



# WASHOE COUNTY

Integrity Communication Service

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## STAFF REPORT

**BOARD MEETING DATE:** October 13, 2020

**DATE:** Thursday, October 08, 2020

**TO:** Board of County Commissioners

**FROM:** Kobe Harkins, IT Manager, Technology Services  
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**THROUGH:** Quinn Korbolic, Interim CIO, Technology Services

**SUBJECT:** Recommendation to approve FY 2020-2021 sole source purchases of desktop computers, laptops, servers, storage, disk backup, printers and associated computer hardware retroactive to July 1, 2020, through joinder with National Association of State Procurement Officers (NASPO) Master Price Agreements for State of Nevada with Dell Inc.; and approve expenditures that will aggregate to exceed [\$100,000] but not to exceed [\$850,654] and will remain within the available Technology Services budget for FY 2020-2021. (All Commission Districts)

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### **SUMMARY**

Technology Services regularly upgrades equipment at the County to maintain sustainable and efficient infrastructure to support County wide functions. The FY 2020-2021 adopted operating budget reflects budget authority for expenditures from Dell Inc., a standard equipment provider for Countywide technology.

**Washoe County Strategic Objective supported by this item:** Stewardship of our Community

### **PREVIOUS ACTION**

On May 19, 2020, the Board of County Commissioners approved and adopted the Final Budget for Fiscal Year 2021.

The Board of County Commissioners previously approved sole source purchases in excess of \$100,000 from Dell, Inc. for the past eight consecutive fiscal years.

### **BACKGROUND**

Technology Services regularly upgrades equipment at the County to maintain sustainable and efficient technology infrastructure to support countywide functions. In FY 2020-2021, base budget infrastructure preservation funds support ongoing upgrades of Dell equipment of desktop computers, laptops, servers, storage, disk backup, printers and associated computer hardware.

**AGENDA ITEM # \_\_\_\_\_**

Washoe County has standardized on Dell equipment for servers, storage, disk backup, desktop computers, laptops, printers and associated computer hardware. Purchases of these items are done via direct sales from Dell under joinder to the NASPO contract. In most cases, these purchases are made at prices below the default discounting provided through this contract. Many times, multiple purchases are grouped together in order to receive greater discount savings.

To support the FY 2020-2021 ongoing needs of departments Countywide, multiple purchases of Dell brand equipment are purchased separately throughout the year. Such purchases are certain to exceed the [\$100,000] threshold which requires Board Approval. Countywide expenditures are not expected to exceed [\$850,654] for FY 2020-2021.

Pursuant to NRS 332.115, computer hardware and software are exempt from competitive bidding requirements.

### **FISCAL IMPACT**

Expenditures for Dell equipment will exceed [\$100,000] but will not exceed [\$850,654] for FY 2020-2021. All expenditures will remain within the available FY 2020-2021 budget in the following cost centers:

Technology Services Department (108) – File Server Upgrade (108810), Technology Replacement (108830), Physical Security Infrastructure Preservation (108840), Customer & Enterprise Solutions (108700), Enterprise Infrastructure (108500).

### **RECOMMENDATION**

It is recommended that the Board Of County Commissioners approve FY 2020-2021 sole source purchases of desktop computers, laptops, servers, storage, disk backup, printers and associated computer hardware retroactively to July 1, 2020, through joinder with National Association of State Procurement Officers (NASPO) Master Price Agreements for State of Nevada with Dell Inc.; and approve expenditures that will aggregate to exceed [\$100,000] but not to exceed [\$850,654] and will remain within the available Technology Services budget for FY 2020-2021.

### **POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: "Move to approve FY 2020-2021 sole source purchases of desktop computers, laptops, servers, storage, disk backup, printers and associated computer hardware retroactively to July 1, 2020, through joinder with National Association of State Procurement Officers (NASPO) Master Price Agreements for State of Nevada with Dell Inc.; and approve expenditures that will aggregate to exceed [\$100,000] but not to exceed [\$850.654] and will remain within the available Technology Services budget for FY 2020-2021."