

# 911 Emergency Response Advisory Committee

## **AGENDA**

**Thursday, January 16, 2020 ~ 1:30 P.M.**

**REGIONAL EMERGENCY OPERATIONS CENTER**

**5195 SPECTRUM BOULEVARD, RENO, NEVADA**

### **MEMBERS**

Mac Venzon, City of Reno, Chair  
Blaine Beard, Washoe County, Vice Chair  
Doug Campbell, City of Sparks  
Gregg Deighton, City of Reno  
Alexander Kukulus, Washoe County  
Robert Leighton, City of Reno  
Shawn McEvers, City of Sparks  
Tracy Moore, School District  
Jamie Rodriguez, Washoe County  
Lisa Rose-Brown, City of Sparks

**PURSUANT TO NRS 241.020, THIS NOTICE HAS BEEN POSTED AT THE FOLLOWING LOCATIONS:** Regional Emergency Operations Center, 5195 Spectrum Boulevard, Reno, Nevada; Reno City Hall, One East First Street, Reno, Nevada; Sparks City Hall, 431 Prater Way, Sparks, Nevada; and Washoe County Administrative Office, 1001 East Ninth Street, Reno, Nevada. The support documentation for the items on the agenda, provided to the 911 Emergency Response Advisory Committee, is available to members of the public at the County's Technology Services office (1001 E. 9<sup>th</sup> Street, Building C, second floor, Reno, Nevada), Lona Tette at (775) 328-2350 or Sara DeLozier at (775) 328-2350; and on the County's website at:

[http://www.washoecounty.us/technology/board\\_committees/911\\_response/index.php](http://www.washoecounty.us/technology/board_committees/911_response/index.php)

This notice may also be found on the State of Nevada Public Notice website at: <https://notice.nv.gov>.

The 911 Emergency Response Advisory Committee may consider items on the agenda out of order. The 911 Emergency Response Advisory Committee may combine two or more agenda items for consideration. The 911 Emergency Response Advisory Committee may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

**Time Limits** – Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three (3) minutes per person. Additionally, public comment of three (3) minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the 911 Emergency Response Advisory Committee meeting. Persons may not allocate unused time to other speakers.

**Forum Restrictions and Orderly Conduct of Business** – The 911 Emergency Response Advisory Committee conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Responses to Public Comments** – The 911 Emergency Response Advisory Committee can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the Public Comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the 911 Emergency Response Advisory Committee. However, responses from 911 Emergency Response Advisory Committee to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the 911 Emergency Response Advisory Committee will consider, 911 Emergency Response Advisory Committee may choose not to respond to public comments, except to correct factual inaccuracies, ask for Washoe County staff action or to ask that a matter be listed on a future 911 Emergency Response Advisory Committee meeting agenda. The 911 Emergency Response Advisory Committee may do this either during the Public Comment item or during the following item: **“911 EMERGENCY RESPONSE ADVISORY COMMITTEE MEMBER AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS [Non-action item].”**

This facility is accessible to the disabled. Persons with disabilities who require special accommodations or assistance (e.g., sign language, interpreters or assisted listening devices) at the meeting should notify Regional Emergency Operations Center, 775-337-5859, 48 hours before the meeting.

