



# WASHOE COUNTY

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## STAFF REPORT

BOARD MEETING DATE: January 28, 2020

**DATE:** Thursday, January 23, 2020  
**TO:** Board of County Commissioners  
**FROM:** Kerri Heward, Crime Lab Director  
775-321-2851, [KHeward@washoecounty.us](mailto:KHeward@washoecounty.us)

**THROUGH:** Darin Balaam, Sheriff

**SUBJECT:** Recommendation to approve a pass through grant award from the State of Nevada Department of Public Safety, Office of Criminal Justice Assistance 2019 Paul Coverdell Forensic Science Improvement (FSI), Project No. 19-FSI-03 for [\$54,027.00, no County match requirement] to provide for continued education and training for staff members and training for new Criminalists and Opioid analysis supplies in the Forensic Science Division for the retroactive grant period of January 1, 2020 through December 31, 2020 and if approved, direct Comptroller's Office to make necessary budget amendments. (All Commission Districts)

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### SUMMARY

The State of Nevada Department of Public Safety, Office of Criminal Justice Assistance, awarded the Washoe County Sheriff's Office \$54,027.00 in a pass-through grant award to fund the 2019 Paul Coverdell Forensic Science Improvement (FSI) grant. The grant will be used to improve quality and timeliness of forensic services through continued education for current and new staff and will provide supplies for Opioid analysis.

Washoe County Strategic Objective supported by this item: Safe, secure and healthy communities.

### PREVIOUS ACTION

On March 12, 2019, the Board of County Commissioners approved item #13, the Sheriff's Office request to approve acceptance of a pass through grant award from State of Nevada Department of Public Safety, Office of Criminal Justice Assistance, Paul Coverdell Forensic Science Improvement [\$177,189.00 with an \$11,285.00 County match requirement].

On January 9, 2018, the Board of County Commissioners approved item #8.K.1, the Sheriff's Office request to approve acceptance of a pass through grant award from State of Nevada Department of Public Safety, Office of Criminal Justice Assistance, Paul Coverdell Forensic Science Improvement [\$48,455.00 no County match requirement].

AGENDA ITEM # \_\_\_\_\_

January 10, 2017, the Board of County Commissioners approved item #5.H.2 , the Sheriff's Office request to approve acceptance of a pass through grant award from State of Nevada Department of Public Safety, Office of Criminal Justice Assistance, Paul Coverdell Forensic Science Improvement [\$57,380.00, no County match requirement].

October 28, 2014, the Board of County Commissioners approved item #14.G.1, the Sheriff's Office request to approve acceptance of a pass through grant award from State of Nevada Department of Public Safety, Office of Criminal Justice Assistance, Paul Coverdell Forensic Science Improvement [\$18,000.00, no County match requirement].

October 22, 2013, the Board of County Commissioners approved item #9.I.1 , the Sheriff's Office request to approve acceptance of a pass through grant award from State of Nevada Department of Public Safety, Office of Criminal Justice Assistance, Paul Coverdell Forensic Science Improvement [\$36,565.00, no County match requirement].

The Board has approved this grant award on March 12, 2013, November 13, 2012, October 10, 2011, March 8, 2011, and since December 14, 2010.

### **BACKGROUND**

The Washoe County Sheriff's Office Forensic Science Division will utilize these funds to improve quality and timeliness of forensic services through continued education for current and new staff. In addition to training, the grant will be used to purchase supplies for Opioid analysis. Reason for retroactive submittal: Item was submitted to the first available BCC meeting once all paperwork was received and processed.

### **GRANT AWARD SUMMARY**

**Project/Program Name:** 2019 Paul Coverdell Forensic Science Improvement (FSI)

**Scope of the Project:** Improve quality, timeliness, and capacity of forensic services through continued education and training for new employees and to purchase supplies for opioid analysis.

**Benefit to Washoe County Residents:** Increased knowledge and training of Forensic Science personnel.

**On-Going Program Support:** N/A

**Award Amount:** \$54,027.00

**Grant Period:** 1/01/2020 - 12/31/2020

**Funding Source:** U. S. Department of Justice

**Pass Through Entity:** State of Nevada, Office of Criminal Justice Assistance

**CFDA Number:** 16.742

**Grant ID Number:** 19-FSI-03

**Match Amount and Type:** None

**Sub-Awards and Contracts:** Any equipment will be purchased using Washoe County grant procurement processes compliant with 2 CFR 200.317-200.326. Professional services and/or Independent Contract Agreement will be approved by Purchasing within Washoe County grant procurement processes.

**FISCAL IMPACT**

Should the board accept this grant award and approve these amendments, the adopted FY20 budget will be increased by \$54,027.00 in both revenues and expenditures in the following accounts:

**INCREASE REVENUES:**

11677 - 431100 (Coverdell FSI 2019 Lab-Federal Funds)	\$ 54,027.00
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**INCREASE EXPENDITURES:**

11677 – 710509 (FSI 2019 Seminars & Meetings)	\$ 13,420.00
11677 – 711210 (FSI 2019 Travel)	\$ 32,575.00
11677 – 710300 (FSI 2019 Operating Supplies)	\$ 8,032.00

- No Match required.
- Reimbursement
  - Upfront cash from General funds
- Sponsor does not allow for indirect cost recovery

**RECOMMENDATION**

It is recommended that the Board of County Commissioners approve a pass through grant award from the State of Nevada Department of Public Safety, Office of Criminal Justice Assistance 2019 Paul Coverdell Forensic Science Improvement (FSI), Project No. 19-FSI-03 for [\$54,027.00, no County match requirement] to provide for continued education and training for staff members and training for new Criminalists and Opioid analysis supplies in the Forensic Science Division for the retroactive grant period of January 1, 2020 through December 31, 2020 and if approved, direct Comptroller’s Office to make necessary budget amendments.

**POSSIBLE MOTION**

Should the Board agree with staff’s recommendation, a possible motion would be: “Move to approve a pass through grant award from the State of Nevada Department of Public Safety, Office of Criminal Justice Assistance 2019 Paul Coverdell Forensic Science Improvement (FSI), Project No. 19-FSI-03 for [\$54,027.00, no County match requirement] to provide for continued education and training for staff members and training for new Criminalists and Opioid analysis supplies in the Forensic Science Division for the retroactive grant period of January 1, 2020 through December 31, 2020 and if approved, direct Comptroller’s Office to make necessary budget amendments.”