



# WASHOE COUNTY

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## STAFF REPORT

**BOARD MEETING DATE:** February 25, 2020

**DATE:** Thursday, February 20, 2020

**TO:** Board of County Commissioners

**FROM:** Quinn Korbolic, IT Manager  
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**THROUGH:** Craig Betts, Chief Information Officer

**SUBJECT:** Recommendation to approve the reimbursement of costs incurred by the City of Reno [\$1,255.95], the City of Sparks [\$254,876.00], Washoe County School District [\$54,984.00], and departments of Washoe County [\$71,154.22] for expenses related to and in support of the Enhanced 911 Emergency Response System and portable and vehicular event recording devices, and recommended by the 911 Emergency Response Advisory Committee, for a total amount not to exceed [\$382,270.17] as specified within the adopted Enhanced 911 Fund's FY20 operating budget. (All Commission Districts.)

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### **SUMMARY**

The 911 Emergency Response Advisory Committee was created with the intent to develop a plan for the enhancement of the County's 911 emergency response system and make recommendations to the County Commission concerning the expenditures of the money collected through the telephone line surcharge provided for in NRS 244A.7643.

The 911 Emergency Response Advisory Committee has recommended that the Board of County Commissioners approve the reimbursement of associated and allowable costs related to and in support of the Enhanced 911 Emergency Response System; contractual costs for body worn cameras and vehicular event recording devices; travel and training for 911 Public Safety Answering Point (PSAP) staff; and other miscellaneous hardware and software technology purchases related to regional PSAP operations. The specific requests are summarized in Table 1 on the next page. Agency reimbursements are not disbursed unless the requesting agency provides proper documentation (receipts, paid invoices, etc.).

**Washoe County Strategic Objective supported by this item:** Safe, Secure and Healthy Communities

**AGENDA ITEM # \_\_\_\_\_**

**Table 1**

<b>Agency</b>	<b>Reimbursement amount (Not to Exceed)</b>	<b>Application</b> (911 Emergency Response Advisory Committee Action Date/Agenda Item #)	<b>Cost Center</b>
<b>Washoe County</b>	\$6,984.22	Axon Fleet power supplies (1/16/20, #11)	800802
	\$4,120.00	Dispatch equipment – Monitors & Keyboards (1/16/20, #15, #16)	800801
	\$6,000.00	Travel and Training – Navigator Conference 2020 (1/16/20, #13)	800801
	\$6,000.00	Travel and Training – Central Square Conference 2020 (1/16/20, #12)	800801
	\$3,500.00	Travel and Training - International Academy of Emergency Dispatching EMD/EPD/EFD certifications (1/16/20, #14)	800801
	\$44,550.00	ProQA Call-taking software licensing additions (1/16/20, #19)	800801
<b>Total</b>	<b>\$71,154.22</b>		
<b>City of Reno</b>	\$1,255.95	Dispatch Equipment (11/21/19, #7)	800801
<b>Total</b>	<b>\$1,255.95</b>		
<b>City of Sparks</b>	\$63,120.00	Fleet camera Axon contract, year 2 (1/16/20, #9)	800802
	\$3,656.00	Dispatch equipment - Monitors (1/16/20, #18)	800801
	\$182,000.00	Harris Symphony dispatch radio consoles (4) (1/16/20, #21)	800801
	\$6,100	Computer Aided Dispatch (CAD) Workstations (1/16/20, #22)	800801
<b>Total</b>	<b>\$254,876</b>		
<b>Washoe County School District</b>	\$54,984.00	Axon Body Camera, year 1 contract – hardware and software costs (1/16/2020, #10).	800802
<b>Total</b>	<b>\$54,984.00</b>		
<b>Grand Total</b>	<b>\$382,270.17</b>		

## **PREVIOUS ACTION**

On November 12, 2019, the Board of County Commissioners approved reimbursement of costs incurred by the City of Reno [\$180,212], the City of Sparks [\$148,002], and departments of Washoe County [\$390,969] for expenses related to and in support of the Enhanced 911 Emergency Response System and portable event recording devices, as recommended by the 911 Emergency Response Advisory Committee on January 17, 2019, and September 19, 2019, in an amount not to exceed [\$719,183].