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1. **CALL TO ORDER AND ROLL CALL** [Non-action item]
2. **PUBLIC COMMENTS** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 911 Emergency Response Advisory Committee agenda.
3. **ELECTION OF OFFICERS** [For Possible Action]
  - a. Chair (Reno)
  - b. Vice-Chair (Washoe County)
4. **APPROVAL OF NOVEMBER 21, 2019, MINUTES** [For Possible Action]
5. **FINANCIAL SUMMARY** [For Possible Action] – A review, discussion, and possible action to accept the Financial Summary updates. *Sara DeLozier – Washoe County Technology Services*
6. **FISCAL YEAR 2020/2021 BUDGET PROPOSAL** [For Possible Action] – A review, discussion and possible action to recommend that the Board of County Commissioners approve and/or approve with modifications the proposed FY 2020-2021 E911 budget. *Quinn Korbulic – Washoe County Technology Services*
7. **UPDATE OF 911 EMERGENCY RESPONSE ADVISORY COMMITTEE BYLAWS AND GENERAL PROVISIONS** [For Possible Action] – A review, discussion and possible action to update the 2015 911 Emergency Response Advisory Committee’s Bylaws and General Provisions due to legislative changes from the 2017 and 2019 sessions and current Committee policies and standard practices. *Jen Gustafson – Washoe County Deputy District Attorney*
8. **911 FIVE YEAR MASTER PLAN REVIEW INCLUDING DISCUSSION OF BACKUP FACILITY AND UPGRADES TO EXISTING FACILITIES** [For Possible Action] – A review, discussion and possible action to direct staff to take action on the Five-Year Master Plan recommendations and/or to direct staff to update the Five-Year Master Plan. Specifically, staff requests direction on initiation of the 911 Backup Site implementation, including but not limited to whether to contract with consultants to conduct a site selection study, define the Backup Site space and equipment requirements, and recommend resource allocation. *Quinn Korbulic – Washoe County Technology Services*

## Funding Requests – Bodyworn Camera Related

9. **REQUEST FOR REIMBURSEMENT FOR CITY OF SPARKS FLEET CAMERA YEAR TWO HARDWARE AND SOFTWARE COSTS NOT TO EXCEED \$63,120** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with the City of Sparks fleet camera system, year two, in an amount not to exceed \$63,120. *Chris Crawforth, City of Sparks*
10. **REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY SCHOOL DISTRICT AXON BODY CAMERA YEAR ONE HARDWARE AND SOFTWARE COSTS NOT TO EXCEED \$54,984** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with the Washoe County School District’s body camera system, year one, in an amount not to exceed \$54,984. *Tracy Moore, Washoe County School District*

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11. **REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY SHERIFF'S OFFICE FLEET POWER SUPPLIES NOT TO EXCEED \$6,984.22** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with the Washoe County Sheriff's Office fleet power supplies (60) in an amount not to exceed \$6,984.22. *Russ Pedersen, Washoe County*

## Funding Requests – Training and Travel

12. **REQUEST FOR TRAINING AND TRAVEL FOR WASHOE COUNTY SHERIFF'S OFFICE COMMUNICATION PSAP – CENTRAL SQUARE 2020** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with sending two attendees to the Central Square 2020 Conference in Las Vegas, Nevada, March 17-20, in an amount not to exceed \$6,000. *Jenn Felter, Washoe County*
13. **REQUEST FOR TRAINING AND TRAVEL FOR WASHOE COUNTY SHERIFF'S OFFICE COMMUNICATION PSAP – NAVIGATOR 2020** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with sending two attendees to the IAED Navigator 2020 Pre-Conference and Conference in Orlando, Florida, April 26-May 1, 2020, in an amount not to exceed \$6,000. *Jenn Felter, Washoe County*
14. **REQUEST FOR TRAINING AND TRAVEL FOR WASHOE COUNTY SHERIFF'S OFFICE COMMUNICATION PSAP – IAED EMD/EPD/EFD CERTIFICATIONS** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with International Academy of Emergency Dispatching EMD/EPD/EFD call taking online software training and certification or recertification for Washoe County Communications staff members in an amount not to exceed \$3,500. *Jenn Felter, Washoe County*

## Funding Requests – Other

15. **REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY SHERIFF'S OFFICE COMMUNICATION PSAP – MONITORS** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with fitting two new call taking consoles with 43" Dell Ultra HD 4K Monitors to include HDMI cables, in an amount not to exceed \$2,500. *Jenn Felter, Washoe County*
16. **REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY SHERIFF'S OFFICE COMMUNICATION PSAP – KEYBOARDS** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with replacement of 20 Rosewill electronic keyboards and 20 cables in an amount not to exceed \$1,620. *Jenn Felter, Washoe County*
17. **REQUEST FOR FUNDING FOR WASHOE COUNTY SHERIFF'S OFFICE COMMUNICATION PSAP – POWER911 WORKSTATIONS** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to modify the existing West Contract to add four new Power911 workstations (\$1,590 each per month) at a cost not to exceed \$3,180 per month. *Jenn Felter, Washoe County*

