



WASHOE COUNTY

Integrity Communication Service

www.washoecounty.us

STAFF REPORT

BOARD MEETING DATE: January 28, 2020

DATE: November 19, 2019

TO: Board of County Commissioners

FROM: Max Brokaw, Captain, Special Operations Division
(775) 321-4912; mbrokaw@washoecounty.us

THROUGH: Darin Balaam, Sheriff

SUBJECT: Recommendation to approve the acceptance of reimbursement costs [\$13,000.00, no match required] from the USDA Forest Service Humboldt-Toiyabe National Forest for overtime costs incurred while involved in the Cooperative Law Enforcement Agreement #16-LE-11041701-008 Mod 05 for the retroactive period of November 7, 2019 - December 31, 2020; and if approved, authorize Comptroller's Office to make the necessary budget amendments. (All Commission Districts).

SUMMARY

This item is presented seeking approval to accept the grant award from the USDA Forest Service, Humboldt-Toiyabe National Forest. Per county policy, the Washoe County Board of County Commissioners must accept grant awards and direct the Comptroller's Office to make the necessary budget amendments.

These funds from the USDA Forest Service Humboldt-Toiyabe National Forest will be used to reimburse Washoe County Sheriff's Office for overtime costs incurred while involved in the Cooperative Law Enforcement Agreement #16-LE-11041701-008 MOD 05.

Washoe County Strategic Objective supported by this item: Safe, secure and healthy communities.

PREVIOUS ACTION

On May 21, 2019, the Board of County Commissioners approved item # 7.D.3, the Sheriff's Office request to approve acceptance of reimbursement costs [\$13,000.16, no match required] from the USDA Forest Service Humboldt-Toiyabe National Forest for overtime costs incurred while involved in the Cooperative Law Enforcement Agreement #16-LE-11041701-008 Mod 04 for the retroactive period of March 13, 2019 - October 31, 2020.

On June 26, 2018, the Board of County Commissioners approved item # 6.I.6, the Sheriff's Office request to approve funding [\$13,000.00, no match required] from the

AGENDA ITEM # _____

USDA Forest Service Humboldt-Toiyabe National Forest for reimbursement of overtime costs incurred while involved in the Cooperative Law Enforcement Agreement #16-LE-11041701-008 MOD#03 for the retroactive period of 10/01/2017 - 09/30/2018

On March 14, 2017, the Board of County Commissioners approved item # 5.C, the Sheriff's Office request to approve funding [\$13,000.00, no match required] from the USDA Forest Service Humboldt-Toiyabe National Forest for reimbursement of overtime costs incurred while involved in the Cooperative Law Enforcement Agreement #16-LE-11041701-008 for the retroactive period of 10/01/2016 – 09/30/2017

On July 12, 2016, the Board of County Commissioners approved item # 5.E.1, the Sheriff's Office request to approve funding [\$13,000.00, no match required] from the USDA Forest Service Humboldt-Toiyabe National Forest for reimbursement of overtime costs incurred while involved in the Cooperative Law Enforcement Agreement #16-LE-11041701-008 for the retroactive period of 01/01/2016 – 09/30/2016.

BACKGROUND

The Washoe County Sheriff's Office is a cooperator with the USDA, Forest Service, Humboldt-Toiyabe National Forest. Funds are allocated to cover overtime costs incurred while involved in the Cooperative Law Enforcement Agreement #16-LE-11041701-008 MOD 5. During peak season of Memorial Day to Labor Day, Washoe County Sheriff's deputies patrol forest service campgrounds periodically. Time associated with these patrols will be reimbursed. Reason for retroactive approval: item was submitted to first available BCC meeting once all applicable paperwork was received and processed.

GRANT AWARD SUMMARY

Project/Program Name: Cooperative Law Enforcement Agreement

Scope of the Project: Patrol on US Forest roads and campgrounds as well as assist with special enforcement situations.

Benefit to Washoe County Residents: Increase protection and surveillance of National Forest Areas within and surrounding Washoe County.

On-Going Program Support: N/A

Award Amount: \$13,000.00

Grant Period: January 14, 2020 – December 31, 2020

Funding Source: USDA Forest Service Humboldt-Toiyabe National Forest

Pass Through Entity: None

CFDA Number: 10.704

Grant ID Number: 16-LE-11041701-008 MOD 05

Match Amount and Type: No match.

Sub-Awards and Contracts: No sub awards/contracts.

FISCAL IMPACT

Should the board accept this reimbursement contract and approve these amendments, the FY20 adopted budget will be increased by \$13,000.00 in both revenues and expenditures in the following accounts:

Cost Object	G/L Account	Amount
IO-11674 Sheriff OT US Forest Services	431100 – Federal Grants	\$13,000.00
IO-11674 Sheriff OT US Forest Services	701300 – Overtime	\$13,000.00

This Cooperative is on a reimbursement basis.

- No match required
- Funds will be drawn as reimbursement
 - Source of the upfront cash is General Fund.
- No indirect costs expenses were included in the submitted grant requests. All funds awarded through the grant will be directed to meet the specific project goals and enhance public safety.

RECOMMENDATION

It is recommended that the Board of County Commissioners approve the acceptance of reimbursement costs [\$13,000.00, no match required] from the USDA Forest Service Humboldt-Toiyabe National Forest for overtime costs incurred while involved in the Cooperative Law Enforcement Agreement #16-LE-11041701-008 Mod 05 for the retroactive period of November 7, 2019 - December 31, 2020; and if approved, authorize Comptroller’s Office to make the necessary budget amendments.

POSSIBLE MOTION

Should the Board agree with staff’s recommendation, a possible motion would be: “approve the acceptance of reimbursement costs [\$13,000.00, no match required] from the USDA Forest Service Humboldt-Toiyabe National Forest for overtime costs incurred while involved in the Cooperative Law Enforcement Agreement #16-LE-11041701-008 Mod 05 for the retroactive period of November 7, 2019 - December 31, 2020; and if approved, authorize Comptroller’s Office to make the necessary budget amendments.”