



## **TRUCKEE MEADOWS FIRE PROTECTION DISTRICT STAFF REPORT**

**Board Meeting Date: November 10, 2020**

**DATE:** October 26, 2020  
**TO:** Truckee Meadows Fire Protection District Board of Fire Commissioners  
**FROM:** Charles A. Moore, Fire Chief  
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**SUBJECT:** Recommendation to approve a Notice of Cancellation for the regularly scheduled Truckee Meadows Fire Protection District Board of Fire Commissioners meeting on December 1, 2020 at 10 a.m. and reschedule the meeting for December 15, 2020 at 9 a.m. (All Commission Districts) FOR POSSIBLE ACTION

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### **SUMMARY**

This item is to approve a Notice of Cancellation for the regularly scheduled Truckee Meadows Fire Protection District Board of Fire Commissioners meeting on December 1, 2020 at 10 a.m. and reschedule the meeting for December 15, 2020 at 9 a.m.

### **PREVIOUS ACTION**

The Board in the past due to outside factors cancel and/or reschedule Board of Fire Commissioners Meetings.

### **BACKGROUND**

NRS 354.624 requires the District to issue an annual report on its financial position and operations for the fiscal year. The reports, opinion and findings of the auditor contained in the CAFR must be presented at a meeting of the Board of Fire Commissioners held not more than 30 days after the report is dated and filed as public record with the County Clerk and the Department of Taxation. In order to meet these deadlines, the Boards regularly scheduled meeting on December 1, 2020 does not offer enough time to fully meet the requirements of NRS 354.624 and Open Meeting Law NRS 241.240; therefore the meeting date for December will need to be changed from December 1<sup>st</sup> to December 15, 2020.

### **FISCAL IMPACT**

There is no fiscal impact with this staff report.

### **RECOMMENDATION**

It is recommended the Board approve a Notice of Cancellation for the regularly scheduled Truckee Meadows Fire Protection District Board of Fire Commissioners meeting on December 1, 2020 at 10 a.m. and reschedule the meeting for December 15, 2020 at 9 a.m.

**POSSIBLE MOTION**

*“I move to approve a Notice of Cancellation for the regularly scheduled Truckee Meadows Fire Protection District Board of Fire Commissioners meeting on December 1, 2020 at 10 a.m. and reschedule the meeting for December 15, 2020 at 9 a.m.”*