



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: November 17, 2020

DATE: October 21, 2020
TO: Board of County Commissioners
FROM: Victoria Jakubowski, Fiscal Compliance Officer, District Attorney's Office, 325-6710 vjakubowski@da.washoecounty.us
THROUGH: Christopher J. Hicks, District Attorney
SUBJECT: Recommendation to accept a Victims of Crime Act (VOCA) supplemental grant to the District Attorney's Office in the amount of [\$76,800; \$19,200 required match], from the State of Nevada Department of Health and Human Services Division of Children and Family Service (DCFS) to provide funding to create two intermittent hourly Program Assistant positions, as approved by the Job Evaluation Committee, to coordinate victim services; retroactive from July 1, 2020 through July 30, 2021; direct Human Resources to create the necessary positions and direct the Comptroller to make the necessary budget amendments and retroactively authorize the District Attorney or his designees to sign the grant agreement. (All commission districts)

SUMMARY

The Washoe Board of County Commissioners must accept grant awards and must approve amendments to the adopted fiscal year budget and direct the Comptroller's Office to make necessary budget amendments.

The District Attorney's Office has received funding from the Victims of Crime Act (VOCA) grant through the State of Nevada Department of Health and Human Services Division of Children and Family Service (DCFS). This grant provides direct victim services in Washoe County. The funding will create two intermittent hourly Program Assistant positions. One will coordinate the Domestic Violence High Risk Team. The second position will coordinate community response to sexual assault and human trafficking in Washoe County.

Award is retroactive to July 1, 2020. This is the first BCC meeting date after award documents were completed.

County Strategic Objective supported by this item: Safe, secure and healthy communities

PREVIOUS ACTION

On July 14, 2020, The Board accepted a Victims of Crime Act (VOCA) grant to the District Attorney's Office in the amount of [\$627,000; \$156,750 required match], from the State of Nevada Department of Health and Human Services Division of Children and Family Service (DCFS) to provide funding to retain a full-time Victim Witness Advocate and two intermittent hourly Victim Witness Advocates; retain an intermittent hourly

AGENDA ITEM # _____

Forensic Interviewer and create a second intermittent hourly Forensic Interviewer and a full-time Forensic Interviewer for the Child Advocacy Center (CAC); create a full-time Human Services Support Specialist II for the CAC (as evaluated by the Job Evaluation Committee); provide for counseling services at the CAC; fund related travel, training equipment, and direct victim services and supplies; retroactive from July 1, 2020 through July 30, 2021; direct Human Resources to create the necessary positions and direct the Comptroller to make the necessary budget amendments and retroactively authorize the District Attorney or his designees to sign the grant agreement.

On June 16, 2020, the Board accepted an Amended Notice of Subaward for the 2020 Victims of Crime Act (VOCA) grant to the District Attorney's Office in the amount of [\$34,027; \$8,507 required match], from the State of Nevada Department of Health and Human Services Division of Children and Family Service (DCFS) to provide counseling services from July 1, 2019 through June 30, 2020. Direct the Comptroller to make the necessary budget amendments and retroactively authorize the District Attorney or his designee to sign the grant agreement. This award represents the remaining 50% of total FY2020 award.

On that same date, the Board accepted an Amended Notice of Subaward for the 2020 Victims of Crime Act (VOCA) grant to the District Attorney's Office in the amount of [\$154,430; \$38,608 required match], from the State of Nevada Department of Health and Human Services Division of Children and Family Service (DCFS) to provide for intermittent-hourly Victim Witness Advocate and Forensic Interviewer positions as approved by the Job Evaluation Committee; from July 1, 2019 through June 30, 2020. Direct Human Resources to create the necessary positions and direct the Comptroller to make the necessary budget amendments and retroactively authorize the District Attorney or his designee to sign the grant agreement. This award represents the final 50% of total FY2020 award.

Lastly, on that same date the Board accepted an Amended Notice of Subaward for the 2020 Victims of Crime Act (VOCA) grant to the District Attorney's Office in the amount of [\$98,295; \$24,574 required match], from the State of Nevada Department of Health and Human Services Division of Children and Family Service (DCFS) to provide funding for an existing part-time Victim Witness Advocate and a new intermittent-hourly Victim Witness Advocate position as approved by the Job Evaluation Committee, along with related travel, equipment, and victim services; from July 1, 2019 through June 30, 2020. Direct the Comptroller to make the necessary budget amendments and retroactively authorize the District Attorney or his designee to sign the grant agreement. This award represents the remaining 50% of total FY2020 award.

Please note that in FY2020, the District Attorney's Office received three (3) VOCA grants which were each dispersed in 3 segments each which consisted of 10%, 40%, and then the final 50%.

The Board has accepted VOCA grants on behalf of the District Attorney's Office since 2003.

