



## MEMORANDUM

October 28, 2020

To: Board of Fire Commissioners  
Truckee Meadows Fire Protection District

Fm: Charles A. Moore, Fire Chief

Re: **Fire Chief Report – November Rescheduled Meeting**

### **A.1** Fire Station Development Update

Consultants will present the revised Station 37 plan to the South Truckee Meadows CAB on Thursday, November 5<sup>th</sup>. The Board of Adjustments will hear the matter on December 4<sup>th</sup>. I have engaged our consultants to begin work on the realigned fire station in Washoe Valley and expansion of our Administration Building. The consultant's work will identify cost impacts for both projects to plan for development timelines and debt financing.

### **A.2** Quarterly Budget Update

Total revenues are 26.4% of the budget as of September 30, 2020. Although property taxes are 33.4% of the budget, property tax collections are down 2% from the same time last year. The first quarter collections are usually the largest collections since some residents to prepay the full annual property tax bill. Intergovernmental taxes include consolidated taxes, the District's 2<sup>nd</sup> largest revenue source. Consolidated tax (CTX) collections are two months in arrears. Only July taxes have been collected as of September 30, 2020; therefore, year to date of 9.1% of the budget is reasonable. July 2020 CTX was \$752,536 compared to June 2019 CTX of 801,055 a 6% decline from the prior year. This decline was expected and taken into consideration in the District's FY21 budget. Overall revenues collections as of September 30, 2020, are healthy and above the budget. Total expenses are 21.7% of the budget. The major expenses of the District are salaries and benefits. The District has a two-week delayed payment schedule. The attached spreadsheet shows actual expenditures to budgeted expenditures under 25% for the first quarter. Current expenses are consistent with forecasts, and the District will continue to monitor expenses closely.

### **A.3** Fuels Division and Green Waste Collection Update

TMFR crews have taken in and processed over 925 loads and an estimated 7000 cubic yards of material. The remaining collection weekends appear on our website. We request large loads be dropped at the NDF Fire Station, 885 Eastlake Blvd, Washoe Valley, and smaller loads at other sites. The event will continue on weekends until November 23.

**A.4**     Delivery of Type V Brush Engines and 3000 Gallon Water Tender

TMFR has taken delivery of two (of a total of six) Type V brush engines. The brush engines and new Water Tender will be on display on the morning of the meeting. Three of the Type V trucks will go to the Fuels Division, and three will go to Station 45 (Sun Valley), Station 37 Hidden Valley, and Station 39 (Joy Lake).



**A.5**     Report on the 911 System Impairment

On September 28, the region and 14 other states experienced a 911 system outage for approximately 77 minutes. The outage originated in Colorado. I have asked Jenn Felter, Communications Supervisor for Washoe County Dispatch, to attend the meeting and provide more information to the Board. These outages are infrequent. Ms. Felter will provide information on backup plans.