



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: November 17, 2020

DATE: Tuesday, November 10, 2020

TO: Board of County Commissioners

FROM: Brian deMunnik, Director, Regional Public Safety Training Center
(775) 789-5438, bdemunnik@washoecounty.us

THROUGH: Sheriff Darin Balaam

SUBJECT: Recommendation to approve a Production Incentive Contract between the Reno Sparks Convention and Visitors Authority (RSCVA) and the Regional Public Safety Training Center (RPSTC) to provide an incentive payout to the RPSTC based on new consumed room night production, [No fiscal impact] for the retroactive period of July 01 2020 – June 30 2022. (All Commission Districts.)

SUMMARY

Approve and execute a Production Incentive Contract between the Reno Sparks Convention and Visitors Authority (RSCVA) and the Regional Public Safety Training Center (RPSTC) to provide an incentive payout to the RPSTC based on new consumed room night production. The agreement will be for the period of July 01, 2020 through June 30, 2021 and will automatically renew for 2021/2022. The Agreement requires no action from the RPSTC and is for two successive one-year periods unless either party gives the other written notice of nonrenewal at least 21 calendar days from date of receipt of written notification.

Washoe County Strategic Objective supported by this item: Safe, Secure and Healthy Communities.

PREVIOUS ACTION

On June 6, 2018, the Board approved item 6.I.7., a Production Incentive Contract between the Reno Sparks Convention and Visitors Authority (RSCVA) and the Regional Public Safety Training Center (RPSTC) to provide an incentive payout to the RPSTC based on new consumed room night production, for the term of July 01, 2018 - June 30, 2020.

AGENDA ITEM # _____

BACKGROUND

The RSCVA will pay an incentive to the Regional Public Safety Training Center (RPSTC) based on consumed room night production from business contracted in fiscal years 2020/2021 and 2021/2022 for conferences or meetings held by December 31, 2025 that are booked through the RPSTC's collaborative support with the RSCVA that assisted the RSCVA in securing the event.

RPSTC will receive an incentive payout from the RSCVA based on total room nights consumed production credits. This room night scale, listed in the Agreement, is based on actual room nights consumed per calendar year through December 31, 2025 for business contracted after July 1, 2020. There are no expectations of the RPSTC.

Production credit does not apply to repeat, ongoing, standard RPSTC related meetings/events or regular scheduled conferences.

This "Annual Payout Plan" threshold is not considered a minimum RPSTC obligation, there are no penalties should the threshold not be achieved.

RSCVA will provide payouts to the RPSTC within 45 days following the end of each calendar year through 2025. Payout from the RSCVA will be delivered to one central contact at the RPSTC.

Reason for retroactive submittal: Item was submitted to the first available BCC meeting once contract was received and processed.

FISCAL IMPACT

There will be no fiscal impact to Washoe County General Fund. Revenues received as part of this contract will be deposited into Regional Public Safety Training Center – Workshop 209001- 483000 (Rental Income).

RECOMMENDATION

It is recommended that the Board of County Commissioners approve a Production Incentive Contract between the Reno Sparks Convention and Visitors Authority (RSCVA) and the Regional Public Safety Training Center (RPSTC) to provide an incentive payout to the RPSTC based on new consumed room night production, [No fiscal impact] for the retroactive period of July 01 2020 – June 30 2022.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "Move to approve a Production Incentive Contract between the Reno Sparks Convention and Visitors Authority (RSCVA) and the Regional Public Safety Training Center (RPSTC) to provide an incentive payout to the RPSTC based on new consumed room night production, [No fiscal impact] for the retroactive period of July 01 2020 – June 30 2022."