been pursuing different possible funding sources for the estimated \$1.5 million-dollar project and has identified an available grant to fund the construction phase of the work. The grant requires a construction level design and associated construction cost estimates and is due at the end of February 2021, requiring immediate initiation of the design effort.

In response, the Community Services Department and WCSO staff have developed an approach to initiate the required design, and since time is of the essence, staff recommends that the Board of County Commissioners (Board) authorize the Washoe County Contracts Manager to enter into all necessary design agreements for the project. All Nevada Revised Statute (NRS) requirements will be followed and all future construction contracts and agreements will be brought to the Board for consideration.

It is recommended that funding initially approved for the WCSO Isolation Rooms project be redirected for the subject design. The WCSO Isolation Room project was an approved project which was competitively bid. The submitted bids far exceeded the engineer's estimate and the available approved budget and therefore the Board rejected the bids on December 8, 2020. The available remaining budget is \$173,596.58.

Washoe County Strategic Objective supported by this item: Safe, Secure and Healthy Communities.

AGENDA ITEM # _____

PREVIOUS ACTION

On July 14, 2020, the Board of County Commissioners (Board) approved the FY21-25 Capital Improve Plan.

On December 8, 2020 the Board rejected all submitted bids for the Washoe County Sheriff's Office (WCSO) Isolation Rooms project, as the bids far exceeded the engineer's estimate and the available approved budget.

BACKGROUND

For several years, staff at the WCSO has identified safety and efficiency issues associated with the entry to the 911 Parr Detention Facility building and has continued to seek various funding sources for a remodel project. WCSO has recently been pursuing a \$1.5M grant for the necessary upgrades to the front lobby and detention administration area at the facility. The remodel focuses on creating a safe entry area for both staff and visitors who come into the facility and remodels the detention administration area creating a more efficient and usable space. While various costs estimates have been made, no design has been performed or engineer's estimates developed. The grant requires submittal of construction level designs with associated engineer's estimates for construction. The grant is due at the end of February 2021 requiring immediate initiation of the design effort.

It is recommended that funding initially approved for the WCSO Isolation Rooms project be redirected for the subject design. The Isolation Rooms project was an approved project which was competitively bid. The submitted bids far exceeded the engineer's estimate and the available approved budget and therefore the Board rejected the bids on December 8, 2020. The available remaining budget is \$173,596.58.

FISCAL IMPACT

The CIP Committee has recommended that the remaining budget authority in the amount of \$173,596.58 from the WCSO Isolation Rooms project (PW920401) be redirected to the WCSO Design Front Lobby and Detention Admin Area Remodel project. Should the board approve, a new project number will be set up in the Capital Improvements Fund (402) and a budget adjustment will be completed to reallocate the budget authority (net-zero).

Potential sources of funding for the construction of the project have been identified by the WCSO as a grant. All subsequent construction contacts will be brought to the Board for their consideration and possible approval.

RECOMMENDATION

It is recommended the Board of County Commissioners redirect budget authority [in the amount of \$173,596.58] within the Public Safety Function in the Capital Improvements Fund for the architectural design for the Washoe County Sheriff's Office Front Lobby and Detention Administration Area Remodel project, and if approved, authorize the Washoe County Contracts Manager to enter into all necessary professional design agreements [not to exceed \$173,596.58].

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "Move to redirect budget authority [in the amount of \$173,596.58] within the Public Safety Function in the Capital Improvements Fund for the architectural design for the Washoe County Sheriff's Office Front Lobby and Detention Administration Area Remodel project, and if approved, authorize the Washoe County Contracts Manager to enter into all necessary professional design agreements [not to exceed \$173,596.58]."