



WASHOE COUNTY

Integrity Communication Service

www.washoecounty.us

STAFF REPORT

BOARD MEETING DATE: July 16, 2019

DATE: June 14, 2019

TO: Board of County Commissioners

FROM: Susan Dees, Fiscal Compliance Officer
Community Services Department, 328-2044, sdees@washoecounty.us

THROUGH: Ben Hutchins, CPA, Director, Finance and Customer Service Division
Community Services Department, 954-4646, bhutchins@washoecounty.us

SUBJECT: Recommendation to accept cash donations [\$320,000] from the Wilbur May Foundation: \$220,000 restricted for FY20 general operating support of the Wilbur D. May Center, excluding all County overhead and \$100,000 restricted to support FY20 temporary exhibits at the Wilbur D. May Museum; and if accepted and approved, direct the Comptroller's Office to make the appropriate budget amendments. (Commission District 3.)

SUMMARY

Accept cash donations in the amount of \$320,000 from the Wilbur D. May Foundation: \$220,000 restricted for FY20 general operating support and \$100,000 for temporary museum exhibits.

Washoe County Strategic Objective supported by this item: Stewardship of our Community.

PREVIOUS ACTION

Support in the form of cash donations has been provided by the Wilbur D. May Foundation and accepted by the Board of County Commissioners (Board) annually since FY84.

BACKGROUND

Since FY84, the Wilbur May Foundation has generously donated sizable amounts of cash to Washoe County to subsidize Wilbur D. May Center operations and maintenance at Rancho San Rafael Regional Park in addition to site and programming improvements.

The contract between the Foundation and Washoe County contains a commitment to donate a total of \$200,000 each year to support operations at the May Center. Beginning FY04, the Foundation began providing an additional \$50,000 annually to bring high quality educational exhibits to the May Museum. Exhibit funding was increased to \$100,000 in FY08. In FY16, the Foundation made a three year commitment to provide a

AGENDA ITEM # _____

\$20,000 per year funding to support staff retention in the Museum. The \$20,000 donation for the Museum staff support continued in FY19 and FY20.

FISCAL IMPACT

All donations have been deposited in the “Wilbur D. May Museum Building Fund,” an independent account maintained by the Treasurer’s Office. \$215,000 of the total donation is restricted for the May Museum (640200) and \$105,000 for the May Arboretum (640300).

Should the Board accept these donations, the FY20 adopted budget will need to be amended in the following revenue and expenditure accounts, including approval for food purchases for the May Foundation annual meeting and for the May Museum public special events and exhibit openings:

<u>Increase Revenue</u>		
C640200-484000	\$ 5,000.00	May Museum, Donations
<u>Increase Expenditures</u>		
C640200-710500	\$ 4,000.00	May Museum, Other Expenses
C640200-710872	\$ 1,000.00	May Museum, Food Purchases

RECOMMENDATION

It is recommended that the Board of County Commissioners to accept cash donations [\$320,000] from the Wilbur May Foundation: \$220,000 restricted for FY20 general operating support of the Wilbur D. May Center, excluding all County overhead and \$100,000 restricted to support FY20 temporary exhibits at the Wilbur D. May Museum; and if accepted and approved, direct the Comptroller’s Office to make the appropriate budget amendments.

POSSIBLE MOTION

Should the Board agree with staff’s recommendation, a possible motion would be: “Move to accept cash donations [\$320,000] from the Wilbur May Foundation: \$220,000 restricted for FY20 general operating support of the Wilbur D. May Center, excluding all County overhead and \$100,000 restricted to support FY20 temporary exhibits at the Wilbur D. May Museum; and if accepted and approved, direct the Comptroller’s Office to make the appropriate budget amendments.”