



PARTNERSHIP AGREEMENT

Developed for

Second Judicial District Court

75 Court Street

Reno, NV 89501

TO PROVIDE

Fee For Services Classes

Program Term 2020-2024



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FOREWORD

This agreement, made and entered into this __27th__ day of __August____, 2020, is between the Second Judicial District Court (herein referred to as “SJDC”) with a place of business at 75 Court Street, Reno, Nevada and the independent contractor, JOIN Inc. Training Nevadans for Careers (herein referred to as JOIN) with a place of business at 716 N. Carson Street, Suite B, Carson City, Nevada.

Specifically, this agreement outlines the administration of For Fee Services provided by JOIN, to support the SJDC Risk-Need-Responsivity (RNR) Model program. The Independent Contractor, JOIN, represents that they possess the necessary qualifications and experience to render and perform such services of value to the SJDC. This agreement and scope of work describes the mutual understanding of the SJDC and JOIN.

This agreement is established for the term of 2020-2024. The program will commence on September 1, 2020 and conclude on June 30, 2021 with regular program fiscal year periods running July 1 – June 30 annually thereafter.

The term of this agreement may be reviewed and modified for purposes of continuing or completing work under way upon mutual written agreement of parties at any time before the expiration date.

SECTION I – PRIMARY CONTACTS

Second Judicial District Court
75 Court Street
Reno, NV 89501

JOIN Inc.
716 N. Carson Street, Suite B
Carson City, NV 89701

Jackie Bryant, Court Administrator
775-325-6769
jackie.bryant@wahsoecourts.us

Denise L. Castle, CEO
775-461-3930
dcastle@join.org

Carie A. Padilla, Programs Director
775-461-3930
cpadilla@join.org

Section II – PURPOSE

SJDC and JOIN desire to work collaboratively to expand Soft Skills and Employability Training by creating fee for service classes that will function as additional sanction options, within the Second Judicial District Courts Specialty Court Program. This agreement describes the mutual understandings of SJDC and JOIN.

Through JOIN's Success Skills program, JOIN will provide educational resources that offers participants the opportunity to learn employability, life and personal management skills, via court sanctions. JOIN's Success Skills program will provide the SJDC with ten skill-building classes. These classes will provide additional sanction options the court will utilize to modified criminal behavior. By providing soft skills-based classes, we are building the participants applicable successes skills and ultimately reducing recidivism.

"Vigorous scientific research supports the use of contingency management strategies of rewards to encourage positive behavior and sanctions when necessary to reform behavior of drug abusers. Externally applied sanctions and incentives (extrinsic motivators) have been found to increase treatment outcomes, engagement and retention. Drug Courts reward incremental success, which leads to sustained changes. They teach methods and provide tools to shed old habits and to adopt healthier lifestyles. Ultimately, sustained change must come from within when the new behaviors, in and of themselves, become the incentive (intrinsic motivators). The challenge facing Drug Courts is to improve the offender's attitude, actions and social functioning. To do so, courts must closely monitor behavior, and respond immediately by imposing certain, swift and fair rewards or sanctions." Sanctions and Incentives: A Review of What Works and Why Judge Jamey Hueston

SECTION III – PARTNERSHIP GOALS

To reach this goal, the partners will work collaboratively to accomplish the following goals:

- A. Launch Success Skills on Sept 1, 2020, utilizing the five self-paced workshops and five instructor-based workshops, designed to assist the SJDC specialty court program by providing additional incremental sanction options.
- B. Create and implement an access system for participants to engage in the workshops, consistent with SJDC court ordered requirements.
- C. Educate partners and stakeholders regarding the Fee For Services Program, class availability and schedule.

SECTION IV – MEASURED OUTCOMES

SJDC will produce evidence of program impact, of their work with the participants, within their own District Courts Case Management system (DCCM) via the Specialty Court Coordinators. JOIN participant outcomes will be measured by a tracking system to validate participant class completion.

SECTION V –Second Judicial District Court Responsibilities

In the partnership, SJDC will be responsible for the following:

- A. Identify Suitable Participants
 - a. The SJDC Judge and Specialty Court Coordinators, in collaboration with the SJDC Staffing team will determine which participants will participate in the program.
- B. Manage Participant Outcomes
 - a. SJDC in collaboration with JOIN will appropriately communicate participant progress and completion.
- C. Stakeholder Presentation
 - a. SJDC in collaboration with JOIN will appropriately communicate program structure, classes and availability to all stakeholders.
- D. Documentation and Feedback
 - a. SJDC will assist JOIN staff in gathering and documenting appropriate participant participation and completion data as necessary.

SECTION VI – JOIN Inc. Responsibilities

In the partnership, JOIN will be responsible for the following:

- A. Providing Success Skills Classes
 - a. Collaborate with SJDC staff to confirm participant enrollment
 - b. Collaborate with SJDC staff to confirm participant placement and course completion
 - c. JOIN will provide the following available Success Skills classes:
 - i. Self-paced classes
 - 1. Basic Writing
 - 2. Listening Skills
 - 3. Problem Solving
 - 4. Self-Management Skills
 - 5. Time Management
 - ii. Instructor Based classes
 - 1. Budgeting
 - 2. Communication Skills
 - 3. How to Keep a Job
 - 4. Job Search Skills
 - 5. Organization Skills
- B. Manage Participant Outcomes
 - a. Provide SJDC with participant progress and completion updates.
 - i. Engage within Court Staffing to report participant status and completion.
 - b. Provide digital certificates to participants upon successful course completion.

SECTION VII – PROGRAM COST and PAYMENT

- A. Fee for services program cost:
 - a. Self-paced classes will consist of a \$100.00 dollar fee for service per class.
 - b. Instructor based classes will consist of a \$150.00-dollar fee for service per class.
 - c. Participant “No Call No Show”, for the instructor-based classes, will be charged a fifty percent fee of \$75.00.
- B. JOIN shall invoice monthly but may invoice quarterly at the least.
 - a. Attached to the invoice will be a participant worksheet, stating their name and class attended.
- C. SJDC shall be responsible for all costs associated with
 - a. Participant course completion
- D. JOIN shall be responsible for all cost associated with
 - a. Tracking participant course status and completion

SECTION VIII-HOLD HARMLESS

To the extent authorized by law, SJDC shall hold harmless, indemnify and defend JOIN and their officers from and against all claims, liabilities, failure to act, omission, or negligence of SJDC.

SECTION IX – ADOPTION OF PARTNERSHIP AGREEMENT

SECOND JUDICIAL DISTRICT COURT AND JOIN Inc. hereby agree to meet the terms and pursue the goals outlined in this agreement this ____ day of _____, 2020.

If either party is unable to fulfill its obligations, that party will provide written notice as soon as possible and attempt to find others to take on their role for the sake of the participants in the program.

Sponsor(s) may designate the appropriate person(s) to sign the standards on their behalf.



Signature of
Jackie Bryant, Court Administrator (*designee*)
Second Judicial Court

Date: 8-27-2020



Signature of
Denise L. Castle, CEO (*designee*)
JOIN Inc.

Date: 8-27-2020