

**Washoe County
Board of County Commissioners**

FY20 Quarter 2 Dashboard Report

**WASHOE COUNTY STRATEGIC PLAN QUARTERLY REPORT
MARIJUANA FUND UPDATE
SPECIAL DISTRICT FUNDS UPDATE**





Washoe County

Strategic Plan Progress Report

As of March 2, 2020

OUR MISSION

Working together regionally to provide and sustain a safe, secure and healthy community.

OUR STRATEGIC DIRECTION

Washoe County will be the social, economic and political leadership force in Nevada and the western United States.

OUR CORE VALUES

Integrity – We are dedicated to uncompromising honesty in our dealings with the public and each other in conformance with our code of conduct.

Effective Communication – We believe in simple, accurate, and clear communication. We encourage the open exchange of ideas and information.

Quality Public Service – The County exists to serve the public. We put the needs and expectations of citizens at the center of everything we do and take pride in delivering services of the highest quality.

OUR STRATEGIC OBJECTIVES

#1 STEWARDSHIP OF OUR COMMUNITY

Fiscal Sustainability: Washoe County recognizes the importance of sustainable fiscal planning, accountability and transparency in the management of public funds, assets, programs and services.

#2 PROACTIVE ECONOMIC DEVELOPMENT AND DIVERSIFICATION

Economic Impacts: Be responsive and proactive to pending economic impacts.






#3 SAFE, SECURE AND HEALTHY COMMUNITIES

Vulnerable Populations: Identify and triage the most vulnerable population as identified by community need and work together cross-departmentally and regionally to provide adequate resources and support.

#4 REGIONAL AND COMMUNITY LEADERSHIP

Employee Engagement: Washoe County employees working together to innovate public service and improve customer outcomes.

OVERVIEW OF OUR KPI AND INITIATIVE PERFORMANCE

Achieved		8
On Target		38
Off Target		2
Critical		3
Not Started		8

FISCAL SUSTAINABILITY GOAL

Washoe County recognizes the importance of sustainable fiscal planning, accountability and transparency in the management of public funds, assets, programs and services.

FY20 STRATEGIC INITIATIVES

July-Sept.

Oct.-Dec.

Jan.-March

April-June

EXPLORE NEW REVENUE SOURCES. (FEES, GRANTS, GST)

Support and work with various departments on fee updates

ON TARGET

Present fee study results/outcomes as available

NOT STARTED

GST Review

ON TARGET

Infrastructure Sales Tax Review (TRFMA)

ON TARGET

EXPLORE EXISTING REGIONAL SERVICE ARRANGEMENTS.

Explore existing regional service arrangements per identified focus areas

OFF TARGET

Incorporate any necessary changes into FY21 Budget

DEFERRED

SUPPORT LEGISLATIVE ACTION THAT PROMOTES FISCAL SUSTAINABILITY.

Work with Government Affairs

ON TARGET

Incorporate any necessary changes into FY21 Budget

DEFERRED

ASSESS THE ORGANIZATION-WIDE IMPACT OF PRE-TRIAL SERVICES AND COURT ASSIGNMENT PROCESS.

Work with departments that have identified impacts

ON TARGET

KEY INDICATORS - FY20 THROUGH FEBRUARY

VARIANCE GEN. FUND REV-ACTUAL VS. BUDGET...

FY 20 ACTUAL: 1.59%



FY 20 Target: 5.00%

FY 19 Actual: 0.62%

FY 18 Actual: 0.12%

VARIANCE GEN. FUND EXP. ACTUAL VS. BUDGET...

FY 20 ACTUAL: -0.81%



FY 20 Target: 5.00%

FY 19 Actual: -1.38%

FY 18 Actual: -1.13%

STRUCTURALLY BALANCED BUDGET

FY 20 ACTUAL: \$N/A



FY 20 Target: \$0.00

FY 19 Actual: \$-1,150,000.00

FY 18 Actual: \$0.00

CHANGE IN UNRESTRICTED FUND BALANCE Y-O-Y

FY 20 ACTUAL: \$547,000.00



FY 20 Target: \$547,000.00

FY 19 Actual: \$12,950,000.00

FY 18 Actual: \$7,400,000.00

GENERAL FUND FUND BALANCE - % UNRESTRICTED

FY 20 ACTUAL: 14.60%



YTD Target: 14.60%

FY 20 Target: 14.60%

FY 19 Actual: 20.70%

FY 18 Actual: 17.20%

% OF GEN. FUND CAP. PROJECTS FUNDING...

