



# WASHOE COUNTY

Integrity Communication Service

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## STAFF REPORT

**BOARD MEETING DATE:** March 31, 2020

**DATE:** Friday, March 27, 2020

**TO:** Board of County Commissioners

**FROM:** Eric P. Brown, County Manager

**SUBJECT:** Recommendation to receive, accept and ratify the Interlocal Agreement for Incident Command and Coordinated Response to COVID-19 entered into by the County Manager on or around March 20, 2020 which delegates certain authority and responsibility for operational control and management only of the COVID 19 response from Washoe County, the City of Reno, City of Sparks and the Washoe County Health District to Incident Commander Sam Hicks, describes and limits the duties and responsibilities of the Incident Commander, and provides for the negotiation of a cost sharing agreement between the Parties. (All Commission Districts).

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### SUMMARY

On March 12, 2020 Nevada Governor Sisolak declared a state of emergency regarding the Coronavirus Disease 2019 (COVID-19). On March 16, 2020 Washoe County issued a declaration of emergency concerning COVID-19 to take appropriate action to seek resource allocations, make staffing assignments, seek State and Federal reimbursement, and allow for flexibility in response and recovery of the emerging issues related to the spread of COVID-19.

As the COVID-19 situation evolved it was discussed with all involved parties that it was necessary to stand up an enhanced Incident Command structure. This structure is in alignment with the National Incident Management System and delegates authority to the Incident Management Team (IMT) pursuant to NRS Chapter 414. An interlocal agreement was developed to further the goal of a unified response and to delegate authority to an IMT. The agreement was signed by Washoe County, the Cities of Reno and Sparks, and the Washoe County Health District on March 20, 2020 appointing Sam Hicks as the Incident Commander (IC). IC Hicks has been administered the oath pursuant to NRS 414.150. and has been leading the effort at the Regional Emergency Management Center since March 20, 2020.

Key provisions of the interlocal agreement include that the parties:

- agree to coordinate the acquisition of goods and services to avoid duplication of efforts

**AGENDA ITEM # \_\_\_\_\_**

- agree to share the costs of the response efforts and will develop a Cost Sharing Agreement
- will regionally agree to a set of objectives
- will adhere to a Joint Information Center structure to coordinate regional messaging and public transparency

It is recommended that the Board of County Commissioners accept and ratify the Interlocal Agreement for Incident Command and Coordinated Response to COVID-19 entered into by the County Manager on March 20, 2020.

Washoe County Strategic Objective supported by this item: Safe, Secure and Healthy Communities.

### **FISCAL IMPACT**

A statistical order has been set up to capture reimbursable costs associated with activities surrounding COVID-19 - #70782.

### **RECOMMENDATION**

It is recommended that the Board of County Commissioners accept and ratify the Interlocal Agreement for Incident Command and Coordinated Response to COVID-19 entered into by the County Manager on March 20, 2020.

### **POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: "Move to accept and ratify the Interlocal Agreement for Incident Command and Coordinated Response to COVID-19 entered into by the County Manager on March 20, 2020."