



# WASHOE COUNTY

Integrity Communication Service  
www.washoecounty.us

## STAFF REPORT

**BOARD MEETING DATE:** November 10, 2020

**DATE:** Thursday, November 05, 2020

**TO:** Board of County Commissioners

**FROM:** Justin Norton, Operations Manager, Regional Medical Examiner's Office  
(775) 785-6114, jnorton@washoecounty.us

**THROUGH:** Dr. Laura D. Knight, Chief Medical Examiner & Coroner

**SUBJECT:** Recommendation to accept grant funding [\$62,632.00 with no county match] from the State of Nevada Department of Health and Human Services for personnel, operating, and travel expenses relating to the National Violent Death Reporting System (NVDRS), retroactive from September 1, 2020 through August 31, 2021, and authorize the Chief Medical Examiner & Coroner of the Washoe County Regional Medical Examiner's Office to sign the award and approve amendments, and direct the Comptroller's Office to make the necessary budget amendments. (All Commission Districts.)

---

### SUMMARY

This grant will allow for paid staff time (including fringe and benefits), travel, and operating expenses to investigate violent deaths and input data into the National Violent Death Reporting System (NVDRS). This is the fifth year the Regional Medical Examiner's Office has received this grant.

**Washoe County Strategic Objective supported by this item:** Safe, Secure and Healthy Communities

### PREVIOUS ACTION

May 23, 2017 – Board acceptance of NVDRS grant funding of \$62,856 for FY17 and FY18

September 26, 2017 – Board acceptance of NVDRS grant funding of \$62,856 for FY18 and FY19

August 28, 2018 – Board acceptance of NVDRS grant funding of \$62,856 for FY19 and FY20

October 8, 2019 – Board acceptance of NVDRS grant funding of \$67,000 for FY20 and FY21

**AGENDA ITEM #** \_\_\_\_\_

## **BACKGROUND**

The grant is retroactive from September 1, 2020 due to not receiving the grant award paperwork from the State of Nevada until mid-October 2020.

## **GRANT AWARD SUMMARY**

**Project/Program Name:** National Violent Death Reporting System (NVDRS)

**Scope of the Project:** Provides for personnel, operating, and travel expenses to investigate violent deaths and receive training for the National Violent Death Reporting System

**Benefit to Washoe County Residents:** The National Violent Death Reporting System is a detailed data repository for all violent deaths. This data can be used by law enforcement, health agencies, etc. to better understand the causes of violent deaths. The data can also be used in suicide prevention and domestic violence prevention programs.

**On-Going Program Support:** This is the fifth year of the program created by the federal government and will continue as long as grant funding is available.

**Award Amount:** \$62,632.00

**Grant Period:** September 1, 2020 – August 31, 2021

**Funding Source:** Centers for Disease Control and Prevention (CDC)

**Pass Through Entity:** State of Nevada Department of Health and Human Services

**CFDA Number:** 93.136

**Grant ID Number:** NU17CE924856-05-0

**Match Amount and Type:** No match

**Sub-Awards and Contracts:** No sub-awards or contracts

## **FISCAL IMPACT**

Expenses for this grant will be reimbursed to Washoe County from the State of Nevada after they are incurred. The Regional Medical Examiner's Office has sufficient budget to pay the expenses until reimbursement occurs. No match is required for this grant. As this award funds personnel, if grant funding is reduced or eliminated, the position hours will be reduced and/or the position abolished accordingly, unless additional funding is secured. Should the board accept this grant award, the Fiscal Year 2021 adopted budget for the Regional Medical Examiner's Office will be increased by \$62,632.00 in both revenues and expenditures in the following accounts:

<b>Cost Object</b>	<b>G/L Account</b>	<b>Amount</b>
IO 11772	431100 – Federal Grants	\$62,632.00
IO 11772	711210 – Travel	\$3,700.00
IO 11772	701412 – Salary Adjustment	\$40,622.40
IO 11772	705360 – Benefit Adjustment	\$17,409.60
IO 11772	710350 – Office Supplies	\$400.00
IO 11772	710500 – Other Expense	\$500.00

**RECOMMENDATION**

It is recommended that the Board of County Commissioners accept grant funding [\$62,632.00 with no county match] from the State of Nevada Department of Health and Human Services for personnel, operating, and travel expenses relating to the National Violent Death Reporting System (NVDRS), retroactive from September 1, 2020 through August 31, 2021, and authorize the Chief Medical Examiner & Coroner of the Washoe County Regional Medical Examiner’s Office to sign the award and approve amendments, and direct the Comptroller’s Office to make the necessary budget amendments.

**POSSIBLE MOTION**

Should the Board agree with staff’s recommendation, a possible motion would be: “Move to accept the grant funding [\$62,632.00 with no county match] from the State of Nevada Department of Health and Human Services for personnel, operating, and travel expenses relating to the National Violent Death Reporting System (NVDRS), retroactive from September 1, 2020 through August 31, 2021, and authorize the Chief Medical Examiner & Coroner of the Washoe County Regional Medical Examiner’s Office to sign the award and approve amendments, and direct the Comptroller’s Office to make the necessary budget amendments.”