



# WASHOE COUNTY

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## STAFF REPORT BOARD MEETING DATE: October 8, 2019

**DATE:** August 30, 2019  
**TO:** Board of County Commissioners  
**FROM:** Eric Crump, Acting Director, Community Services Department  
328-3625, [ecrump@washoecounty.us](mailto:ecrump@washoecounty.us)  
**THROUGH:** David Solaro, Interim County Manager  
**SUBJECT:** Recommendation to approve the appointments of two Open Space and Regional Park Commissioners to fill vacancies on the commission for terms as listed, or until such time as a successor is appointed. Staff recommends: Heidi Anderson, District 4 - term of November 5, 2019 to November 4, 2023; Gregory Shorts, District 1 - term of November 5, 2019 to November 4, 2023. Applicants include: Heidi Anderson; Nancy Baril-Mancuello; Martha Campbell; Gregory Shorts; Jerry L. Wager; Julie Xeras.  
(All Commission Districts.)

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### SUMMARY

There are currently two Open Space and Regional Park Commissioner vacancies. Nate Daniel from District 3 has resigned, as has Matthew Webber from Commission District 1.

Pursuant to County Code 95.040, vacancies on the Open Space and Regional Park Commission shall be filled for the unexpired term in the same manner as original appointments. The Code also states that the terms shall be staggered so there are no more than three vacancies in any year. Staff is recommending four year term appointments in order to implement staggered terms on the Commission. All Park Commissioners should serve their term and hold office until their successors are appointed.

The appointment of commissioners to the Open Space and Regional Park Commission is not based on County Commission district; however, practice has been to have representation from each County Commission district. If appointed the Open Space and Regional Park Commission would have three Commissioners from District 4; two Commissioners from Districts 1 and 2; one Commissioner from Districts 3 and 5.

Washoe County Strategic Objective supported by this item: Stewardship of our community.

### PREVIOUS ACTION

On June 25, 2019, The Board of County Commissioners (Board) reappointed Stephanie Chen and Doug Doolittle to the Open Space and Regional Park Commission for full terms ending June 30, 2023.

AGENDA ITEM # \_\_\_\_\_

On October 23, 2018, The Board appointed Jennifer Oliver, Polly Boardman, Stephanie Chen, and Darla Lee to the Open Space and Regional Parks Commission.

On June 13, 2017, The Board appointed Matthew Webber, Chris Nenzel, and Carrisa Tashiro to the Open Space and Regional Park Commission for terms beginning on July 1, 2017, and ending on June 30, 2021, or until such time as a successor is appointed.

On July 26, 2016, The Board appointed Charles Guffey to the Open Space and Regional Park Commission.

On September 8, 2015, The Board appointed Doug Doolittle and Austin Olsen to the Open Space and Regional Park Commission.

On July 23, 2013, The Board appointed Janet Davis to the Open Space and Regional Park Commission.

On June 11, 2013, The Board approved the reappointment of Anne Buckley, and appointed Thomas Guinn, Alan Sheakley, Nathan Daniel, and Scott Pierson to the Open Space and Regional Park Commission.

On April 12, 2011, The Board approved reappointment to the Open Space and Regional Park Commission of Jim Nadeau from July 1, 2011 to June 30, 2015, and Robert Jacobson from July 1, 2011 to June 30, 2013.

On September 22, 2009, The Board approved reappointment of Bill von Phul, Patty Moen and Cliff Young to the Open Space and Regional Park Commission for terms through June 30, 2013, and appointed Ed Harney to fill a vacant position through June 30, 2012, and Anne Buckley to fill a vacant position through June 30, 2013.

On August 14, 2007, The Board approved reappointment of Robert Jacobson to the Open Space and Regional Park Commission for a term through June 30, 2011, and possible appointment of one new Commissioner to the Open Space and Regional Park Commission to fill a vacant term through June 30, 2011.

### **BACKGROUND**

The Open Space and Regional Park Commission is composed of nine members, all of whom shall be appointed by the Board of County Commissioners from residents of the County at large. The powers and duties of the park commission are:

1. To act in advisory capacity to the Board of County Commissioners in promoting, aiding and encouraging public recreation including the development of recreation and park facilities.
2. To act in an advisory capacity to the Director of Community Services in maintenance, development and operation of all county-owned or operated recreation areas and facilities and to develop rules and regulations governing the use of those facilities.

3. To establish general procedures to carry out the purpose of the Commission and recommend rules and regulations to the Board of County Commissioners as it may deem necessary to facilitate the carrying on of a recreation and park system.
4. To study and make recommendations on the Department's operating procedures and policies, fiscal policies and plans, and acquisition and development plans and policies.
5. To interpret the recreation program to public officials and to the general public in order that the recreation and park program may receive adequate support from public and private sources.
6. To consult with the Director on methods of financing a county-wide parks and recreation program, and make recommendations thereon.
7. To make recommendations to the Board of County Commissioners on deviations from, alterations to, or additions to the Master Plan for Parks and Recreation.
8. To make recommendations to the Board of County Commissioners on a schedule of priorities for acquisition and development of park property in accordance with the Master Plan.
9. To recommend to the Board of County Commissioners a time schedule for acquisition and development of park and recreation facilities.
10. To review and recommend annual budgets to the Board of County Commissioners.
11. To recommend to the Board of County Commissioners, rates, tolls and charges for services and the use or availability of facilities.
12. To recommend to the Board of County Commissioners the purchase, lease or exchange of lands for recreation or park purposes.
13. To review and recommend contemplated contracts to the Board of County Commissioners for the operation, construction and development of park and recreation facilities.
14. To exercise such other powers and perform such other duties as may be delegated by the Board of County Commissioners.

For three months the Community Services Department actively recruited for multiple positions with newspaper advertisements and postings on the County's website. Ten applications were received from the community. Four Applicants were appointed on October 23, 2018, leaving six applicants listed below:

Heidi Anderson – Commission District 4  
Nancy Baril-Mancuello – Commission District 2  
Martha Campbell – Commission District 2  
Gregory Shorts – Commission District 1  
Jerry Wager – Commission District 1  
Julie Xeras – Commission District 2

### **FISCAL IMPACT**

There is no fiscal impact to Washoe County for appointments to the Open Space and Regional Park Commission as per NRS, commissioners shall serve without compensation.

**RECOMMENDATION**

It is recommended that the Board of County Commissioners approve the appointments of two Open Space and Regional Park Commissioners to fill vacancies on the commission for terms as listed, or until such time as a successor is appointed. Staff recommends:

Heidi Anderson, District 4 - term of November 5, 2019 to November 4, 2023;

Gregory Shorts, District 1 - term of November 5, 2019 to November 4, 2023. Applicants include: Heidi Anderson; Nancy Baril-Mancuello; Martha Campbell; Gregory Shorts; Jerry L. Wager; Julie Xeras.

**POSSIBLE MOTION**

Should the Board agree with the recommendation, a possible motion would be: “Move to approve the appointments of two Open Space and Regional Park Commissioners to fill vacancies on the commission for terms as listed, or until such time as a successor is appointed. Staff recommends: Heidi Anderson, District 4 - term of November 5, 2019 to November 4, 2023; Gregory Shorts, District 1 - term of November 5, 2019 to November 4, 2023. Applicants include: Heidi Anderson; Nancy Baril-Mancuello; Martha Campbell; Gregory Shorts; Jerry L. Wager; Julie Xeras.”

Attachment: Washoe County Community Service Applications