

**BOARD OF FIRE COMMISSIONERS  
TRUCKEE MEADOWS FIRE PROTECTION DISTRICT**

TUESDAY

9:00 a.m.

OCTOBER 15, 2019

PRESENT:

**Vaughn Hartung, Chair**  
**Bob Lucey, Vice Chair**  
**Marsha Berkgigler, Commissioner**  
**Kitty Jung, Commissioner**  
**Jeanne Herman, Commissioner**  
  
**Nancy Parent, County Clerk**  
**Alex Kukulus, Deputy Chief**  
**Nathan Edwards, Deputy District Attorney**

The Board convened at 9:00 a.m. in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada. Following the Pledge of Allegiance to the flag of our Country, the Clerk called the roll and the Board conducted the following business:

**19-152F      AGENDA ITEM 3 Public Comment.**

There was no response to the call for public comment.

**19-153F      AGENDA ITEM 4 Announcements/Reports.**

Commissioner Herman stated people were asking about when green trash days would occur. She expressed concern she was not receiving notifications about fire activity. She asked about the progress of finding a safe place for people to shoot and mentioned she needed to practice because a mountain lion was spotted near her cows.

Commissioner Jung stated she was not receiving information about fires either and expressed frustration about hearing of fires from the news.

**CONSENT ITEMS – 5A and 5B**

**19-154F      5A Recommendation to approve the meeting minutes from the September 17, 2019 Board of Fire Commissioners Meeting. (All Commission Districts.)**

**19-155F      5B Recommendation to authorize the Fire Chief, or his designee, to identify and negotiate the purchase of a ladder truck in an amount not to exceed \$300,000, through adopted purchasing provisions and to work with County Purchasing to publish a Request for Bids and subsequent Award of Bid. Upon identification of an acceptable apparatus and sales price,**

authorize the District to execute a purchase agreement, upon approval of the Chair of the Fire Board. (All Commission Districts.)

There was no public comment on the Consent Agenda Items listed above.

On motion by Commissioner Herman, seconded by Commissioner Berkbigler, which motion duly carried on a 5-0 vote, it was ordered that Consent Agenda Items 5A and 5B be approved.

- 19-156F**      **AGENDA ITEM 6** Employee Promotions - The following employees are being recognized for their promotion from Firefighter Emergency Medical Technician to Firefighter Paramedic:
- Ryan Scannell
  - Aaron Westermen-Reynolds

There was no public comment or action taken on this item.

- 19-157F**      **AGENDA ITEM 7** Employee Recognition - The following employees are being recognized for a field baby delivery:
- Firefighter Paramedic Alexander Doerr
  - Engineer Shad Vetrock
  - Captain Shane Akerson

The following employees are being recognized for a cardiac event life save:

- Firefighter Paramedic Kimberly Jarding
- Engineer Chris McNaught
- Captain Scott Leighton

There was no public comment or action taken on this item.

- 19-158F**      **AGENDA ITEM 8** Annual Emergency Medical Services Oversight Committee Presentation to Regional Councils to include Data Collection and Reporting and Compliance versus Performance. - Presented by Christina Conti.

Preparedness and Emergency Medical Services Oversight Program Manager Christina Conti conducted a PowerPoint presentation and reviewed slides with the following titles: EMS Oversight Program; Inter-Local Agreement; Authority of ILA; EMS Advisory Board (2 slides); Organizational Chart; FY 2017-2018 Annual Report; Data Report Highlights (3 slides); Regional Accomplishments (3 slides); But Not an Emergency; Partner Accomplishments; Current Projects; Updated Strategic Plan 2019-2023 (3 slides); Additional Regional Projects (3 slides); and Recommendations. She noted the Annual Report for FY 2018/19 would be published in November.

Chair Hartung wondered about the process for code red notifications. He suggested the County partner with Amazon to provide alerts through Echo smart speakers. Ms. Conti said she was not aware of any type of notification like that but said she would provide the suggestion to staff.

Commissioner Jung wondered whether post-hospital care was covered through indigent care funds. Ms. Conti stated they did not do anything with post-hospital care.

Commissioner Jung asked about supplying first responders with multi-casualty tourniquet kits and providing battlefield-type training. She expressed concern that loss of blood was killing people during those events. Ms. Conti stated Stop the Bleed was a program through the preparedness sector of the Health District paid for by Centers for Disease Control and Office of the Assistant Secretary for Preparedness and Response grants; providing training was written into the franchise penalty funds agreement. She noted Washoe County employees could sign up through Bridge Learning. The training would also be taught at schools with a train-the-trainer type of program. She noted each school would have a trainer. She stated the program had been operating for three years and would continue throughout the community.

Commissioner Jung asked for data from a door-to-door survey to be sent to her, including the addresses of the selected homes. Ms. Conti said the data was gathered by a volunteer base of citizens and Health District employees in conjunction with the Geographic Information Systems (GIS) maps system. She explained the GIS selected random addresses to be surveyed.

There was no public comment or action taken on this item.

