



# WASHOE COUNTY

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## STAFF REPORT

BOARD MEETING DATE: September 10, 2019

**DATE:** August 13, 2019

**TO:** Board of County Commissioners

**FROM:** Amber Howell, Director, Human Services Agency  
[ahowell@washoecounty.us](mailto:ahowell@washoecounty.us) 785-8600

**THROUGH:** Kate Thomas, Assistant County Manager

**SUBJECT:** Recommendation to accept supplemental grant awards from the Nevada Aging and Disability Services Division for the following Older Americans Act Title III Programs: (1) Congregate Meals [\$31,092 ; no additional match] retroactive from July 1, 2019 through September 30, 2019 for Congregate Meals; and (2) Home Delivered Meals [\$39,533; no additional match] retroactive from July 1, 2019 through September 30, 2019 for Home Delivered Meals; retroactively authorize the Director of the Human Services Agency to execute the sub-award documents for both awards; and direct the Comptroller to make necessary budget amendments. (All Commission Districts)

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### SUMMARY

The Department is recommending the Board of County Commissioners to accept supplemental grant awards from the Nevada Aging and Disability Services Division for the following Older Americans Act Title III Programs: (1) Congregate Meals [\$31,092 ; no additional match] retroactive from July 1, 2019 through September 30, 2019 for Congregate Meals; and (2) Home Delivered Meals [\$39,533; no additional match] retroactive from July 1, 2019 through September 30, 2019 for Home Delivered Meals; retroactively authorize the Director of the Human Services Agency to execute the sub-award documents for both awards; and direct the Comptroller to make necessary budget amendments.

County Priority/Goal supported by this item: Safe, secure and healthy communities

### PREVIOUS ACTION

These are continuing grants that have been accepted by the Board of County Commissioners annually since 1987.

### BACKGROUND

Retroactive approval is requested due to the Agency receiving notice of the supplemental awards for Congregate and Home Delivered Meals on August 12, 2019.

AGENDA ITEM # \_\_\_\_\_

Washoe County Human Services Agency anticipates providing 410,000 congregate, home delivered meals and second home delivered meals over the next year to senior citizens over the age of 60 in our community. In 2014 the second home deliver meal program supported by the Indigent fund was introduced. The second home delivered meal program which provides an additional 68,000 meals per year separate from the grant funded home delivered meal program.

Grant Year	# Congregate Meals	# Home Delivered Meals
10/2012 – 9/2013	100,373	107,049
10/2013 – 9/2014	109,879	137,021
10/2014 – 9/2015	116,685	159,223
10/2015 – 9/2016	123,620	183,578
10/2016 – 9/2017	125,198	222,500
10/2017 – 9/2018	126,435	233,994
10/2018 – 9/2019 (funded)	124,800	265,860

The Aging and Disability Services Division allocates funding according to the number of meals projected, and then reimburses the Human Services Agency for actual meals served. The supplemental award increases the reimbursement rate from \$2.20 to \$3.20 for each congregate meal and from \$3.15 to \$3.65 for each home delivered meal for the last quarter of the federal award period.

These nutrition programs continue to be the backbone of the Human Services Agency Senior programming. And often the meals served are the only balanced meal seniors receive on a given day.

### **GRANT AWARD SUMMARY #1**

**Project/Program Name:** Congregate Meals

**Scope of the Project:** The Human Services Agency has received Federal grant funding through the State of Nevada for the Congregate Meal Program since 1973. Daily lunch time meals are provided at no-charge to clients ages 60 and over and those less than 60 years of age for a nominal fee. This grant is an important component for the Department's senior programming.

**Benefit to Washoe County Residents:** The Congregate meal provides seniors throughout the County with opportunities for socialization, access to social and health services, nutritious mid-day meals and decreases barriers to isolation all of which prevent premature institutionalization.

**On-Going Program Support:** The grant award is used to support the Congregate Meal Program which is supplemented by the soup program, donations, program income, and ad valorem tax dollars.

