



# WASHOE COUNTY

Integrity Communication Service

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11-19-19

## STAFF REPORT

**BOARD MEETING DATE: November 10, 2020**

**DATE:** October 1, 2020

**TO:** Board of County Commissioners

**FROM:** Max Brokaw, Captain, Special Operations Division  
(775) 321-4912; [mbrokaw@washoecounty.us](mailto:mbrokaw@washoecounty.us)

**THROUGH:** Darin Balaam, Sheriff

**SUBJECT:** Recommendation to approve the acceptance of reimbursement costs [\$13,000.00, no match required] from the USDA Forest Service Humboldt-Toiyabe National Forest for overtime costs incurred while involved in the Cooperative Law Enforcement Agreement #21-LE-11041700-005 for the period date signed - December 31, 2024; and if approved, authorize Comptroller's Office to make the necessary budget amendments and authorize Sheriff Balaam to execute grant award documents. (All Commission Districts).

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### **SUMMARY**

This item is presented seeking approval to accept the grant award from the USDA Forest Service, Humboldt-Toiyabe National Forest.

These funds from the USDA Forest Service Humboldt-Toiyabe National Forest will be used to reimburse Washoe County Sheriff's Office for overtime costs incurred while involved in the Cooperative Law Enforcement Agreement #21-LE-11041700-005.

Washoe County Strategic Objective supported by this item: Safe, secure and healthy communities.

### **PREVIOUS ACTION**

On January 28, 2020, the Board of County Commissioners approved item #5.D.1, , the Sheriff's Office request to approve acceptance of reimbursement costs [\$13,000.00, no match required] from the USDA Forest Service Humboldt-Toiyabe National Forest for overtime costs incurred while involved in the Cooperative Law Enforcement Agreement #16-LE-11041701-008 Mod 05 for the retroactive period of November 7, 2019 – December 31, 2020.

**AGENDA ITEM # \_\_\_\_\_**

On May 21, 2019, the Board of County Commissioners approved item # 7.D.3 , the Sheriff's Office request to approve acceptance of reimbursement costs [\$13,000.16, no match required] from the USDA Forest Service Humboldt-Toiyabe National Forest for overtime costs incurred while involved in the Cooperative Law Enforcement Agreement #16-LE-11041701-008 Mod 04 for the retroactive period of March 13, 2019 - October 31, 2020.

On June 26, 2018, the Board of County Commissioners approved item # 6.I.6, the Sheriff's Office request to approve funding [\$13,000.00, no match required] from the USDA Forest Service Humboldt-Toiyabe National Forest for reimbursement of overtime costs incurred while involved in the Cooperative Law Enforcement Agreement #16-LE-11041701-008 MOD#03 for the retroactive period of 10/01/2017 - 09/30/2018

On March 14, 2017, the Board of County Commissioners approved item # 5.C, the Sheriff's Office request to approve funding [\$13,000.00, no match required] from the USDA Forest Service Humboldt-Toiyabe National Forest for reimbursement of overtime costs incurred while involved in the Cooperative Law Enforcement Agreement #16-LE-11041701-008 for the retroactive period of 10/01/2016 – 09/30/2017

On July 12, 2016, the Board of County Commissioners approved item # 5.E.1, the Sheriff's Office request to approve funding [\$13,000.00, no match required] from the USDA Forest Service Humboldt-Toiyabe National Forest for reimbursement of overtime costs incurred while involved in the Cooperative Law Enforcement Agreement #16-LE-11041701-008 for the retroactive period of 01/01/2016 – 09/30/2016.

## **BACKGROUND**

The Washoe County Sheriff's Office is a cooperator with the USDA, Forest Service, Humboldt-Toiyabe National Forest. Funds are allocated to cover overtime costs incurred while involved in the Cooperative Law Enforcement Agreement #21-LE-11041700-005. During peak season of Memorial Day to Labor Day, Washoe County Sheriff's deputies patrol forest service campgrounds periodically. Time associated with these patrols will be reimbursed.

## **GRANT AWARD SUMMARY**

**Project/Program Name:** Cooperative Law Enforcement Agreement

**Scope of the Project:** Patrol on US Forest roads and campgrounds as well as assist with special enforcement situations.

**Benefit to Washoe County Residents:** Increase protection and surveillance of National Forest Areas within and surrounding Washoe County.

**On-Going Program Support:** N/A

**Award Amount:** \$13,000.00

**Grant Period:** Upon Execution – December 31, 2024

**Funding Source:** USDA Forest Service Humboldt-Toiyabe National Forest

**Pass Through Entity:** None

**CFDA Number:** 10.704

**Grant ID Number:** 21-LE-11041700-005

**Match Amount and Type:** No match.

**Sub-Awards and Contracts:** No sub awards/contracts.

### **FISCAL IMPACT**

Should the board accept this reimbursement contract and approve these amendments, the FY21 adopted budget will be increased by \$13,000.00 in both revenues and expenditures in the following accounts:

<b>Cost Object</b>	<b>G/L Account</b>	<b>Amount</b>
<b>IO-11776 Sheriff OT US Forest Services</b>	<b>431100 – Federal Grants</b>	<b>\$13,000.00</b>
<b>IO-11776 Sheriff OT US Forest Services</b>	<b>701300 – Overtime</b>	<b>\$13,000.00</b>

This Cooperative is on a reimbursement basis.

- No match required
- Funds will be drawn as reimbursement
  - Source of the upfront cash is General Fund.
- No indirect costs expenses were included in the submitted grant requests. All funds awarded through the grant will be directed to meet the specific project goals and enhance public safety.

### **RECOMMENDATION**

It is recommended that the Board of County approve the acceptance of reimbursement costs [\$13,000.00, no match required] from the USDA Forest Service Humboldt-Toiyabe National Forest for overtime costs incurred while involved in the Cooperative Law Enforcement Agreement #21-LE-11041700-005 for the period date signed - December 31, 2024; and if approved, authorize Comptroller's Office to make the necessary budget amendments and authorize Sheriff Balaam to execute grant award documents.

### **POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: "Move to approve the acceptance of reimbursement costs [\$13,000.00, no match required] from the USDA Forest Service Humboldt-Toiyabe National Forest for overtime costs incurred while involved in the Cooperative Law Enforcement Agreement #21-LE-11041700-005 for the period date signed - December 31, 2024; and if approved, authorize Comptroller's

Office to make the necessary budget amendments and authorize Sheriff Balaam to execute grant award documents.”