FY 20 ACTUAL: 44.40%



FY 20 Target: 75.00%

FY 19 Actual: 36.70%

FY 18 Actual: 53.50%

STABILIZATION RESERVE

FY 20 ACTUAL: \$3,000,000.00



FY 20 Target: \$3,000,000.00

FY 19 Actual: \$3,000,000.00

FY 18 Actual: \$0.00

Support Needed from the Board of County Commissioners:

- If a Regional Service Agreement rises to the "top" based on criteria and initial analysis, the BCC to support the time and resources needed to update and/or implement changes, up to and including policy direction, communication with partner agencies, etc.
- If a Goal Team recommends updating or instituting particular fees and/or Regional Service Agreements, the BCC to give direction for staff to move forward or not.

ECONOMIC IMPACTS GOAL

Be responsive and proactive to pending economic impacts.

FY20 STRATEGIC INITIATIVES

July-Sept.

Oct.-Dec.

Jan.-March

April-June

PROVIDE CLARITY TO THE COMMUNITY ON WHAT ROLE WASHOE COUNTY HAS REGARDING EMERGENCY MANAGEMENT AND RESPONSE, STORM WATER...

Complete the North Valley's closed basins story boards/maps

ON TARGET

Develop a common understanding between partners through shared information and goals

ON TARGET

DEVELOP AND BEGIN IMPLEMENTATION OF NEAR TERM SOLUTION(S) REGARDING CLOSED BASINS IN THE NORTH VALLEYS.

Identify solution(s) and resources to address the current impacts of closed basins in the North...

ON TARGET

Re-map the Swan Lake Flood Plain and base-flood elevation

ON TARGET

Approval of solution(s) to include a funding strategy and impacts to the community

ON TARGET

Begin Implementation

DEVELOP POLICIES, RECOURSES AND SERVICE ALLOCATION SPECIFIC TO GROWTH IN WASHOE COUNTY.

Define the long term regional impacts of services due to growth in Washoe County.

ON TARGET

Define appropriate growth policy

ON TARGET

KEY INDICATORS - FY20 THROUGH FEBRUARY

LAKE ELEVATION – SWAN LAKE (PEAK)

FY 20 ACTUAL: 9,844.00

FY 20 Target: 4,921.00

FY 19 Actual: 4,923.50

FY 18 Actual: 4,922.30

LAKE ELEVATION – SWAN LAKE (LOW)

FY 20 ACTUAL: 9,842.50

FY 20 Target: 4,919.50

FY 19 Actual: 4,919.70

FY 18 Actual: 4,920.80

MAINT. & OPS. COSTS OF TEMP. PROTECTIONS

FY 20 ACTUAL: \$124,595.75

YTD Target: \$466,108.00 FY 20 Target: \$700,000.00

FY 19 Actual: \$2,636,974.41

FY 18 Actual: \$904,558.68

NORTH VALLEYS FLOOD SITE (PAGE VIEWS)

FY 20 ACTUAL: 4,060.00

FY 20 Target: 500.00

FY 19 Actual: 269.00

FY 18 Actual: 454.00

BCC REQUESTS RE NORTH VALLEY'S CLOSED...

FY 20 ACTUAL: N/A

FY 20 Target: 8.00

FY 19 Actual: 24.00

FY 18 Actual: 16.00

ASSESSED VALUE ADDED FROM NEW CONSTRUCTION

FY 20 ACTUAL: \$54,885,271.00

FY 20 Target: \$39,000,000.00

FY 19 Actual: \$38,544,139.00

FY 18 Actual: \$39,338,386.00

Support Needed from the Board of County Commissioners:

- Use talking points so that the message is clear and everyone is on the same page.
- Acceptance of service levels plan based on current economic climate and County budget.

VULNERABLE POPULATIONS GOAL

Identify and triage the most vulnerable population as identified by community need and work together cross-departmentally and regionally to provide adequate resources and support.

FY20 STRATEGIC INITIATIVES

July-Sept.

Oct.-Dec.

Jan.-March

April-June

INCREASE TRANSITIONAL AND AFFORDABLE HOUSING CAPACITY IN WASHOE COUNTY.

Secure funding for the Washoe County Affordable Housing Trust Fund

CRITICAL

Work regionally to attract affordable housing projects

ON TARGET

ENSURE CASE MANAGEMENT LEVELS ARE WITHIN ESTABLISHED STANDARD CASELOAD GUIDELINES.

Implement Goodgrid case management system regionally with all community partners

ON TARGET

Onboard Washoe County approved staff to provide ongoing supportive services

ON TARGET

IDENTIFY AND IMPLEMENT SOLUTIONS TO ADDRESS SUBSTANCE ABUSE IN WASHOE COUNTY.