**19-159F**      **AGENDA ITEM 9** Fire Chief Report:

A. Informational briefing on operational matters and activities for the month of September and October 2019 to include the following items:

1. Hidden Valley Fire Station Development Update
2. Ambulance Billing
3. Green Waste Collection Days
4. Fire Station Open House
5. Community Meetings to Discuss Proposed Fire Station 30 and 32 Consolidation

B. Commissioner Dashboard

C. Review of Response Statistics for August 2019 to include Mutual and Auto Aid for our regional partners.

Truckee Meadows Fire Protection District Deputy Chief Alex Kukulus stated Chief Charles Moore was working with staff and the City of Reno. He indicated the staff report included an update of the proposed layout but there was not a specified timeline

yet. He noted this needed to go before the Reno City Council and would be an ongoing item.

Deputy Chief Kukulus said staff was working to identify a vendor who could establish an ambulance billing system and information would be brought back to the Board for possible direction.

Deputy Chief Kukulus stated green waste collection days were scheduled for Friday, November 8 from 2:00 to 6:00 p.m.; Saturday, November 9 from 8:00 a.m. to 12:00 p.m.; Friday, November 15 from 2:00 to 4:00 p.m.; and Saturday, November 16 from 8:00 a.m. to 12:00 p.m. at the Silver Lake and the Eastlake Fire Stations. He encouraged residents to start collecting and disposing of green waste. Changes were coming to burn code regulations and he mentioned information would be coming soon. He said open burning was not previously allowed during winter months.

Deputy Chief Kukulus announced October was Fire Prevention Month and open houses would be held October 19 at stations in Cold Springs, Spanish Springs, and on Foothill Drive from 10:00 a.m. to 12:00 p.m.

Deputy Chief Kukulus stated community meetings were being scheduled to discuss the consolidation of Stations 30 and 32. He said the next meeting was scheduled for November 4 at 6:00 p.m. at Tamarack Junction.

Deputy Chief Kukulus stated the Commissioner dashboard and the response statistics were included in the staff report and he could answer any questions.

Chair Hartung asked why Spanish Springs or Sun Valley did not have a green waste collection area. Deputy Chief Kukulus explained they tried to consolidate as much as possible and rotate the locations to benefit all areas. He stated conversations occurred with the City of Reno related to a potential green waste collection location in the Caughlin Ranch area.

Commissioner Jung asked whether Reno and Sparks provided green waste collection areas. Deputy Chief Kukulus said he did not believe they did, although the City of Reno had shown interest. Commissioner Jung asked Deputy Chief Kukulus to reach out to the Cities to work together to provide multiple locations. She thought it would be easier to get people to dispose of green waste if it was convenient. She said the goal was fire prevention.

There was no public comment or action taken on this item.

**19-160F**

**AGENDA ITEM 10** Recommendation to approve the purchase of twenty six (26) Panasonic model CF33 Mobile Data Computers (MDT's), docking and mounting components, to include mounting and labor from Lehr Auto and Electric, 4707 Northgate Blvd., Sacramento, CA 95834 in the amount of \$190,668.32 utilizing the National IPA Contract No. 171725-01, pursuant to the joinder provision of NRS 332.195 allowing the District to utilize an existing contract in place that has been used by other local jurisdictions around the country to purchase similar items. This Purchase is also exempt from competitive bidding under NRS 332.115(1)(g) as computer equipment is being purchased. (All Commission Districts.)

Truckee Meadows Fire Protection District Deputy Chief Alex Kukulus explained these were computers for the engines and brush trucks that connected to dispatch and provided necessary maps. He said they were the same computers the Sheriff's Office used. He indicated the current equipment would be obsolete as of January 1, 2020.

There was no response to the call for public comment.

On motion by Commissioner Berkgier, seconded by Commissioner Herman, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 10 be approved.

**19-161F**

**AGENDA ITEM 11** Recommendation to approve a resolution to establish a Post-Employment Health Plan on behalf of the eligible employees of the District; and furthermore authorize the Fire Chief to execute, on behalf of the eligible employees of the District, a participation agreement with Nationwide Retirement Solutions, and authorizing Nationwide Retirement Solutions to act as the Administrator of the Plan and the agent of the District, and other such agreements and contracts as are necessary to implement and make payments to the Plan as outlined in and agreed to in the 2018-2019 Collective Bargaining Agreement with Local 2487 Non-Supervisory Unit and the 2019-2022 Collective Bargaining Agreements with Local 2487 Supervisory and Non-Supervisory Units. (All Commission Districts.)

Truckee Meadows Fire Protection District Deputy Chief Alex Kukulus explained this was negotiated in the previous year's collective bargaining agreement for non-supervisory employees and during the current year for supervisory employees. He stated this was the implementation of the post-employment health plan for employees hired after 2014 who were not eligible for employee retiree health insurance through the District.

There was no response to the call for public comment.

On motion by Commissioner Jung, seconded by Vice Chair Lucey, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 11 be approved and authorized. The Resolution for same is attached hereto and made a part of the minutes thereof.

**19-162F**      **AGENDA ITEM 12**    Commissioners’/Fire Chief’s announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda.

There were no Board member announcements.

**19-163F**      **AGENDA ITEM 13**    Public Comment.

There was no response to the call for public comment.

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**9:48 a.m.**      There being no further business to discuss, the meeting was adjourned without objection.

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**VAUGHN HARTUNG**, Chair  
Truckee Meadows Fire  
Protection District

ATTEST:

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**NANCY PARENT**, Washoe County Clerk  
and Ex-Officio Clerk, Truckee Meadows  
Fire Protection District

*Minutes Prepared By:*  
*Doni Gassaway, Deputy County Clerk*