



TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

STAFF REPORT

Board Meeting Date: December 17, 2019

DATE: December 2, 2019

TO: Truckee Meadows Fire Protection District Board of Fire Commissioners

FROM: Alex Kukulus, Deputy Chief
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THROUGH: Charles A. Moore, Fire Chief
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SUBJECT: Recommendation to authorize the Fire Chief, or his designee to contract with a vendor for the purpose of refurbishing three Type III fire engines in an amount not to exceed \$600,000, through adopted purchasing provisions. Upon identification of an acceptable vendor and sales price, authorize the Fire Chief to execute a service agreement on behalf of the District for the refurbishment of the apparatus. If approved, authorize the chair to execute a resolution augmenting the Truckee Meadows Fire Protection District Capital Fund Capital Outlay Account from the Truckee Meadows Fire Protection District Capital Fund Beginning Fund Balance in the amount not to exceed \$600,000. (All Commission Districts) FOR POSSIBLE ACTION

SUMMARY

Recommendation to authorize the Fire Chief, or his designee to contract with a vendor for the purpose of refurbishing three Type III fire engines in an amount not to exceed \$600,000, through adopted purchasing provisions. Upon identification of an acceptable vendor and sales price, authorize the Fire Chief to execute a service agreement on behalf of the District for the refurbishment of the apparatus. If approved, authorize the chair to execute a resolution augmenting the Truckee Meadows Fire Protection District Capital Fund Capital Outlay Account from the Truckee Meadows Fire Protection District Capital Fund Beginning Fund Balance in the amount not to exceed \$600,000.

PREVIOUS ACTION

None

BACKGROUND

The District currently operates 11 full-time fire stations that each house one Type III fire engine (brush truck). Several of these front-line engines are over 15 years old, with reserve apparatus even older than that. The District's adopted apparatus replacement plan calls for Type III engines to have an expected front-line service life of 15 years, before moving into reserve status. There are currently three of the District's front-line Type III engines that are at or above this 15-year threshold. The cost to replace one of these units is approximately \$400,000. However, District staff has identified the opportunity to refurbish these units into "like-new" condition for approximately half the cost of new. By refurbishing these units, the District expects to get an additional 10-15 years of useful life out of these engines.

The refurbishment process includes re-manufacturing the engine, transmission, and cooling package, overhauling the pump, suspension, brakes and hydraulics, full disassembly for repaint, striping & decals, upgrading cab interiors, technology, lighting, safety and pumps, and pump certification.

The District has already begun working with County purchasing staff to conduct an RFQ (Request for Qualification) process to identify qualified applicants and bidders. Once this process is completed, the apparatus committee will recommend award of this contract to the most qualified bidder, if approved. The goal of the District is to have all refurbishment work completed during the winter/spring of 2020 so that the units will be back in-service prior to the start of the 2020 wildfire season.

Nevada Revised Statute (NRS) 354.598005 and Nevada Administrative Code 354.410 set for the requirements for budgetary augmentations. Available resources for a mid-year budget augmentation are:

- An opening balance which is larger than anticipated;
- Revenues in excess of those budgeted;
- Revenues generated from previously unbudgeted sources; or
- An unappropriated ending balance of a fund for capital projects

The Truckee Meadows Fire Protection District budgeted in the Capital Projects fund a beginning fund balance of \$3,036,401 for fiscal year 19/20. The actual beginning fund balance is \$4,541,748, providing a difference of \$1,505,347 available for augmentation of the budget for current year expenditures. The District has augmented \$200,000 of this amount for the Ambulance purchased in July 2019 which allows for a remaining \$1,305,347 available for augmentation from beginning fund balance.

In accordance with NRS, the District wishes to augment the Capital Projects fund from an opening balance which is larger than anticipated as described.

FISCAL IMPACT

If approved, \$600,000 is available in the fiscal year 2020 opening balance which is larger than anticipated fund balance of the Capital Projects Fund that will result in an increase in budgeted beginning fund balance and budgeted capital outlay of \$600,000 in the Capital Projects Fund.

RECOMMENDATION

Staff recommends authorizing the Fire Chief, or his designee to contract with a vendor for the purpose of refurbishing three Type III fire engines in an amount not to exceed \$600,000, through adopted purchasing provisions. Upon identification of an acceptable vendor and sales price, authorize the Fire Chief to execute a service agreement on behalf of the District for the refurbishment of the apparatus. If approved, authorize the chair to execute a resolution augmenting the Truckee Meadows Fire Protection District Capital Fund Capital Outlay Account from the Truckee Meadows Fire Protection District Capital Fund Beginning Fund Balance in the amount not to exceed \$600,000.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion could be:

"I move to authorize the Fire Chief, or his designee to contract with a vendor for the purpose of refurbishing three Type III fire engines in an amount not to exceed \$600,000, through adopted purchasing provisions and upon identification of an acceptable vendor and sales price, authorize the Fire Chief to execute a service agreement on behalf of the District for the refurbishment of the apparatus. I further move to approve and authorize the chair to execute a resolution augmenting the Truckee Meadows Fire Protection District Capital Fund Capital Outlay Account from the Truckee Meadows Fire Protection District Capital Fund Beginning Fund Balance in the amount not to exceed \$600,000."