

**Family Law Section,
State Bar of Nevada**
9456 Double R. Blvd Ste. B
Reno, Nevada 89521

October 28, 2019

**Washoe County
Board of County Commissioners**
1001 E. Ninth Street
Reno, Nevada 89512

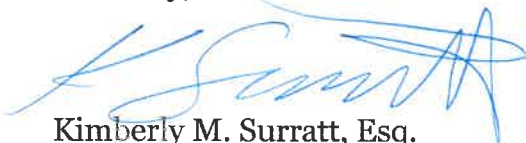
Dear Board of County Commissioners:

On June 21, 2019, the Family Law Section of the State Bar of Nevada approved a \$5,000.00 contribution to the Second Judicial District Court, Washoe County Law Library. The contribution is designated to assist the Washoe County Law Library in the creation of instructional videos with respect to appearances and litigation in the family law divisions of Nevada's court system.

A majority of the litigants in the family law divisions are self-represented. These videos, as explained by Michael V. Kattelman, who serves on the Washoe County Law Library Board of Trustees, will assist the self-represented litigants in filling out the required and necessary forms, pleadings, and motions for their case. By having these forms, pleadings, and motions completed properly before court appearances, it is expected that numerous hours will be saved by the judiciary handling these cases. The videos will not offer any substantive legal advice, but will be instructional only as to process.

This letter is presented to the Board of County Commissioners for acknowledgement of the donation before the check made payable to the Second Judicial District Court is tendered by the Family Law Section, State Bar of Nevada.

Sincerely,



Kimberly M. Surratt, Esq.
Chair of the Family Law Section,
State Bar of Nevada

Sarah F. Hardy-Cooper, Esq.
Treasurer of the Family Law Section,
State Bar of Nevada

cc: Washoe County Law Library Board of Trustees
Heather Potts, Chief Financial Officer, Second Judicial District Court