

VOLUNTARY NATIONAL RETAIL FOOD  
REGULATORY PROGRAM STANDARDS  
(RETAIL STANDARDS) GRANT PROGRAM



November 21, 2019

**Grant Number:** G-FPTF-1910-07844

**Project Title:** Joint Nevada Food Safety Task Force and NvEHA Annual Educational Conference

**Award Value:** \$1,976.00

**Project Period:** January 1, 2020 to May 30, 2020

Amber English  
Senior Environmental Health Specialist  
Washoe County Health District  
1001 East 9th Street  
Reno, Nevada 89512

Dear Amber English:

We have approved your application for Joint Nevada Food Safety Task Force and NvEHA Annual Educational Conference as part of the Retail Standards Grant Program, funded by the United States Food and Drug Administration (FDA). Approval is based on review of the application submitted by you on behalf of Washoe County Health District to the Association of Food and Drug Officials (AFDO).

As part of your application your agency has made an assurance that it will comply with all applicable Federal statutes and regulations in effect during the grant period, including applicable parts of 45 CFR Parts 74 and 92. Acceptance of this award and/or any funds provided by the Retail Standards Grant Program acknowledges agreement with all of the terms and conditions in this award letter.

Your award is based on the above-title project application, submitted to and approved by AFDO, and is subject to the following terms and conditions:

- **The grantee must complete the full scope of work and all tasks outlined in the approved grant application by May 30, 2020 unless a written exception is granted by the AFDO Programmatic Point of Contact for this grant award.**
- **Any changes to the scope, tasks, deliverables, or expenses of this project must be approved in advance and in writing by the AFDO Programmatic Point of Contact prior to work being modified or completed.**
- The grantee must abide by the grant guidance for the program, available as a PDF file on the Retail Standards Grant Program portal at <http://afdo.org/retailstandards>. This portal is also the site where you can find additional information/updates regarding this grant program, and where you can log in for project status and submission of required reports.
- Per United States Department of Health and Human Services Grants Policy, expenses for food or beverage are generally not allowed unless it is part of a per diem allowance provided in conjunction with allowable travel.
- A Final Project Report must be submitted through the online grants portal no more than 45 days after May 30, 2020. As part of the final report, the grantee must provide a full accounting of all expenditures made with funds from this grant award, accompanied by the documentation specified in the reporting section of the grant guidance.
- As a reminder, recipients of funding through this program are required to assure that project activities achieve greater conformance with the FDA Voluntary National Retail Food Retail Program Standards, available at: [http://afdo.org/fda\\_vnrfrps](http://afdo.org/fda_vnrfrps).

**The amount of \$1,976.00 represents the full amount of funds to which you are entitled. Additionally, your award is bound by the following comments related to your project:**

Grant awards are made with the understanding that Retail Standards Grant Program staff may require clarification of information within your application, as necessary, during the application, project, or reporting periods. These inquiries may be necessary to allow us to appropriately carry out our administrative responsibilities.

Please note, the Catalog of Federal Domestic Assistance (CFDA) number for this United States Food and Drug Administration grant, awarded to the Association of Food and Drug Officials (AFDO) on 8/11/2016, is 93.103. Your grant is considered a subaward under this AFDO grant.

If you have questions about this award, please contact your AFDO Programmatic Point of Contact. Additionally, the Retail Food Safety Specialist from your FDA Region is an integral part of your jurisdiction's successful completion of Retail Standards activities, and is available to assist with your funded project. Contact information for both individuals is listed below.

We appreciate your ongoing commitment to achieving greater conformance with the Voluntary National Retail Food Regulatory Program Standards.

Sincerely,



Steven Mandernach  
Executive Director  
Association of Food and Drug Officials  
155 W. Market St.  
3rd Floor  
York, PA 17401

**AFDO Programmatic Point of Contact:**

Michael Turner  
[retailstandards@afdo.org](mailto:retailstandards@afdo.org)  
(850) 583-4593

**Follow the link below to obtain contact information for the FDA Regional Food Specialist assigned to assist your jurisdiction:**

<http://afdo.org/retailstandards/fdaregionalcontacts>

cc: Jenice Butler ([jenice.butler@fda.hhs.gov](mailto:jenice.butler@fda.hhs.gov))  
Daniel Lukash ([daniel.lukash@fda.hhs.gov](mailto:daniel.lukash@fda.hhs.gov))

## Hoekstra, Jennifer

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**From:** English, Amber E.  
**Sent:** Thursday, November 21, 2019 2:26 PM  
**To:** Hoekstra, Jennifer  
**Cc:** Albee, Charlene; Touhey, Michael  
**Subject:** FW: AFDO-Managed Retail Program Standards Grant Program: CONGRATULATIONS

FYI

### Amber English, REHS

Environmental Health Specialist Supervisor | Environmental Health Services Division | Washoe County Health District  
[aeenglish@washoecounty.us](mailto:aeenglish@washoecounty.us) | (775) 328-2629 | 1001 E. Ninth St., Bldg. B, Reno, NV 89512

**WASHOE COUNTY  
HEALTH DISTRICT**



ENHANCING QUALITY OF LIFE

Public Health



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**From:** FDA & AFDO Retail Program Standards [mailto:do-not-reply.grants07-us-east-1@fluxx.io]  
**Sent:** Thursday, November 21, 2019 1:36 PM  
**To:** English, Amber E.  
**Cc:** daniel.lukash@fda.hhs.gov; jenice.butler@fda.hhs.gov  
**Subject:** AFDO-Managed Retail Program Standards Grant Program: CONGRATULATIONS

**[NOTICE:** This message originated outside of Washoe County -- **DO NOT CLICK** on links or open attachments unless you are sure the content is safe.]

Dear Amber English:

Congratulations! We are happy to inform you that we have approved your grant submission for the following project: Joint Nevada Food Safety Task Force and NvEHA Annual Educational Conference, in the amount of \$1,976.00. Your project has been assigned the following tracking number: G-FPTF-1910-07844.

Please use your previously assigned username and password to log into the grant portal at <https://retailstandards.fluxx.io> for details of this award, including the official Grant Award letter.

Please refer to our homepage at <http://afdo.org/retailstandards> for complete grant program information. Additionally, ensure you are familiar with the Non-Allowable Costs section of the Grant Guidance. Any non-allowable costs will not be reimbursed, even if they are included in an approved grant application.

Please note, the Catalog of Federal Domestic Assistance (CFDA) number for this United States Food and Drug Administration grant, awarded to the Association of Food and Drug Officials (AFDO) on 8/11/2016, is 93.103. Your grant is considered a subaward under this AFDO grant.

If you have any questions, or need additional information, please contact us at: 850-583-4593 or [retailstandards@afdo.org](mailto:retailstandards@afdo.org).

Sincerely,

Your AFDO Grants Management Team