



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: September 8, 2020

DATE: Friday, September 04, 2020

TO: Board of County Commissioners

FROM: Mark Stewart, Purchasing and Contracts Manager
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THROUGH: Cathy Hill, Comptroller

SUBJECT: Recommendation to retroactively approve contracts and purchases exceeding \$50,000 in response to the impacts due to the COVID-19 Crisis. (All Commission Districts). FOR POSSIBLE ACTION

SUMMARY

The purpose of this item is to inform the Board and seek retroactive approval of contracts that have been entered into in response to the impacts due to COVID-19 pandemic.

Retroactive approval is needed as the County continues to respond to the COVID-19 pandemic under emergency orders.

Washoe County Strategic Objective supported by this item: Stewardship of our Community

PREVIOUS ACTION

April 14, 2020, the Washoe County Board of Commissioners approved emergency purchases in response to the COVID-19 pandemic exceeding and expected to exceed \$50,000.

On March 31, 2020, the Washoe County Board of Commissioners ratified the March 16, 2020 issuance of a Declaration of Emergency concerning the COVID-19 crisis.

On March 31, 2020, the Washoe County Board of County Commissioners accepted and ratified an Interlocal Agreement for Incident Command and Coordinated Response to COVID 19.

BACKGROUND

Emergency declarations have been issued by the President of the United States of America, the Governor of the State of Nevada, the Cities of Reno and Sparks, and Washoe County, in response to the public health, safety and welfare issues associated

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with the global pandemic declared by the World Health Organization known as Coronavirus (COVID-19).

FEMA may reimburse costs incurred under a contract procured through a noncompetitive proposal only when one or more of the following apply: the item is only available from a single source, the public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation, FEMA or the recipient expressly authorizes a noncompetitive proposal in response to a written request from the applicant, or after solicitation of a number of sources, competition is determined inadequate.

It is also required that approval be received from the governing body at its next regularly scheduled meeting.

Washoe County vendors that are currently expected to exceed this threshold are listed below:

Camelot Party Rentals	Tent and canopy rental
ASM Global	Site security for REC and RLEC
Dell	Laptops and Virtual Desktop Infrastructure server

FISCAL IMPACT

The exact fiscal impact is unknown at this time as the costs surrounding this pandemic are ongoing. Expenses incurred will be recognized in cost center 101113, statistical order 70783, and CARES internal order 11733. Over \$9 million has been spent and encumbered for this event.

RECOMMENDATION

It is recommended that the Board retroactively approve contracts and purchases exceeding \$50,000 in response to the impacts due to the COVID-19 Crisis.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be "move to retroactively approve contracts and purchases exceeding \$50,000 in response to the impacts due to the COVID-19 Crisis."