



MEMORANDUM

December 23, 2020

To: Board of Fire Commissioners
Truckee Meadows Fire Protection District

Fm: Charles A. Moore, Fire Chief

Re: **Fire Chief Report – January 2021 Regular Meeting**

A.1 Bond Financing for the Purchase of 3663 Barron Way

Staff will bring a resolution in February for the Board's consideration that recommends adopting a notice resolution to the Debt Management Commission. The bond process timeline is as follows.

Date	Activity
Tuesday, February 2, 2021	Board considers adoption of a Debt Management Commission (DMC) Notice Resolution
Friday, February 19, 2021	Debt Management Commissioner considers an Approval Resolution
Tuesday, March 2, 2021	Board considers adoption of Resolution of Intent (<i>requires 2/3 super-majority</i>)
Sunday, March 7, 2021	Publish Resolution of Intent (begins 90-day petition period)
Tuesday, May 4, 2021	Board holds Public Hearing on proposed bonds
Monday, 06/07/2021	End of 90-day petition period (9:00 a.m.) Funds become available sometime in July.
Close of Escrow	The purchase would occur sometime in late July or early August.

The District entered into the lease for Barron Way approximately one year ago. Our lease terms are \$322,320 annually with a 3% increase annually plus CAM. The CAM is currently \$69,360, including property taxes of \$38,504 for a total of \$391,680.

In 2021, the costs will be \$331,990 and in 2022, \$341,950. Annual debt service on bonds is estimated at \$413,000 plus a reduced CAM of approximately \$30,000 with taxes subtracted. The difference is approximately \$101,000.

Attached is an estimated amortization schedule.

A.2 Galena Creek Trail Burn Plan

Staff discussed a pile burning program for the Galena Creek Trail area with County Parks and Nevada Division of Forestry. There is a substantial amount of deadfall that needs removal. Chief Isernhagen will review the project and burn plan with you at the meeting. The burn plan is attached.

A.3 TMFR Report to the Community - 2021

The District intends to publish a "Report to the Community" summarizing the District's operation. It will be distributed before the meeting and after January 1 so that I may include annual statistics. The report will be presented to the Board as a DRAFT so that staff may incorporate any Commissioner comments.

A.4 Announcement of Retirement and Recognition of Service - Battalion Chief Mike Heikka.

Battalion Chief Mike Heikka, after three decades of service to the community and the District, will conclude his distinguished career on January 10, 2021. Mike started as a seasonal firefighter in 1987 with the Nevada Division of Forestry (NDF) and became a full-time career firefighter in 1991. He has served in a variety of capacities over the years, including an inmate crew captain. As NDF evolved into Sierra Fire Protection District and later Truckee Meadows Fire & Rescue in 2012, Mike was one of the original Battalion Chiefs when TMFR commenced service again. Mike also served as a Division Supervisor for the Great Basin Incident Management Teams. He has a wealth of experience in the wildland and fighting to include serving on the hazardous materials (HAZMAT) response team.

Chief Heikka has witnessed an incredible evolution of the fire service since he started his career. "Technology has changed the way we do things. It was not that long ago when we were drawing fire maps on paper," he said. "Today, we have sophisticated mapping and GPS coordinates that allow us to manage incidents better. Technology has changed the way we communicate and fight fires."

Our District owes Chief Heikka a debt of gratitude for his dedicated service to our region.