On June 25, 2019, the Board of County Commissioners approved reimbursement of costs incurred by the City of Reno [\$428,776.40], the City of Sparks [\$203,243.32], and departments of Washoe County [\$521,357.30] for expenses related to and in support of the respective Portable Event Recording Device programs as approved by the 911 Emergency Response Advisory Committee on May 16, 2019.

On March 12, 2019, the Board of County Commissioners approved the utilization of funds from the Emergency 911 fund to reimburse the City of Reno [\$125,475] for expenses related to implementation of Emergency Fire Dispatch services; reimburse the City of Sparks [\$178,134.30] for expenses related to implementation of body-worn and in-vehicle camera technologies; and to purchase three (3) Harris Symphony Dispatch Consoles [\$139,443.65] for the Washoe County Regional Communications Center.

On October 9, 2018, the Board of County Commissioners authorized the travel and training budget request for training and travel, subject to E911 approval, for each of the three (3) primary Public Safety Answering Points (PSAPs) to attend Public Safety Training Courses in an amount not to exceed [\$55,000] for travel and not to exceed [\$45,000] for seminars and training for Fiscal Year 2018-2019.

On October 9, 2018, the Board of County Commissioners approved utilization of funds from the Emergency 911 fund for reimbursement of costs incurred by the City of Reno, City of Sparks and departments of Washoe County for expenses related to and in support of the Enhanced 911 Emergency Response System and approved by the E911 Committee in an amount not to exceed [\$2,945,612] for Fiscal Year 2018-2019 as specified within the adopted E911 Fund's operating budget.

## **BACKGROUND**

NRS 244A.7645 authorizes the utilization of 911 surcharge funds to enhance the telephone system for reporting an emergency and for purchasing and maintaining portable and vehicular event recording devices.

Regarding travel and training, NRS 244A.7645(3)(b)(1)(II) provides, in part, that E911 funds "must be used only... [to pay] costs for personnel and training associated with the routine maintenance and updating of the database for the system." In the past, the Washoe County District Attorney's staff has advised the E911 Emergency Response Advisory Committee that it must articulate a nexus between proposed training and the stated purpose of the statute (supporting software database maintenance and call taking), in which case, the expenditure of surcharge funds for such training would be permissible. Here, the E911 Emergency Response Advisory Committee has determined that such a

nexus exists and recommends approval of the training. Travel may be included as “costs” of training.

### **FISCAL IMPACT**

The Fiscal Year 2019-2020 Budget has sufficient budget authority in the Enhanced 911 Fund (208) in Enhanced 911 Admin (800801), Software Maintenance (710210), Payments to Other Agencies (710400), Seminars and Meetings (710509) and Travel (711210); and, in Enhanced 911 Fund E911 Public Safety Cameras (800802), Payments to Other Agencies (710400).

### **RECOMMENDATION**

It is recommended that the Board approve the reimbursement of costs incurred by the City of Reno [\$1,255.95], the City of Sparks [\$254,876.00], Washoe County School District [\$54,984.00], and departments of Washoe County [\$71,154.22] for expenses related to and in support of the Enhanced 911 Emergency Response System and portable and vehicular event recording devices, and recommended by the 911 Emergency Response Advisory Committee, for a total amount not to exceed [\$382,270.17] as specified within the adopted Enhanced 911 Fund’s FY20 operating budget.

### **POSSIBLE MOTION**

Should the Board agree with the recommendation, a possible motion would be: “Move to approve the reimbursement of costs incurred by the City of Reno [\$1,255.95], the City of Sparks [\$254,876.00], Washoe County School District [\$54,984.00], and departments of Washoe County [\$71,154.22] for expenses related to and in support of the Enhanced 911 Emergency Response System and portable and vehicular event recording devices, and recommended by the 911 Emergency Response Advisory Committee, for a total amount not to exceed [\$382,270.17] as specified within the adopted Enhanced 911 Fund’s FY20 operating budget.”