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18. **REQUEST FOR FUNDING AND REIMBURSEMENT FOR CITY OF SPARKS PSAP – POWER911 WORKSTATIONS** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to:
  - a. Modify the existing West Contract to add four new Power911 workstations (\$1,590 each per month) and additional bandwidth (\$2,000 per month) at a total cost not to exceed \$8,360 per month, and,
  - b. Reimburse the purchase of four new monitors, not to exceed a one-time cost of \$3,656.  
*Lisa Rose-Brown, City of Sparks*
  
19. **REQUEST FOR FUNDING FOR WASHOE COUNTY SHERIFF’S OFFICE COMMUNICATION PSAP – ProQA** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to fund the costs associated with additional licensing for International Academy of Emergency Dispatching EMD/EPD/EPD program utilizing ProQA call taking software and associated costs for service and support for Washoe County Communication’s two new call taking positions, and one existing position (not licensed) with a one-time cost not to exceed \$44,550, and an additional annual increase not to exceed \$10,800 per year. *Jenn Felter, Washoe County*
  
20. **SALARY REIMBURSEMENT REQUESTS, GIS DATABASE UPDATE AND MAINTENANCE** [For Possible Action] – A review, discussion and possible action to approve, deny or otherwise modify requests for reimbursement of staff salary supporting E911 GIS Database update and maintenance services for Fiscal Year 2019-2020 – City of Reno (\$187,193.00), City of Sparks (\$122,006.00), and Washoe County (\$177,418.00); for a total not to exceed (\$486,617.00). *Quinn Korbolic – Washoe County Technology Services*
  
21. **REQUEST FOR REIMBURSEMENT FOR THE CITY OF SPARKS PSAP – HARRIS SYMPHONY RADIO WORKSTATIONS** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase and installation of four (4) Harris Symphony Radio Workstations under the Washoe County/NSRS Contract in an amount not to exceed \$182,000. *Lisa Rose-Brown, City of Sparks*
  
22. **REQUEST FOR REIMBURSEMENT FOR THE CITY OF SPARKS – CAD WORKSTATIONS** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with four Computer-Aided Dispatch (CAD) workstations in an amount not to exceed \$6,100. *Lisa Rose-Brown, City of Sparks*
  
23. **REGIONAL COMPUTER AIDED-DISPATCH (CAD) SYSTEM REPLACEMENT UPDATE** [For Possible Action] – A review, discussion and possible action to direct staff to take action on the Regional CAD System Replacement Project. *Rishma Khimji, City of Reno; Quinn Korbolic, Washoe County Technology Services*
  - a. Presentation
  - b. Update on RFP process
  - c. Potential Budget Impacts

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24. **INTRADO/WEST RECORDING SOLUTION UPGRADE AND CHANGE ORDER FOR SERVICES**  
[For Possible Action] – A review, discussion and possible action to approve the Change Order for Services between Washoe County and Intrado, Inc., for the upgrade of the current Verint Recording Solution to Verint's v15.2 Recording Solution for the three Public Safety Answering Points ("PSAPs"), Reno, Sparks and Washoe County; not to exceed \$633,600 (\$10,560 per month for 60 months). *Quinn Korbolic – Washoe County Technology Services*
25. **911 EMERGENCY RESPONSE ADVISORY COMMITTEE MEMBER AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** [For Possible Action]
  - a. Selection of March meeting date and time [For Possible Action]
26. **PUBLIC COMMENT** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 911 Emergency Response Advisory Committee agenda.
27. **ADJOURNMENT** [Non-action item]