



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: December 10, 2019

DATE: Thursday, December 05, 2019

TO: Board of County Commissioners

FROM: Justin Norton, Regional Medical Examiner's Office
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THROUGH: Laura D. Knight, M.D., Chief Medical Examiner and Coroner

SUBJECT: Recommendation to approve a resolution (R19-065) setting forth fees [estimated to generate an additional \$24,000 in Fiscal Year 2020, and \$48,000 in Fiscal Year 2021], effective January 1, 2020, to be charged and collected for services provided by the Washoe County Regional Medical Examiner's Office. (All Commission Districts.)

SUMMARY

The Washoe County Regional Medical Examiner's Office provides several types of examinations and consultations, as well as toxicology testing and other lab work for extra-jurisdictional government agencies, businesses, and citizens. Due to increasing costs, a fee analysis was performed and it has been determined that adjustments need to be made to the existing fee schedule.

Washoe County Strategic Objective supported by this item: Stewardship of our Community

PREVIOUS ACTION

March 14, 2017 – Board approval of update Medical Examiner fee schedule

March 11, 2014 – Board approval of update to Medical Examiner fee schedule

March 22, 2011 – Board approval of update to Medical Examiner fee schedule

July 15, 2008 – Board approval of update to Medical Examiner fee schedule

BACKGROUND

Historically, Medical Examiner fees have been reviewed and updated in 2-3 year intervals. The Medical Examiner's Office has not reviewed or changed the fee schedule since March 2017. During that time, costs for personnel, benefits, services, and supplies have steadily increased. Also, due to changes made to public records laws during the 2019 legislative session, the fee for autopsy reports is being changed to actual cost.

AGENDA ITEM # _____

FISCAL IMPACT

The proposed fee schedule update is estimated to generate approximately \$24,000 in Fiscal Year 2020, and \$48,000 in Fiscal Year 2021. Fees will be deposited to the General Fund (Cost Center 153010) using GL 460318|Toxicology Fees, 460341|Medical Examiner Fees, 485127|Professional Services Reimbursement, and 485300|Other Miscellaneous Government Revenue.

RECOMMENDATION

It is recommended that the Board approve a resolution (R19-065) setting forth fees [estimated to generate an additional \$24,000 in Fiscal Year 2020, and \$48,000 in Fiscal Year 2021], effective January 1, 2020, to be charged and collected for services provided by the Washoe County Regional Medical Examiner's Office.

POSSIBLE MOTION

Move to approve a resolution (R19-065) setting forth fees [estimated to generate an additional \$24,000 in Fiscal Year 2020, and \$48,000 in Fiscal Year 2021], effective January 1, 2020, to be charged and collected for services provided by the Washoe County Regional Medical Examiner's Office.