BACKGROUND

The Domestic Violence High Risk Team (DVHRT) Program Assistant will be responsible for the development, implementation, and coordination of a Washoe County *Domestic Violence High Risk Team*. The DA has a long-term goal of establishing a coordinated community response to domestic violence in Washoe County. This position will establish a DVHRT based on an innovative strategy to prevent domestic violence and homicides that is grounded in research. The DA has been laying the foundation for the development of a DVHRT based on this model - which enables agencies to customize their DVHRT so that it functions within the policy and statutory mandates of their respective jurisdiction. The DA believes the establishment of a DVHRT will positively impact victim safety, offender accountability and the DV response system in Washoe County.

The Sexual Assault/Human Trafficking (SA/HT) Program Assistant will be responsible for providing a coordinated community response to sexual assault and human trafficking in Washoe County. This will include the coordination of the Sexual Assault Response Team (SART), as well as all medical and forensic examinations and services required to meet the patient load of the SART and Child Abuse Response and Evaluations (CARES) programs. Since victims of SA and HT may be as young as 13 years old, the proposed Coordinator will also coordinate services through CARES. The SA/HT Coordinator will play a critical role in Washoe County, serving as a liaison between the WCDA's Office and hospitals, non-profit agencies and law enforcement agencies to generate a coordinated response team to meet the needs of adolescent and sexual assault survivors.

These positions were approved by the Review Committee on 8/5/2020 and the Job Evaluation Committee on 8/18/2020.

Award is retroactive to July 1, 2020. This is the first BCC meeting date after award documents were completed.

GRANT AWARD SUMMARY

Project/Program Name: VOCA Supplemental Victim Services

Scope of the Project: Hire two intermittent hourly Program Assistants to coordinate victims services; focusing on domestic violence, sexual assault, and human trafficking.

Benefit to Washoe County Residents: Enhance victim services with a focus on the victims of domestic violence, sexual assault, and human trafficking.

On-Going Program Support: Continue to seek General Fund, grants and donations. As this award funds personnel, if grant funding is reduced or eliminated, the position hours will be reduced and/or the positions abolished accordingly.

Award Amount: \$76,800

Grant Period: July 1, 2020 to June 30, 2021

Funding Source: US Dept. of Justice – Office of Justice Programs; Victim of Crime Act

Pass Through Entity: State of Nevada Department of Health and Human Services
Division of Children and Family Service

CFDA Number: 16.575

Grant ID Number: 16575-19-125

Match Amount and Type: \$19,200 - General Fund (CC 106110)

Sub-Awards and Contracts: Procurements will be processed in accordance with 2 CFR Part 200

FISCAL IMPACT

Should the board accept this grant award and approve these amendments, the FY21 adopted budget will be increased by \$69,839 in revenues and \$69,839 in expenditures as listed in the following accounts:

Cost Object & Description	G/L Account & Description	Amount
IO 11779 – FY2021 VOCA Supp	431100-Federal Grants	\$69,839.00
IO 11779 – FY2021 VOCA Supp	701412-Salary Adjustment	\$68,469.84
IO 11779 – FY2021 VOCA Supp	705360-Benefit Adjustment	1,369.40
	Total Expenditures	\$69,839.00

Indirect costs of 10% of salary and wages [\$6,961] are also included in the grant budget.

The required match of \$19,200 will be met through existing FY2021 budget General Fund personnel in Cost Center 106110.

As this award funds personnel, if grant funding is reduced or eliminated, the position hours will be reduced and/or the positions abolished accordingly.

Grant funds shall be reported to grantor monthly and drawn as a reimbursement.

RECOMMENDATION

It is recommended that the Board of County Commissioners accept a Victims of Crime Act (VOCA) supplemental grant to the District Attorney's Office in the amount of [\$76,800; \$19,200 required match], from the State of Nevada Department of Health and Human Services Division of Children and Family Service (DCFS) to provide funding to create two intermittent hourly Program Assistant positions, as approved by the Job Evaluation Committee, to coordinate victim services; retroactive from July 1, 2020 through July 30, 2021; direct Human Resources to create the necessary positions and direct the Comptroller to make the necessary budget amendments and retroactively authorize the District Attorney or his designees to sign the grant agreement.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "move to accept a Victims of Crime Act (VOCA) supplemental grant to the District Attorney's Office in the amount of [\$76,800; \$19,200 required match], from the State of Nevada Department of Health and Human Services Division of Children and Family Service (DCFS) to provide funding to create two intermittent hourly Program Assistant positions, as approved by the Job Evaluation Committee, to coordinate victim services; retroactive from July 1, 2020 through July 30, 2021; direct Human Resources to create the necessary positions and direct the Comptroller to make the necessary budget amendments and retroactively authorize the District Attorney or his designees to sign the grant agreement."