



# WASHOE COUNTY

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## STAFF REPORT

BOARD MEETING DATE: December 17, 2019

**DATE:** Wednesday, December 11, 2019

**TO:** Board of County Commissioners

**FROM:** Kelly Echeverria, Emergency Management Program Coordinator  
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**THROUGH:** Kate Thomas, Assistant County Manager

**SUBJECT:** Recommendation to accept a 2020 Nevada State Emergency Response Commission (SERC), Operations, Planning, Training and Equipment (OPTE) grant for [\$28,789.00, no County match required] including funds to be used for food purchases. Grant Term is retroactive to July 1, 2019 through June 30, 2020. If approved, authorize the Chairperson to execute grant documents and authorize the County Manager or his designee, to sign the Sub-Grant Agreement between Washoe County and the Reno Police Department (RPD) in the amount of[ \$3,277.00] approve Resolution necessary for same; and direct the Comptroller's Office to make the appropriate budget amendments. (All Commission Districts)

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### SUMMARY

Washoe County Board of County Commissioners (BCC) is requested to accept a 2020 Nevada State Emergency Response Commission, OPTE grant for [\$28,789.00, no County match required] from the State of Nevada SERC. The Local Emergency Planning Committee (LEPC) will subgrant these funds to member entities to provide training to local first responders and first receivers. Training and exercise topics covered will include Hazardous Materials Emergency Response and Hospital and Emergency Department Decontamination Procedures.

Staff is requesting a retroactive approval to July 1, 2019 due to the timing of the receipt of the grant award and timing of BCC meeting opportunities.

**Washoe County Strategic Objective supported by this item:** Safe, secure and healthy communities.

### PREVIOUS ACTION

**September 11, 2018** – The BCC accepted a 2019 SERC OPTE grant for \$29,000.00, and authorized the Chairperson to execute a Resolution to subgrant funds to other governments and nonprofits which make up the LEPC.

**AGENDA ITEM #** \_\_\_\_\_

**September 26, 2017** – The BCC accepted a 2018 SERC OPTE grant for \$29,000.00, and authorized the Chairperson to execute a Resolution to subgrant funds to other governments and nonprofits which make up the LEPC.

**August 9, 2016** – The BCC accepted a 2017 SERC OPTE grant for \$28,961.00, and authorized the Chairperson to execute a Resolution to subgrant funds to other governments and nonprofits which make up the LEPC.

### **BACKGROUND**

The source of funding is derived from fees collected from the Superfund Amendments and Reauthorization Act (SARA) Title III facilities within the State that store and/or produce hazardous materials. The grant provides funding to the Washoe County LEPC for planning/training initiatives, equipment purchases, and operational costs. This grant allocation intent is to improve state and local governments planning and response capabilities to react to Hazardous Material emergencies and to provide access to information about Hazardous Materials to the public.

The grant includes funding for non-employee travel, however Emergency Management is not seeking approval for non-employee travel and will be seeking an amended award for use of the funds.

### **GRANT AWARD SUMMARY**

**Project/Program Name:** *2020 Nevada State Emergency Response Commission*

**Scope of the Project:** *Prevention, mitigation and/or response to hazardous materials incidents.*

**Benefit to Washoe County Residents:** *The grant will benefit our regional first responders and first receivers with the training necessary to conduct an effective response to Hazardous Materials incidents protecting the lives and properties of County residents.*

**On-Going Program Support:** *This annual grant opportunity is for specific deliverables. We will continue to apply for funding annually.*

**Award Amount:** *\$28,789.00*

**Grant Period:** *July 1, 2019 through June 30, 2020*

**Funding Source:** *Funding is derived from fees collected from SARA Title III Facilities within the State that store and/or produce hazardous materials in specific amounts.*

**Pass Through Entity:** *State Emergency Response Commission (SERC)*

**CFDA Number:** *Not applicable (State Grant)*

**Grant ID Number:** 20-SERC-16-01

**Match Amount and Type:** No County match required

**Sub-Awards and Contracts:**

*Washoe County will sub-grant \$3,277.00 of these funds to RPD for equipment for the CLEAR Team and will contract for transcription services with Carly Mathat in the amount of \$2,000.00.*

**FISCAL IMPACT**

Should the board accept this grant award and approve these amendments, the FY 20 Emergency Management adopted budget will be increased by \$28,788.77 in both revenues and expenditures in the following accounts:

Cost Object	G/L Account	Amount
<b>Revenue:</b>		
I.O. 11660	432100 – State Grant	\$28,789.00
<b>Expenditures:</b>		
I.O. 11660	710100 – Prof Services	\$2,612.00
I.O. 11660	710300 – Operating Supplies	\$1,500.00
I.O. 11660	710872 – Food	\$500.00
I.O. 11660	710509 – Seminars and Meetings	\$21,512.00
I.O. 11660	710119 – Subrecipient Payments	\$3,277.00

All expenditures will be on a reimbursement basis. Indirect costs are not allowable on this grant as no salary or wages are included in the grant budget

**RECOMMENDATION**

It is recommended that the Board of County Commissioners accept a 2019 Nevada State Emergency Response Commission (SERC), Operations, Planning, Training and Equipment (OPTE) grant for [\$28,789.00, no County match required]. Grant Term is retroactive to July 1, 2019 through June 30, 2020. If approved, authorize the County Manager to execute grant documents and to sign Sub-Grant Agreement between Washoe County and the Reno Police Department (RPD) in the amount of \$3,277.00: approve Resolution necessary for same; and direct the Comptroller's Office to make the appropriate budget amendments.

**POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be:  
*"move to accept a 2020 Nevada State Emergency Response Commission (SERC), Operations, Planning, Training and Equipment (OPTE) grant for [\$28,789.00, no County match required]. Grant Term is retroactive to July 1, 2019 through June 30, 2020. If approved, authorize County Manager to execute grant documents and to sign Sub-Grant Agreement between Washoe County and the Reno Police Department (RPD)*

*in the amount of \$3,277.00: approve Resolution necessary for same; and direct the Comptroller's Office to make the appropriate budget amendments.*