Ensure sustainability of Washoe County Substance Abuse Task Force

ON TARGET

Support the establishment of a Crisis Stabilization Center within Washoe County

OFF TARGET

EXPAND PROGRAMING FOR VULNERABLE POPULATIONS AT THE NNAMHS CAMPUS IN PARTNERSHIP WITH THE STATE OF NEVADA.

Rehab structures to make appropriate to house vulnerable populations

ON TARGET

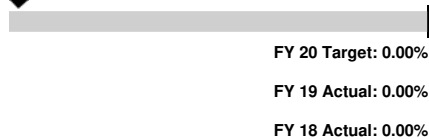
Successfully transition the identified populations from the Community Assistance Center (CAC) to...

NOT STARTED

KEY INDICATORS - FY20 THROUGH FEBRUARY

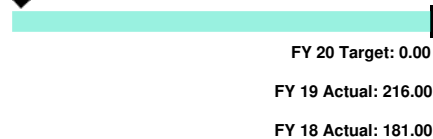
% OF PEOPLE TRANSITIONED TO NNAMHS CAMPUS...

FY 20 ACTUAL: N/A%



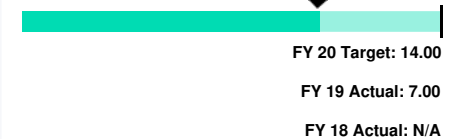
OF DRUG RELATED DEATHS IN WASHOE COUNTY

FY 20 ACTUAL: 97.00



COMMUNITY PARTNERS USING GOODGRID CASE...

FY 20 ACTUAL: 10.00



OF CROSSROADS GRADUATES (MALE)

FY 20 ACTUAL: 40.00



OF CROSSROADS GRADUATES (FEMALE)

FY 20 ACTUAL: 11.00



Support Needed from the Board of County Commissioners:

- Establish a funding source for the Housing Affordability Trust Fund & adopt the rules surrounding the fund.
- Work with other community and government agencies to find an alternative location for the evening meal service currently being provided at the Community Assistance Center. COMPLETE
- Funding support for additional case managers and outreach teams.

REGIONAL LEADERSHIP THROUGH ENGAGED EMPLOYEES GOAL

Washoe County employees working together to innovate public service and improve customer outcomes.

FY20 STRATEGIC INITIATIVES

July-Sept.

Oct.-Dec.

Jan.-March

April-June

WASHOE311 DEVELOPMENT THROUGH CONTINUED DEPARTMENT ON-BOARDING, EDUCATION AND OUTREACH EFFORTS TO EMPLOYEES AND THE...			
Continue onboarding of divisions/departments	ON TARGET		
Continue external promotion of Washoe311, to include a public records request process.	ON TARGET		
ENSURE OFFICE 365 ROLLOUT AND COMMUNICATION EDUCATES EMPLOYEES ON NEW TECHNOLOGY PROCESS AND FEATURES.			
Continue communication to staff on Office 365 Roll-Out until all waves are completed	ON TARGET		
Support SharePoint Migration through staff communication	ON TARGET		
Increase Office 365 Adoption through staff communication	ON TARGET		
PARTICIPATION IN THE BEST PLACES TO WORK™ PROGRAM AND DEVELOP SPECIFIC EMPLOYEE FOCUSED INITIATIVES BASED ON SURVEY...			
Identify opportunities for improvement from the survey results	ON TARGET		
Implement programs to increase employee engagement in key areas identified in the survey results.	ON TARGET		
Take the 2020 Best Places to Work survey		ON TARGET	
DEVELOP A CONTINUOUS PROCESS IMPROVEMENT (CPI) PROGRAM THAT SUPPORTS A CULTURE OF SERVICE THROUGH EMPLOYEE EMPOWERMENT.			
Test the established CPI Process through a CSD permitting process	ON TARGET		
Re-evaluate the CPI Process and make necessary adjustments	ON TARGET		
Establish a team to support the CPI Process county wide	NOT STARTED		
Communicate and educate county wide, including department heads and employees	NOT STARTED		
EXPANSION OF THE CROSS DEPARTMENT RESOURCE SHARING PROGRAM.			
Develop a plan to increase volunteering to include one employee at each polling location for...	ON TARGET		