**Award Amount:** \$31,092 (\$31,092 Direct/ \$0 Indirect)

**Grant Period:** September 30, 2018 through September 29, 2019

**Funding Source:** U.S. Department of Health and Human Services

**Pass Through Entity:** Nevada Aging and Disability Services Division

**CFDA Number:** 93.045

**Grant ID Number:** 16-000-07-1X-19

**Match Amount and Type:** There is no additional match required for the supplemental award.

**Sub-Awards and Contracts:** Human Services has contract for food services including preparation and delivery using the County's competitive bid process and federal grant procurement guidelines as defined in 2 CFR 200.

### **FISCAL IMPACT**

Should the board accept this grant award and approve these amendments, the adopted FY20 budget will be increased by \$31,092 in both revenues and expenditures in the following accounts:

<u>Account Number</u>		<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
IO 11594	-432100	State Grants	\$ 31,092.00
		<b>Total Revenue</b>	<b>\$ 31,092.00</b>
IO 11594	-710592	Nutrition Program	\$ 31,092.00
		<b>Total Expenditures</b>	<b>\$ 31,092.00</b>

### **GRANT AWARD SUMMARY #2**

**Project/Program Name:** Home Delivered Meals

**Scope of the Project:** The Human Services Agency has received Federal grant funding through the State of Nevada for the Congregate Meal Program since 1973. The Human Services Agency through its contractor provides weekly home-delivered meals in addition to shelf stable meals twice a year at no-charge to home-bound seniors. This grant is an important component for the Department's senior programming.

**Benefit to Washoe County Residents:** The Home Delivered Meal Program ensures that home-bound seniors are provided nutritious meals and regular social contact in an effort to prevent those that are at the greatest risk from being institutionalized.

**On-Going Program Support:** The grant award is used to support the Home Delivered Meal Program which is supplemented by donations, program income, and ad valorem tax dollars.

**Award Amount:** \$39,533 (**\$39,533 Direct/ \$0 Indirect**)

**Grant Period:** October 1, 2018 through September 30, 2019

**Funding Source:** U.S. Department of Health and Human Services

**Pass Through Entity:** Nevada Aging and Disability Services Division

**CFDA Number:** 93.045

**Grant ID Number:** 16-000-04-2H-19

**Match Amount and Type:** No additional match is required for the supplemental funding.

**Sub-Awards and Contracts:** Human Services will contract for food services including preparation and delivery using the County's competitive bid process and federal grant procurement guidelines as defined in 2 CFR 200.

#### **FISCAL IMPACT**

Should the board accept this grant award and approve these amendments, the adopted FY20 budget will be increased by \$39,533 in both revenues and expenditures in the following accounts:

<u>Account Number</u>	<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
IO 11509 -432100	State Grants	\$ 39,533.00
	<b>Total Revenue</b>	<b>\$ 39,533.00</b>
IO 11509 -710592	Nutrition Program	\$ 20,000.00
-710872	Food Purchases	\$ 19,533.00
	<b>Total Expenditures</b>	<b>\$ 39,533.00</b>

#### **RECOMMENDATION**

It is recommended that the Board of County Commissioners accept supplemental grant awards from the Nevada Aging and Disability Services Division for the following Older Americans Act Title III Programs: (1) Congregate Meals [\$31,092 ; no additional match] retroactive from July 1, 2019 through September 30, 2019 for Congregate Meals; and (2) Home Delivered Meals [\$39,533; no additional match] retroactive from July 1, 2019 through September 30, 2019 for Home Delivered Meals; retroactively authorize the Director of the Human Services Agency to execute the sub-award documents for both awards; and direct the Comptroller to make necessary budget amendments.

**POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: "accept supplemental grant awards from the Nevada Aging and Disability Services Division for the following Older Americans Act Title III Programs: (1) Congregate Meals [\$31,092 ; no additional match] retroactive from July 1, 2019 through September 30, 2019 for Congregate Meals; and (2) Home Delivered Meals [\$39,533; no additional match] retroactive from July 1, 2019 through September 30, 2019 for Home Delivered Meals; retroactively authorize the Director of the Human Services Agency to execute the sub-award documents for both awards; and direct the Comptroller to make necessary budget amendments."