KEY INDICATORS - FY20 THROUGH FEBRUARY

BEST PLACES TO WORK ENGAGEMENT SCORE <p>FY 20 ACTUAL: 77.00%</p> <p>FY 20 Target: 80.00%</p> <p>FY 19 Actual: 77.67%</p> <p>FY 18 Actual: N/A%</p>	# STAFF PER 2020 PRIMARY POLLING STATIONS <p>FY 20 ACTUAL: 49.00</p> <p>FY 20 Target: 85.00</p> <p>FY 19 Actual: 0.00</p> <p>FY 18 Actual: 24.00</p>	# PROCESSES SIGNED UP FOR CPI EVAL. <p>FY 20 ACTUAL: N/A</p> <p>FY 20 Target: 2.00</p> <p>FY 19 Actual: N/A</p> <p>FY 18 Actual: N/A</p>
# OF NEW DEPARTMENTS ADDED TO WASHOE311 <p>FY 20 ACTUAL: 2.00</p> <p>FY 20 Target: 8.00</p> <p>FY 19 Actual: 11.00</p> <p>FY 18 Actual: 7.00</p>	% WC COMPUTERS W/ OFFICE 365 INSTALLED <p>FY 20 ACTUAL: 100.00%</p> <p>YTD Target: 84.00%</p> <p>FY 20 Target: 100.00%</p> <p>FY 19 Actual: 70.00%</p> <p>FY 18 Actual: N/A%</p>	

Support Needed from the Board of County Commissioners:

- Voter Program Acceptance – support the selected incentive ideas to recruit more employees to support the Registrar of Voters Office for 2020 Elections (more comp time, flexible schedules, etc.).
- Senior Leaders Training Attendance – Recognition of and support senior leaders in their training efforts and attendance in leadership programs. (Division Directors and above).



BCC Quarterly Dashboard

MARIJUANA FUND UPDATE

FY 2020

Marijuana Establishment 3% License Fees by District

Commission District/Operation Location	Qtr 1	Qtr 2	Qtr 3	Qtr 4	YTD
1-Incline Village	33,629	47,181	31,216	-	112,027
2-Washoe Valley	23,369	29,877	36,212	-	89,458
3-Sun Valley	48,710	50,339	46,520	-	145,569
4- Spanish Springs/Truckee Canyon	48,034	57,934	52,889	-	158,856
5- Verdi/North Valleys	69,733	85,807	85,230	-	240,769
N/A	1,272	1,392	867	-	3,532
Totals	224,747	272,530	252,933	-	750,210

N/A: Out of County Distributor License

751,412

*Quarterly License fees are calculated at 3% of Gross Revenue. The above summary also includes license application fees and penalties. These funds reflect Marijuana Retail/Dispensary, Cultivation, Manufacturing and Distribution Licenses.

Marijuana Establishment

	Qtr 1	Qtr 2	Qtr 3	Qtr 4	YTD
Department of Taxation	-	224,921	-	-	224,921
Totals	-	224,921	-	-	224,921

*Reimbursement of Sales Tax monies collected on Marijuana Revenue (\$88,235.29/flat \$136,686.11/variable).
This is a single annual disbursement.

Total Marijuana Revenue YTD for FY20

975,132





BCC Quarterly Dashboard

SPECIAL DISTRICT FUNDS UPDATE



Special District Fund Distribution Summary for the 2019-2020 Fiscal Year

Funds Distributed to	District 1 Berkbigler	District 2 Lucey	District 3 Jung	District 4 Hartung	District 5 Herman
Starting Funds	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
Approved and Distributed					
Incline Village General Improvement District (IVGID) to purchase animal resistant trash & recycle containers	\$11,200				
Washoe County to support arts and cultural programming throughout Washoe County	\$8,800				
Community Foundation of Western Nevada to support the Youth Engaged in Service (YES) Program				\$12,500	
Friends of Washoe County Library to support the Spanish Springs Library Community Mapping Station				\$2,500	
Truckee Meadows Fire Protection District to support the Ash Can Program				\$5,000	
Vya Conservation District to support their mission					\$1,500
Washoe Storey Conservation District to support invasive weed eradication & wildfire prevention programming					\$1,500
In Process for Approval					
Truckee Meadows Parks Foundation to support the Truckee Meadows Trails Challenge			\$5,000		
University of Nevada Reno Foundation to support Senior Outreach Services			\$14,000		
Board of Regents of the University of Nevada to support the Washoe County 4-H Livestock Leaders					\$1,500
Nevada State High School Rodeo Association to support the Washoe County High School Rodeo Club					\$1,500
Saving Grace Academy for Daycare Equipment and Washoe County Permits					\$2,000
Remaining Funds	\$ -	\$ 20,000.00	\$ 1,000.00	\$ -	\$ 12,000.00

Each Commissioner is budgeted \$20,000 in Special District Funds (\$100,000 total).

